



DOA-Cardinal Project, rr <projectcardinal@doa.virginia.gov>

Introducing your new statewide system - Cardinal HCM

1 message

The Cardinal Project <cardinal-comms@public.govdelivery.com>

Wed, Jul 27, 2022 at 1:05 PM

Reply-To: cardinal-comms@public.govdelivery.com

To: projectcardinal@doa.virginia.gov



The Cardinal Newsletter, Vol 1 - July 27, 2022

What is the Cardinal HCM Project?

Hi, I'm Cardinal Carl and I'd like to welcome you to the Cardinal Human Capital Management (HCM) Project. Your agency will participate in the final release, Release 3 (R3), of the Cardinal HCM implementation on October 3, 2022. We're so glad you're part of the team.



The Cardinal HCM Project is a multi-year partnership that was created to connect the Commonwealth of Virginia with a modern, integrated solution that consolidates human resources, health benefits, time and attendance, and payroll functions into one application. [Watch my video to learn more about Cardinal HCM!](#)

What do I Need to do Next?



Watch your email inbox for important details about Cardinal HCM. Don't miss out on this critical information, read those emails!



Your agency will help you prepare for upcoming changes, including how you will use Cardinal HCM.



Cardinal will provide a variety of training vehicles based on your role.

- Core users have already started Web-Based Training (WBT) and Instructor-Led Training (ILT) to prepare for their day-to-day activities in Cardinal HCM.
- Employee Self-Service (ESS) Time & Attendance (TA) users who will enter their time online in Cardinal HCM, as well as supervisors/managers who approve time, will hear from us in mid to late August 2022 for their assigned WBT courses.
- All other users will receive important information about tutorial videos and resources in our early September 2022 newsletter!

Information for Cardinal Newsletter Recipients!

The Cardinal HCM Project Team publishes and distributes the Cardinal Newsletter to provide key information to the Commonwealth of Virginia employees. The information in these newsletters is very important to the successful transition to Cardinal HCM. Please **do not** use the control settings in your email account to block or unsubscribe from Cardinal communications. We appreciate your cooperation, thank you!



A Note from the Cardinal Project Team...

We hate spam too! You won't receive any useless communications from us, only important information and occasionally some big announcements related to the Cardinal HCM implementation.

7/27/22, 2:29 PM

Commonwealth of Virginia Mail - Introducing your new statewide system - Cardinal HCM

To learn more about the Cardinal HCM Project, please visit our website at <https://www.cardinalproject.virginia.gov/>.

If you have any questions concerning the contents of this communication, please send an email to projectcardinal@doa.virginia.gov.

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