Cardinal Reports Catalog

Accounts Receivable

VIRGINIA DEPARTMENT OF ACCOUNTS

Revised 9/1/2026

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Revision History

Revision Date	Summary of Changes
9/1/2026	Updated to reflect the Cardinal system upgrades.
10/21/2025	Updated the screenshots for the AR Journal Line Reference Query to include the Deposit ID and Payment ID columns.
9/29/2025	Updated the reference for the NAV220_Cardinal Reporting (FIN) WBT Course from the Cardinal Website to COVLC.
12/14/2022	Baseline.

Training Materials and Resources

After reviewing this Reports Catalog, if any additional information or guidance is needed, please refer to the following:

Cardinal NAV220 Introduction to Cardinal Financial Reporting: This Web-Based Training (WBT) course provides training and video tutorials that cover the fundamentals of how to run or access financial reports and queries. Additionally, it covers how to perform inquiries on financial data. This course is available in COVLC and provides:

- Key concepts in Cardinal reporting
- Information and an interactive demonstration on how to run FIN reports using different Reporting Options
- Information on how to retrieve existing Batch Generated FIN Reports
- Information on how to add FIN reports to your Favorites folder
- Information on how to perform an inquiry on financial data
- Information and an interactive demonstration on how to navigate to the Query Viewer, search for and run a FIN query, and download the query results
- Information on how to add FIN queries to your Favorites folder

NAV220 Monitoring Tips: This Job Aid provides additional information and navigation instructions for some of the more commonly used Financials reports, queries, and inquiries.

NAV220 Generating FIN Reports and Inquiries: This Job Aid provides detailed instructions and screenshots for generating a FIN report or inquiry.

NAV220 Running and Scheduling FIN Queries: This Job Aid provides detailed instructions and screenshots for running a FIN query.

Note: These Job Aids are located on the Cardinal website in **Job Aids** under **Learning**.

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All Deposits Inquiry

REVISED: 9/1/2026

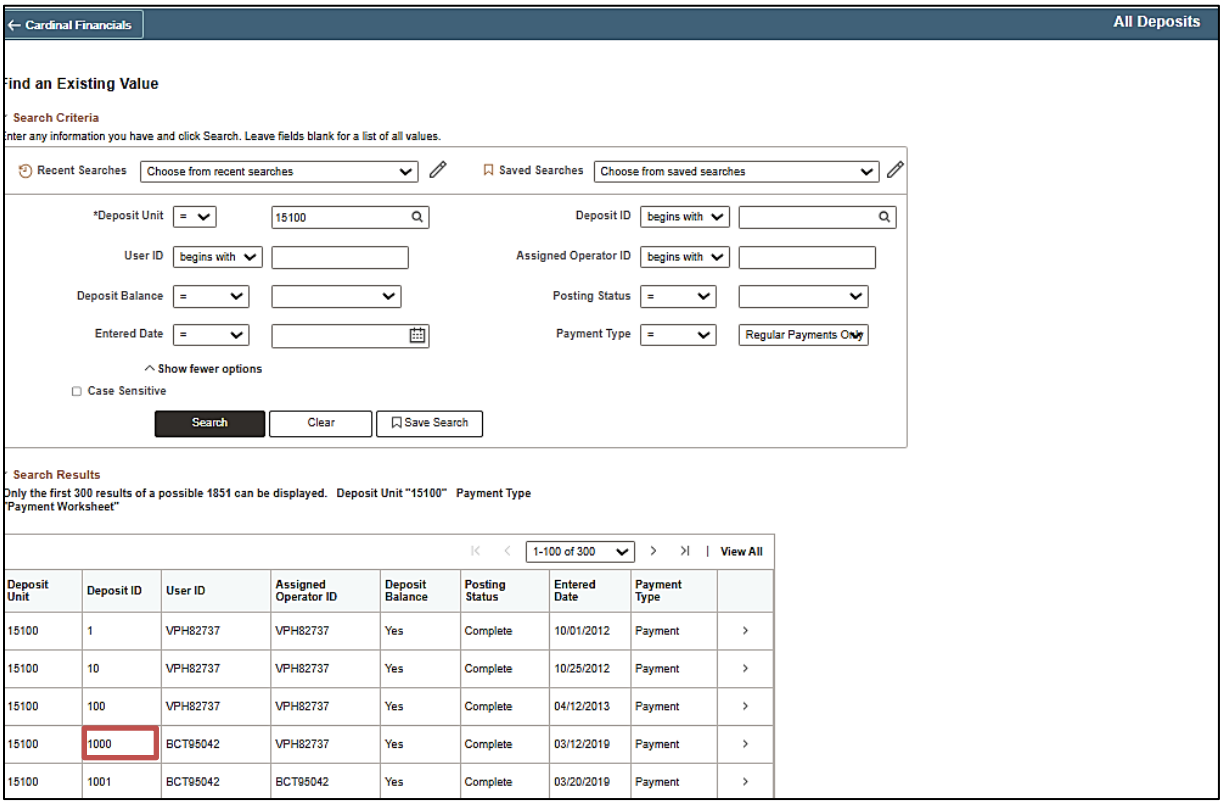
DESCRIPTION:
This inquiry is used to review interfaced deposit transactions by Deposit ID to ensure that they are recorded to the correct Bank Code / Bank Account, Deposit Type, and check posting status.

NAVIGATION PATH:
NavBar > Menu > Account Receivable > Payments > Review Payments > All Deposits

INPUT / SEARCH CRITERIA:
Deposit Unit
Deposit ID
User ID
Assigned Operator ID
Deposit Balance
Posting Status
Entered Date
Payment Type

OUTPUT FORMAT:
Online

Screenshot of the All Deposits Find an Existing Value Page



Click on the applicable **Deposit ID** link to open the **All Deposits** page.

Screenshot of the All Deposits Page

← Cardinal Financials

All Deposits

Unit	15100	Deposit ID	1000
Accounting Date	03/13/2019	Deposit Balance	Balanced
Bank Code	1104 0143		
Bank Account	EDI 7770075694		
Deposit Type	000004	Cash Control	N
Rate Type	CRRNT	Control Currency	USD
Format Currency	USD	Exchange Rate	1.00000000
Payment Type	Payment	Deposit Status	None Applied

Totals and Counts

Control Total Amount	226.50	Count	1
Entered Total Amount	226.50	Count	1
Difference Amount	0.00	Count	0
Posted Total Amount	0.00	Count	0
Journalled Total Amount	226.50	Count	1

Control Data

Received	03/13/2019
Entered	03/12/2019
Posted	
Assigned	VPH82737
User	BCT95042

Return to Search | Previous in List | Next in List | Notify

Deposit Inquiry

REVISED: 9/1/2026

DESCRIPTION:
This inquiry is used to review Deposit information entered either online or interfaced for the Business Unit on record including the approval status, Bank Code, Deposit Type, etc. The inquiry can be used to check for Deposit Certificates that have not been approved, Deposits that have not been Marked Complete, Deposits that have not passed edit or budget checking, interfaced Deposits to ensure that they are recorded to the correct Business Unit, and interfaced Deposits to validate the Chart of Account values.

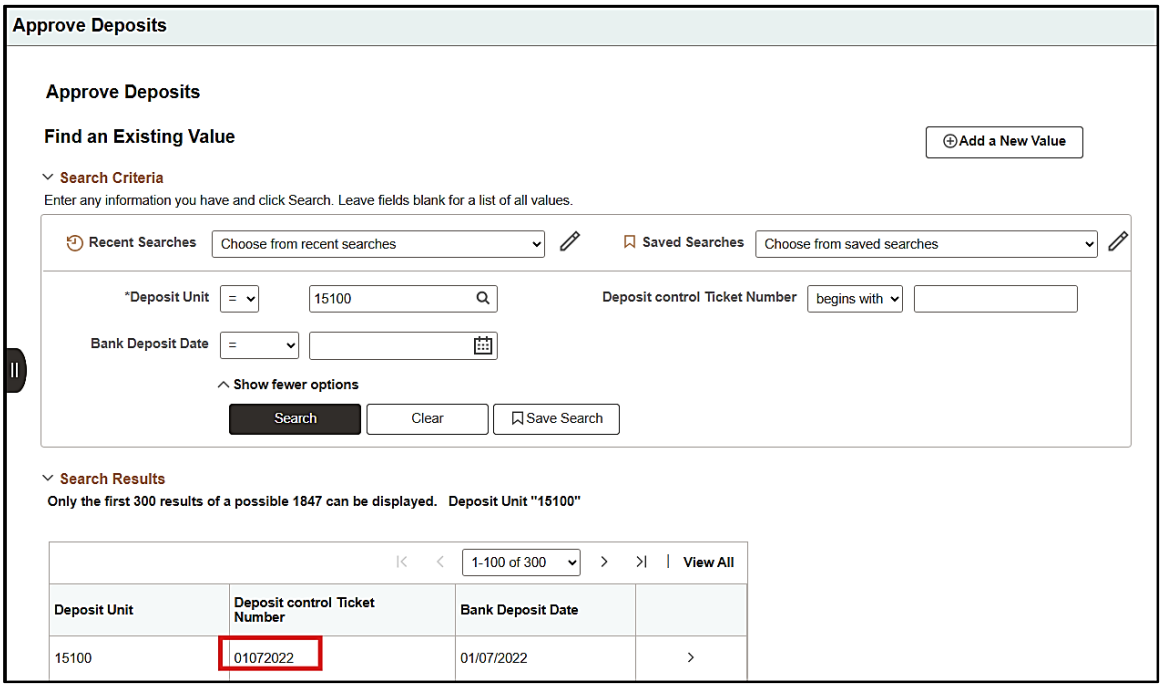
NAVIGATION PATH:
NavBar > Menu > Account Receivable > Payments > Apply Payments > Approve Deposit

INPUT / SEARCH CRITERIA:
Deposit Unit
Deposit control Ticket Number
Deposit ID
Payment Sequence
Payment ID
User ID
Assigned Operator ID

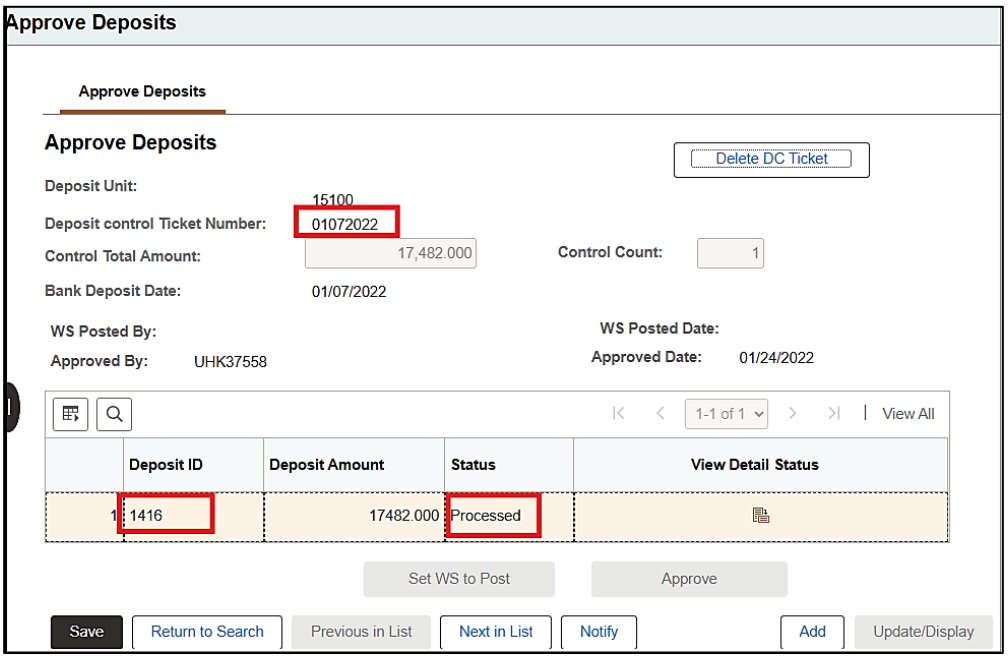
OUTPUT FORMAT:
Online

ADDITIONAL INFORMATION:
The inquiry is a two-step process. First, search by Deposit Unit and Deposit Certificate Number to identify the associated Deposit ID Number(s). Second, search for a specific Deposit by Deposit Unit and Deposit ID.

Screenshot of the Approve Deposits Find an Existing Value Search Page

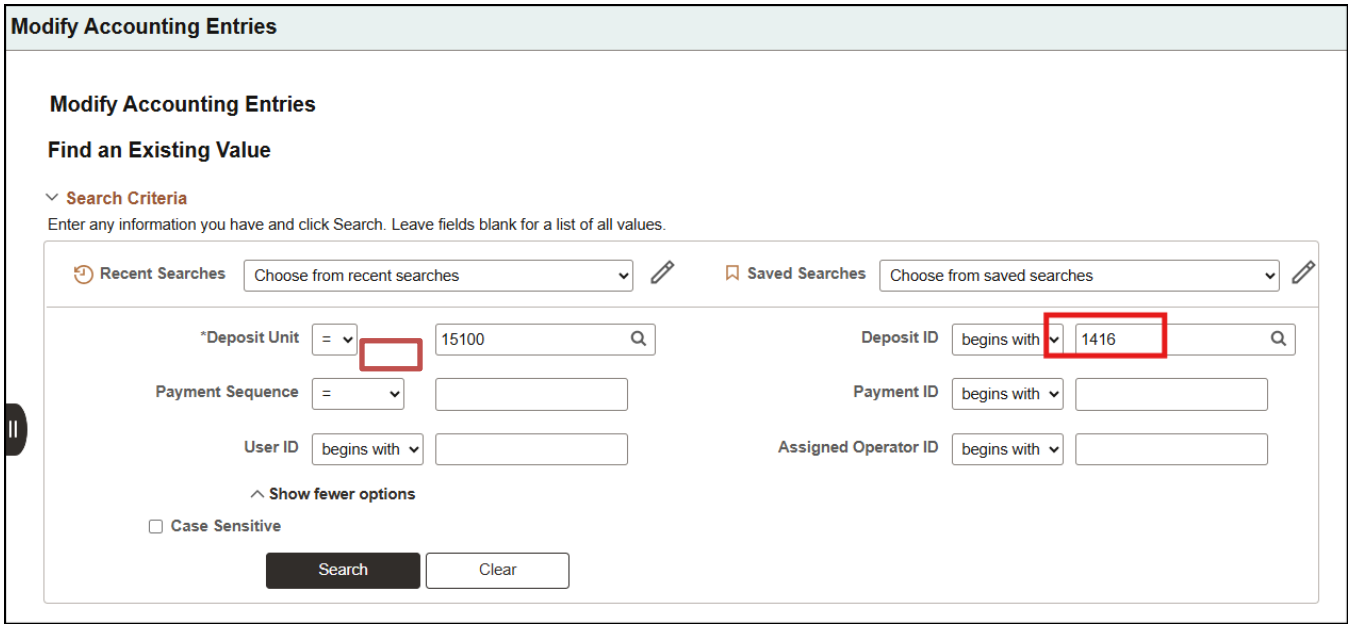


Screenshot of the Approve Deposits Page

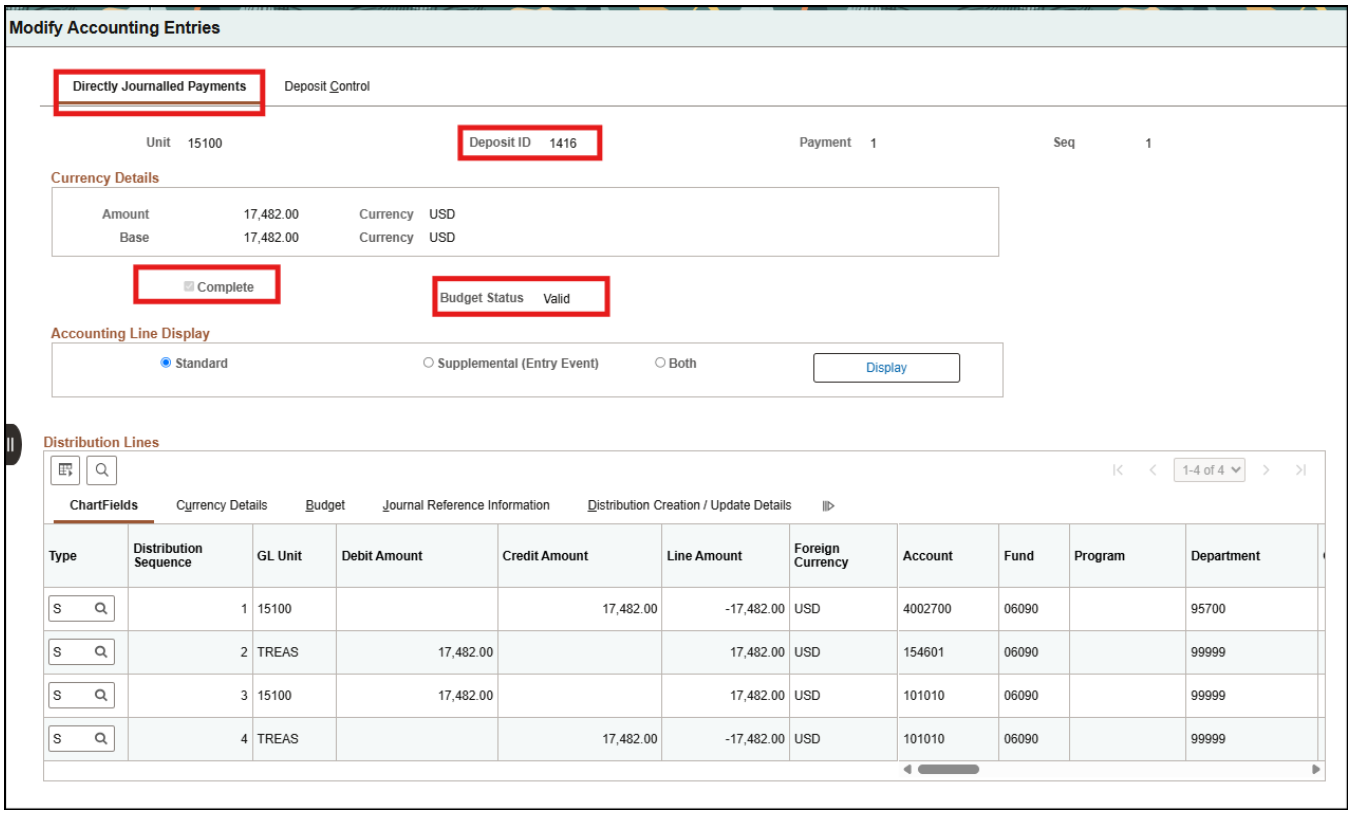


The **Approve Deposits** page will list all Deposits (Deposit ID Numbers) associated with the Deposit Certificate. In addition, users will be able to view the status of each Deposit.
Go to the **Modify Accounting Entries** page and use the Deposit ID to review additional Deposit information:
NavBar > Main Menu > Account Receivable > Payments > Direct Journal Payments > Modify Accounting Entries.

Screenshot of the Modify Accounting Entries Find an Existing Value Search Page

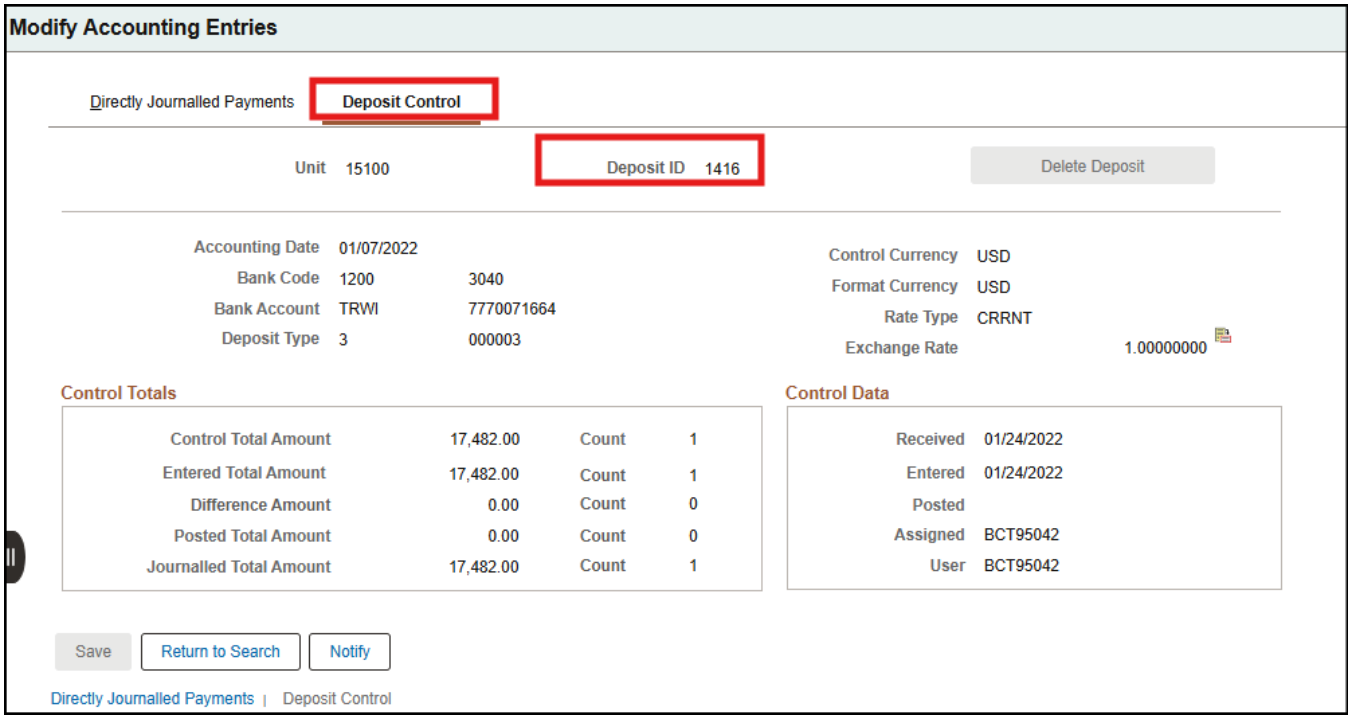


Screenshot of the Modify Accounting Entries Page (Directly Journalled Payments Tab)



Type	Distribution Sequence	GL Unit	Debit Amount	Credit Amount	Line Amount	Foreign Currency	Account	Fund	Program	Department
S	1	15100		17,482.00	-17,482.00	USD	4002700	06090		95700
S	2	TREAS	17,482.00		17,482.00	USD	154601	06090		99999
S	3	15100	17,482.00		17,482.00	USD	101010	06090		99999
S	4	TREAS		17,482.00	-17,482.00	USD	101010	06090		99999

Screenshot of the Modify Accounting Entries Page (Deposit Control Tab)



Regular Deposit Inquiry

REVISED: 9/1/2026

DESCRIPTION:
This inquiry is used to view all Deposits which are not complete in AR (i.e., have not been posted).

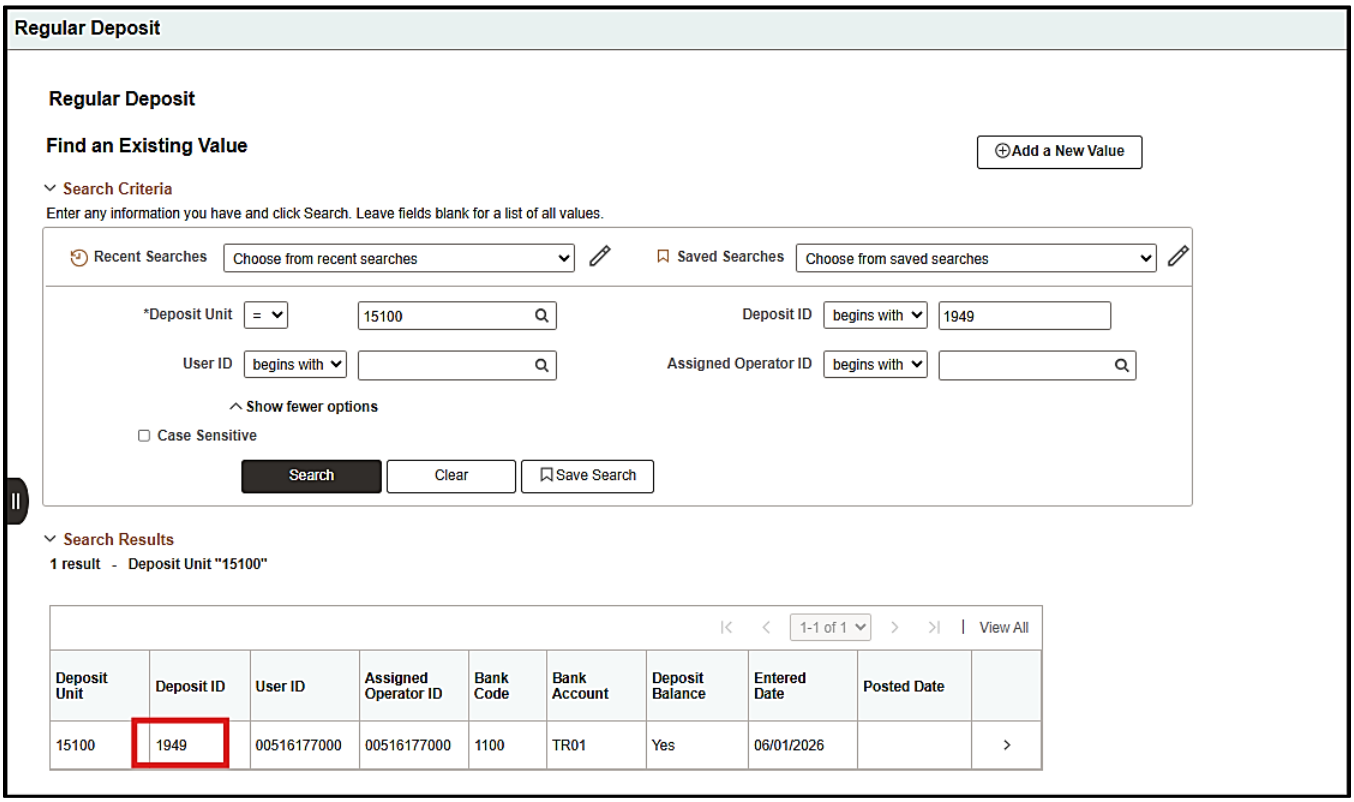
NAVIGATION PATH:
NavBar > Menu > Account Receivable > Payments > Online Payments > Regular Deposit

INPUT / SEARCH CRITERIA:
Deposit Unit
Deposit ID
User ID
Assigned Operator ID

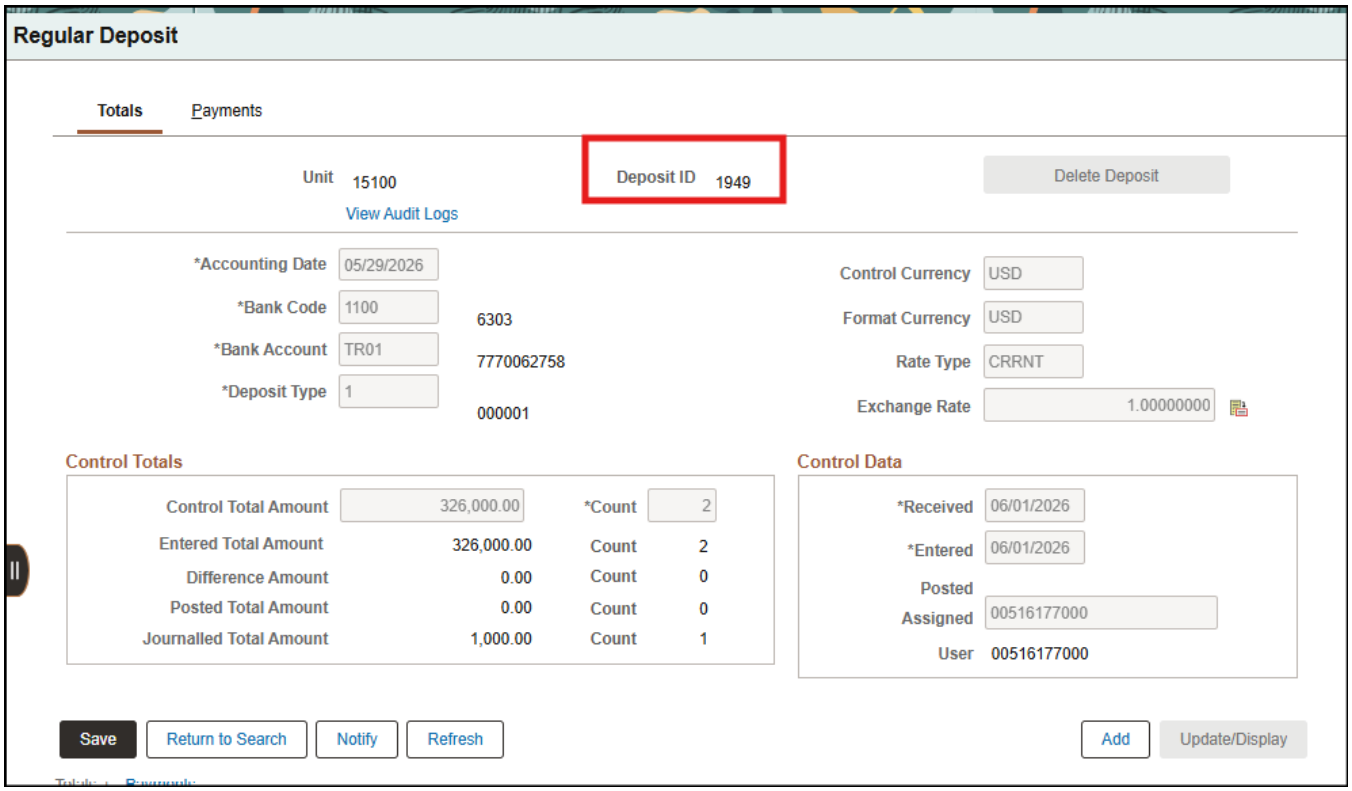
OUTPUT FORMAT:
Online

ADDITIONAL INFORMATION:
The user must have the Funds Receipt Processor or Funds Receipt Manager role to view the **Regular Deposit** inquiry pages. Deposits should be marked “Complete” and either budget checked online or the Deposits will be budget checked during the nightly batch process. If the Deposits should not be posted in Cardinal, they should be deleted prior to being marked “Complete” and budget checked.

Screenshot of the Regular Deposit Find an Existing Value Search Page



Screenshot of the Regular Deposit Page



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AR_AGEBU Query (AR_AGEBU) - VDOT only

REVISED: 9/1/2026

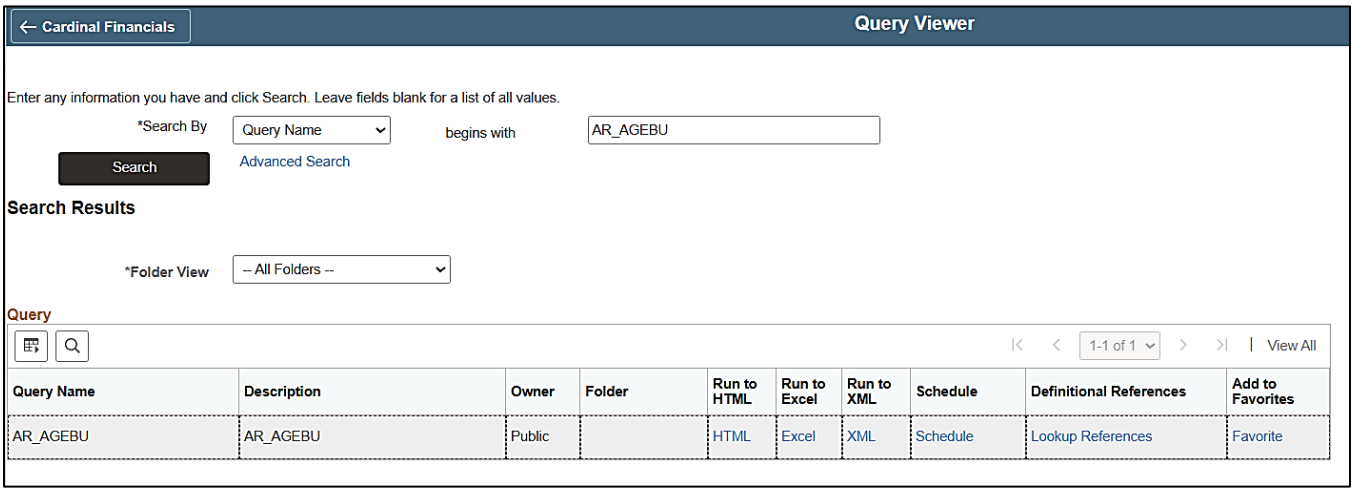
DESCRIPTION:
This query displays the aging details by customer and aging category based on the specific accounting date.

NAVIGATION PATHS:
- Query Viewer > AR_AGEBU
- AR WorkCenter > Links > Other Links > Query Viewer > AR_AGEBU
- NavBar > Menu > Reporting Tools > Query > Query Viewer > AR_AGEBU

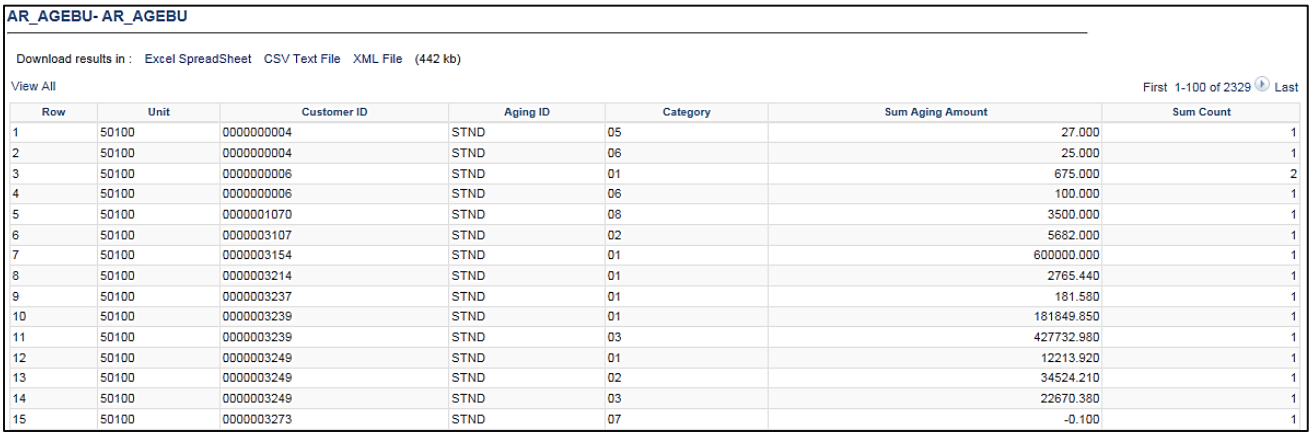
INPUT / SEARCH CRITERIA:
None

OUTPUT FORMAT:
HTML
Excel
CSV

Screenshot of the AR_AGEBU Query Viewer Page



Screenshot of the AR_AGEBU Query Page



Row	Unit	Customer ID	Aging ID	Category	Sum Aging Amount	Sum Count
1	50100	0000000004	STND	05	27.000	1
2	50100	0000000004	STND	06	25.000	1
3	50100	0000000006	STND	01	675.000	2
4	50100	0000000006	STND	06	100.000	1
5	50100	0000001070	STND	08	3500.000	1
6	50100	0000003107	STND	02	5682.000	1
7	50100	0000003154	STND	01	600000.000	1
8	50100	0000003214	STND	01	2765.440	1
9	50100	0000003237	STND	01	181.580	1
10	50100	0000003239	STND	01	181849.850	1
11	50100	0000003239	STND	03	427732.980	1
12	50100	0000003249	STND	01	12213.920	1
13	50100	0000003249	STND	02	34524.210	1
14	50100	0000003249	STND	03	22670.380	1
15	50100	0000003273	STND	07	-0.100	1

AR Journal Line Reference Query (V_AR_JRNL_LINE_REF)

REVISED: 9/1/2026

DESCRIPTION:
This query displays Deposits that have been posted to GL and includes the original Journal Line Reference value entered in the Accounts Receivable module.

NAVIGATION PATHS:
- Query Viewer > V_AR_JRNL_LINE_REF
- AR WorkCenter > Queries > AR Queries > AR Journal Line Reference Qry
- AR WorkCenter > Links > Other Links > Query Viewer > V_AR_JRNL_LINE_REF
- NavBar > Menu > Reporting Tools > Query > Query Viewer > V_AR_JRNL_LINE_REF

INPUT / SEARCH CRITERIA:
Business Unit
Fund (% for all)
Program (% for all)
Account (% for all)
Department (% for all)
Cost Center (% for all)
Project (% for all)
Journal Date From
Journal Date To
Include Long Description? [Checkbox]

OUTPUT FORMAT:
HTML
Excel
CSV

ADDITIONAL INFORMATION:
Once the Journal is generated, the original Journal Line Reference value in the Accounts Receivable module is overwritten in the General Ledger module with the Deposit Date and Deposit ID.

Screenshot of the AR Journal Line Reference Query Page

V_AR_JRNL_LINE_REF - AR Journal Line Reference Qry

*Business Unit 50100
Fund (% for all) %
Program (% for all) %
Account (% for all) 4%
Department (% for all) 10197
Cost Center (% for all) 4%
Project (% for all) %
*Journal Date From 01/01/2025
*Journal Date To 01/31/2025
***Include Long Description?** ☐

View Results

Download results in : Excel SpreadSheet CSV Text File XML File (25 kb)

View All

Row	GL Business Unit	Fiscal Year	Accounting Period	Journal Source	Journal ID	Journal Date	Date Posted	Jrnl Line Nbr	Fund	Program	Account	Department	Cost Center	Task	PC Bus Unit	Project	Activity
1	50100	2025	7	AR	AR02905442	01/02/2025	01/07/2025	15	04462		40025071	10197	42002010				
2	50100	2025	7	AR	AR02906634	01/08/2025	01/08/2025	77	04462		40025071	10197	42002010				
3	50100	2025	7	AR	AR02907814	01/09/2025	01/09/2025	30	04462		40025071	10197	42002010				
4	50100	2025	7	AR	AR02907814	01/09/2025	01/09/2025	142	04462		40025071	10197	42002010				
5	50100	2025	7	AR	AR02911295	01/14/2025	01/14/2025	57	04462		40025071	10197	42002010				

Screenshot of the AR Journal Line Reference Query Page (scrolled right)

First 1-23 of 23 Last

FIPS	Asset	Agency Use 1	Agency Use 2	Amount	GL Journal Line Reference	Jrnl Line Description	Long Description (if included)	AR Journal Line Reference	Deposit ID	Payment ID
				-475.700	8501I767	25-01-02AR_DIRJRNL134345	Not included		134345	8501I767
				-3709.140	8501I768	25-01-03AR_DIRJRNL134346	Not included		134346	8501I768
				-1454.790	8501I769	25-01-06AR_DIRJRNL134417	Not included		134417	8501I769
				-163477.230	8501B313	25-01-07AR_DIRJRNL134414	Not included		134414	5501B313
				-132873.480	8501I770	25-01-07AR_DIRJRNL134419	Not included		134419	8501I770

AR Opn/clsd Items by Collector Query (V_AR_OPN_CLS_ITM_COLLECTOR)

REVISED: 9/1/2026

DESCRIPTION:
This query displays all open items by Collector so the data can be easily filtered and sent to the appropriate district for their monthly review.

NAVIGATION PATHS:

- Query Viewer > V_AR_OPN_CLS_ITM_COLLECTOR
- Billing WorkCenter > Queries > Billing Queries > AR Opn/clsd Items by Collector
- Billing WorkCenter > Links > Other Links > Query Viewer > V_AR_OPN_CLS_ITM_COLLECTOR
- NavBar > Menu > Reporting Tools > Query > Query Viewer > V_AR_OPN_CLS_ITM_COLLECTOR

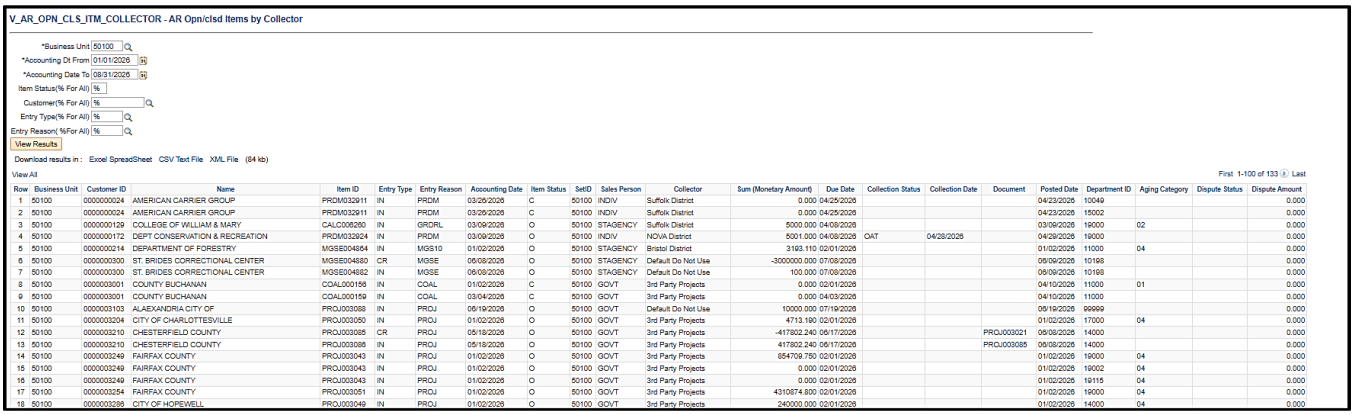
INPUT / SEARCH CRITERIA:

Business Unit
Accounting Dt From
Accounting Dt To
Item Status (% for all)
Customer (% for all)
Entry Type (% for all)
Entry Reason (% for all)

OUTPUT FORMAT:

HTML
Excel
CSV

Screenshot of AR Opn/clsd Items by Collector the Query



V_AR_OPN_CLS_ITM_COLLECTOR - AR Opn/clsd Items by Collector

*Business Unit 50100
*Accounting Dt From 01/01/2026
*Accounting Date To 08/31/2026
Item Status(% For All) %
Customer(% For All) %
Entry Type(% For All) %
Entry Reason(%For All) %
View Results

Download results in : Excel SpreadSheet CSV Text File XML File (84 kb)

View All

First 1-100 of 133 Last

Row	Business Unit	Customer ID	Name	Item ID	Entry Type	Entry Reason	Accounting Date	Item Status	SetID	Sales Person	Collector	Sum (Monetary Amount)	Due Date	Collection Status	Collection Date	Document	Posted Date	Department ID	Aging Category	Dispute Status	Dispute Amount
1	50100	0000000024	AMERICAN CARRIER GROUP	PRDM032911	IN	PRDM	03/26/2026	C	50100	INDIV	Suffolk District	0.000	04/25/2026				04/23/2026	10049			0.000
2	50100	0000000024	AMERICAN CARRIER GROUP	PRDM032911	IN	PRDM	03/26/2026	C	50100	INDIV	Suffolk District	0.000	04/25/2026				04/23/2026	15002			0.000
3	50100	0000000129	COLLEGE OF WILLIAM & MARY	CALC006260	IN	GRDRL	03/09/2026	O	50100	STAGENCY	Suffolk District	5000.000	04/08/2026				03/09/2026	19000	02		0.000
4	50100	0000000172	DEPT CONSERVATION & RECREATION	PRDM032924	IN	PRDM	03/09/2026	O	50100	INDIV	NOVA District	5001.000	04/08/2026	OAT	04/28/2026		04/29/2026	19000			0.000
5	50100	0000000214	DEPARTMENT OF FORESTRY	MGSE004864	IN	MGS10	01/02/2026	O	50100	STAGENCY	Bristol District	3193.110	02/01/2026				01/02/2026	11000	04		0.000
6	50100	0000000300	ST. BRIDES CORRECTIONAL CENTER	MGSE004880	CR	MGSE	06/08/2026	O	50100	STAGENCY	Default Do Not Use	-3000000.000	07/08/2026				06/09/2026	10198			0.000
7	50100	0000000300	ST. BRIDES CORRECTIONAL CENTER	MGSE004882	IN	MGSE	06/09/2026	O	50100	STAGENCY	Default Do Not Use	100.000	07/08/2026				06/09/2026	10198			0.000
8	50100	0000003001	COUNTY BUCHANAN	COAL000156	IN	COAL	01/02/2026	C	50100	GOVT	3rd Party Projects	0.000	02/01/2026				04/10/2026	11000	01		0.000
9	50100	0000003001	COUNTY BUCHANAN	COAL000159	IN	COAL	03/04/2026	C	50100	GOVT	3rd Party Projects	0.000	04/03/2026				04/10/2026	11000			0.000
10	50100	0000003103	ALAEXANDRIA CITY OF	PROJ003068	IN	PROJ	06/19/2026	O	50100	GOVT	Default Do Not Use	10000.000	07/19/2026				06/19/2026	99999			0.000
11	50100	0000003204	CITY OF CHARLOTTESVILLE	PROJ003050	IN	PROJ	01/02/2026	O	50100	GOVT	3rd Party Projects	4713.190	02/01/2026				01/02/2026	17000	04		0.000
12	50100	0000003210	CHESTERFIELD COUNTY	PROJ003085	CR	PROJ	05/18/2026	O	50100	GOVT	3rd Party Projects	-417802.240	06/17/2026			PROJ003021	06/08/2026	14000			0.000
13	50100	0000003210	CHESTERFIELD COUNTY	PROJ003085	IN	PROJ	05/18/2026	O	50100	GOVT	3rd Party Projects	417802.240	06/17/2026			PROJ003085	06/08/2026	14000			0.000
14	50100	0000003249	FAIRFAX COUNTY	PROJ003043	IN	PROJ	01/02/2026	O	50100	GOVT	3rd Party Projects	854709.750	02/01/2026				01/02/2026	19000	04		0.000
15	50100	0000003249	FAIRFAX COUNTY	PROJ003043	IN	PROJ	01/02/2026	O	50100	GOVT	3rd Party Projects	0.000	02/01/2026				01/02/2026	19002	04		0.000
16	50100	0000003249	FAIRFAX COUNTY	PROJ003043	IN	PROJ	01/02/2026	O	50100	GOVT	3rd Party Projects	0.000	02/01/2026				01/02/2026	19115	04		0.000
17	50100	0000003254	FAIRFAX COUNTY	PROJ003051	IN	PROJ	01/02/2026	O	50100	GOVT	3rd Party Projects	4310874.800	02/01/2026				01/02/2026	19000	04		0.000
18	50100	0000003286	CITY OF HOPEWELL	PROJ003049	IN	PROJ	01/02/2026	O	50100	GOVT	3rd Party Projects	240000.000	02/01/2026				01/02/2026	14000	04		0.000

ATA Receiving Agency Query (V_AR_ATA_RECEIVING_AGENCY)

REVISED: 9/1/2026

DESCRIPTION:
This query displays Payment information for Agency to Agency (ATA) transactions by Business Unit and Customer ID for a designated Accounting Date range. The query can be used to assist with ATA documentation.

NAVIGATION PATHS:
- Query Viewer > V_AR_ATA_RECEIVING_AGENCY
- AR WorkCenter > Queries > AR Queries > ATA Receiving Agency Query
- AR WorkCenter > Links > Other Links > Query Viewer > V_AR_ATA_RECEIVING_AGENCY
- NavBar > Menu > Reporting Tools > Query > Query Viewer > V_AR_ATA_RECEIVING_AGENCY

INPUT / SEARCH CRITERIA:
Deposit BU (% to run for all)
Customer ID (% to run for all)
Accounting Date From
Accounting Date To

OUTPUT FORMAT:
HTML
Excel
CSV

Screenshot of the ATA Receiving Agency Query Page

V_AR_ATA_RECEIVING_AGENCY - ATA Receiving Agency Query

Deposit BU (% to run for all) 15100
Customer ID (% to run for all) %
Accounting Date From 01/01/2019
Accounting Date To 03/23/2019
View Results

Download results in : Excel SpreadSheet CSV Text File XML File (14 kb)

View All First 1-24 of 24 Last

Row	Unit	Deposit ID	Customer ID	Cust Name	Payment ID	Payment Sequence	Acctg Date	Deposit Date	Account	Dept	Fund	Program	Cost Center	FIPS	Agency Use 2	Agency Use 1	Asset	Task	PC Bus Unit	Project	DC Ticket Num	Line Amount	JRNL LN REF	Approve Date
1	15100	979	12300	DEPARTMENT OF MILITARY AFFAIRS	1	1	02/28/2019	02/28/2019	5012140	97500	06080	826001									81023947	1005.00		02/27/2019
2	15100	967	12700	DEPARTMENT OF EMERGENCY MANAGEMENT	1	1	01/17/2019	01/17/2019	4002700	97500	06080										80992450	17945.90		01/16/2019
3	15100	995	12700	DEPARTMENT OF EMERGENCY MANAGEMENT	1	1	03/08/2019	03/08/2019	5012140	97500	06080	826001									81031181	133.50		03/07/2019
4	15100	985	13200	DEPARTMENT OF ELECTIONS	1	1	03/04/2019	03/04/2019	5012140	97500	06080	826001									81027137	28.00		03/01/2019
5	15100	1000	14100	ATTORNEY GENERAL & DEPT OF LAW	1	1	03/13/2019	03/13/2019	5012140	97500	06080	826001									81033366	226.50		03/13/2019
6	15100	997	14300	ATTY GENERAL - DIV OF DEBT COLLECTION	1	1	03/11/2019	03/11/2019	5012140	97500	06080	826001									81032519	14.00		03/08/2019
7	15100	969	15400	DEPARTMENT OF MOTOR VEHICLES	1	1	01/28/2019	01/28/2019	4002700	97500	06080										80998665	47131.70		01/25/2019
8	15100	994	15400	DEPARTMENT OF MOTOR VEHICLES	1	1	03/07/2019	03/07/2019	5012140	97500	06080	826001									81029966	1306.50		03/06/2019
9	15100	987	15600	DEPARTMENT OF STATE POLICE	1	1	03/04/2019	03/04/2019	5012140	97500	06080	826001									81027139	1499.00		03/01/2019
10	15100	998	18100	DEPARTMENT OF LABOR AND INDUSTRY	1	1	03/12/2019	03/12/2019	5012140	97500	06080	826001									81033354	87.50		03/12/2019

Bills Not Ready Query (V_AR_BILLS_NOT_APPROVED)

REVISED: 9/1/2026

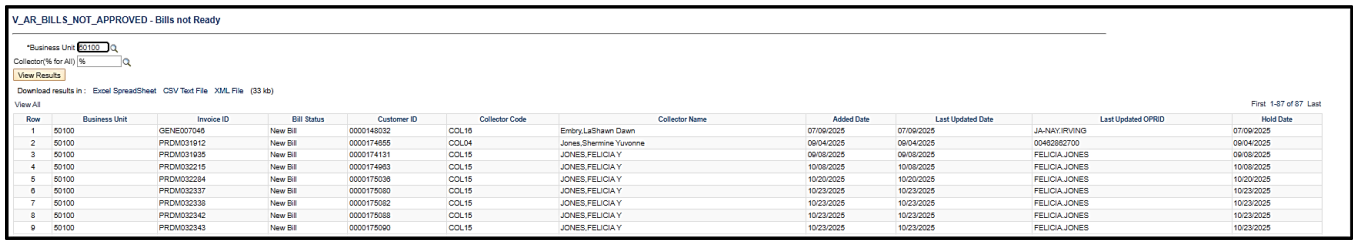
DESCRIPTION:
This query displays the list of all invoices that need to be set to RDY. The query will include the BILL_STATUS: NEW, PND, HLD. Also, it will have the ability to query for all VDOT COLLECTORs or just one COLLECTOR.

NAVIGATION PATHS:
- Query Viewer > V_AR_BILLS_NOT_APPROVED
- Billing WorkCenter > Queries > Billing Queries > Bills Not Ready
- Billing WorkCenter > Links > Other Links > Query Viewer > V_AR_BILLS_NOT_APPROVED
- NavBar > Menu > Reporting Tools > Query > Query Viewer > V_AR_BILLS_NOT_APPROVED

INPUT / SEARCH CRITERIA:
Business Unit
Collector (% to run for all)

OUTPUT FORMAT:
HTML
Excel
CSV

Screenshot of the Bills Not Ready Query Page



V_AR_BILLS_NOT_APPROVED - Bills not Ready

*Business Unit 50100
Collector(% for All) %
View Results
Download results in : Excel SpreadSheet CSV Text File XML File (33 kb)
View All
First 1-87 of 87 Last

Row	Business Unit	Invoice ID	Bill Status	Customer ID	Collector Code	Collector Name	Added Date	Last Updated Date	Last Updated OPRID	Hold Date
1	50100	GENE007046	New Bill	0000148032	COL16	Embry,LaShawn Dawn	07/09/2025	07/09/2025	JA-NAY.IRVING	07/09/2025
2	50100	PRDM031912	New Bill	0000174655	COL04	Jones,Shermine Yuvonne	09/04/2025	09/04/2025	00462862700	09/04/2025
3	50100	PRDM031935	New Bill	0000174131	COL15	JONES,FELICIA Y	09/08/2025	09/08/2025	FELICIA.JONES	09/08/2025
4	50100	PRDM032215	New Bill	0000174953	COL15	JONES,FELICIA Y	10/08/2025	10/08/2025	FELICIA.JONES	10/08/2025
5	50100	PRDM032284	New Bill	0000175036	COL15	JONES,FELICIA Y	10/20/2025	10/20/2025	FELICIA.JONES	10/20/2025
6	50100	PRDM032337	New Bill	0000175080	COL15	JONES,FELICIA Y	10/23/2025	10/23/2025	FELICIA.JONES	10/23/2025
7	50100	PRDM032338	New Bill	0000175082	COL15	JONES,FELICIA Y	10/23/2025	10/23/2025	FELICIA.JONES	10/23/2025
8	50100	PRDM032342	New Bill	0000175088	COL15	JONES,FELICIA Y	10/23/2025	10/23/2025	FELICIA.JONES	10/23/2025
9	50100	PRDM032343	New Bill	0000175090	COL15	JONES,FELICIA Y	10/23/2025	10/23/2025	FELICIA.JONES	10/23/2025

Cash Receipts Deposits Query (V_AR_CASH_RECEIPTS_DEPOSITS)

REVISED: 9/1/2026

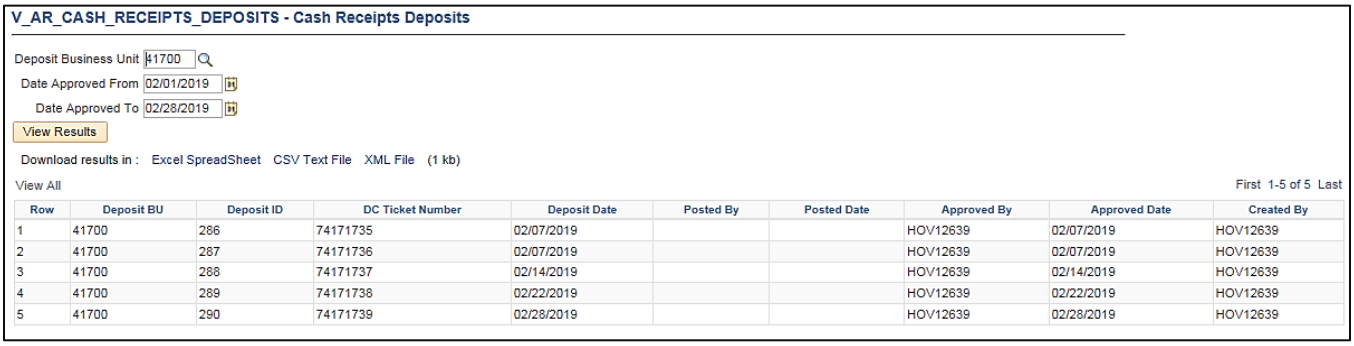
DESCRIPTION:
This query displays Cash Receipts Deposits for a designated date range where the User ID (Created By) and Approver ID (Approved By) are the same. The query can be used to identify potential segregation of duties issues associated with processing Deposit transactions.

NAVIGATION PATHS:
- Query Viewer > V_AR_CASH_RECEIPTS_DEPOSITS
- AR WorkCenter > Queries > AR Queries > Cash Receipts Deposits
- AR WorkCenter > Links > Other Links > Query Viewer > V_AR_CASH_RECEIPTS_DEPOSITS
- NavBar > Menu > Reporting Tools > Query > Query Viewer > V_AR_CASH_RECEIPTS_DEPOSITS

INPUT / SEARCH CRITERIA:
Deposit Business Unit
Date Approved From
Date Approved To

OUTPUT FORMAT:
HTML
Excel
CSV

Screenshot of the Cash Receipts Deposits Query Page



V_AR_CASH_RECEIPTS_DEPOSITS - Cash Receipts Deposits

Deposit Business Unit 41700
Date Approved From 02/01/2019
Date Approved To 02/28/2019
View Results

Download results in : Excel SpreadSheet CSV Text File XML File (1 kb)

View All First 1-5 of 5 Last

Row	Deposit BU	Deposit ID	DC Ticket Number	Deposit Date	Posted By	Posted Date	Approved By	Approved Date	Created By
1	41700	286	74171735	02/07/2019			HOV12639	02/07/2019	HOV12639
2	41700	287	74171736	02/07/2019			HOV12639	02/07/2019	HOV12639
3	41700	288	74171737	02/14/2019			HOV12639	02/14/2019	HOV12639
4	41700	289	74171738	02/22/2019			HOV12639	02/22/2019	HOV12639
5	41700	290	74171739	02/28/2019			HOV12639	02/28/2019	HOV12639

Circuit Court RAR733 Commissions Query (V_AR_COMMISSIONS_QRY)

REVISED: 9/1/2026

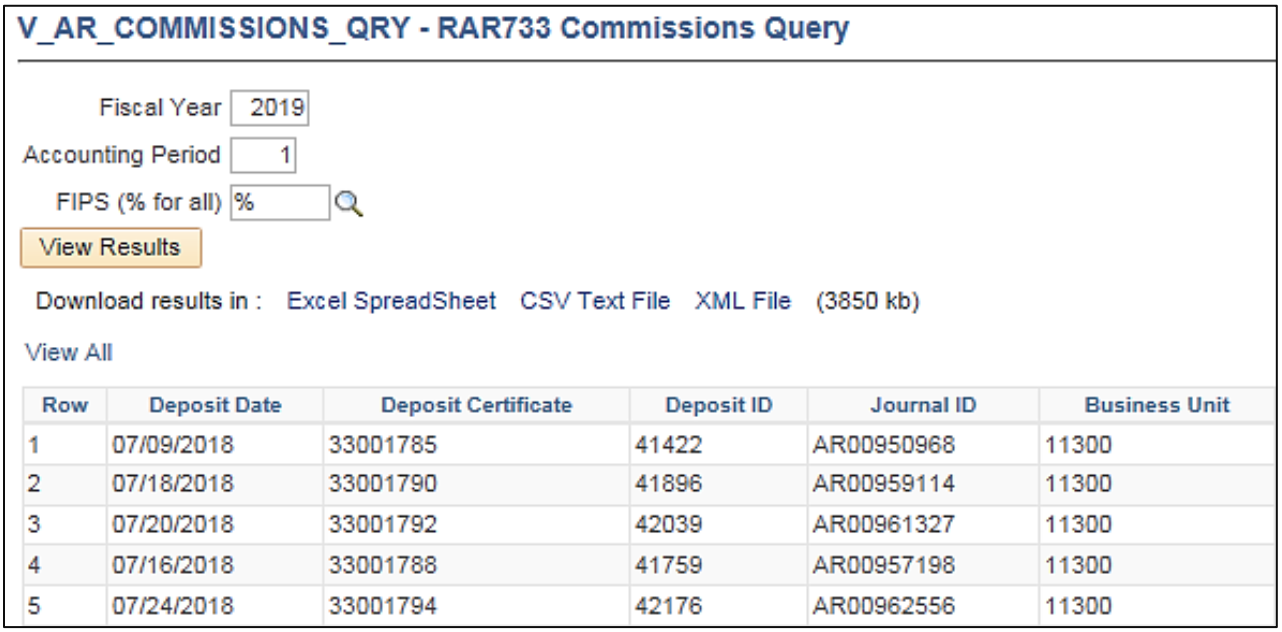
DESCRIPTION:
This query displays approved Deposit data (Date, Certificate, ID, etc.) at the Journal level by Business Unit.

NAVIGATION PATHS:
- Query Viewer > V_AR_COMMISSIONS_QRY
- NavBar > Menu > Reporting Tools > Query > Query Viewer > V_AR_COMMISSIONS_QRY

INPUT / SEARCH CRITERIA:
Fiscal Year
Accounting Period
FIPS (% for all)

OUTPUT FORMAT:
HTML
Excel
CSV

Screenshot of the Circuit Court Commissions Query Page



V_AR_COMMISSIONS_QRY - RAR733 Commissions Query

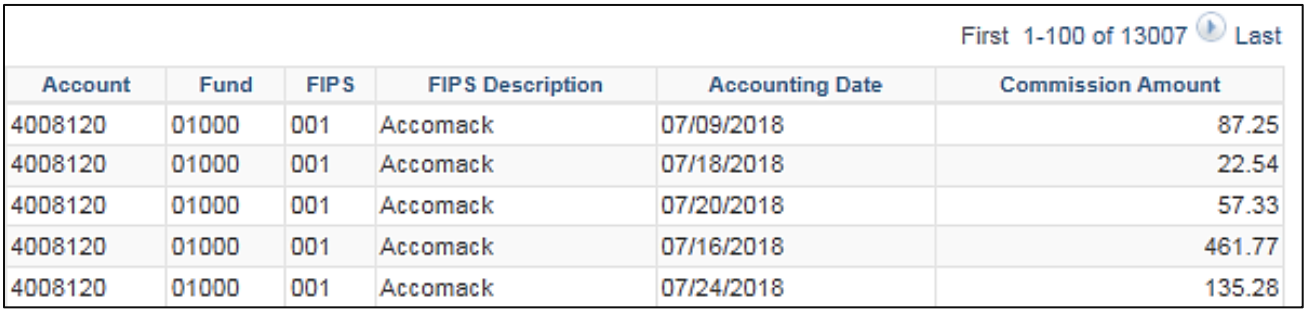
Fiscal Year 2019
Accounting Period 1
FIPS (% for all) %
View Results

Download results in : Excel SpreadSheet CSV Text File XML File (3850 kb)

View All

Row	Deposit Date	Deposit Certificate	Deposit ID	Journal ID	Business Unit
1	07/09/2018	33001785	41422	AR00950968	11300
2	07/18/2018	33001790	41896	AR00959114	11300
3	07/20/2018	33001792	42039	AR00961327	11300
4	07/16/2018	33001788	41759	AR00957198	11300
5	07/24/2018	33001794	42176	AR00962556	11300

Screenshot of the Circuit Court Commissions Query Page (scrolled right)



First 1-100 of 13007 Last

Account	Fund	FIPS	FIPS Description	Accounting Date	Commission Amount
4008120	01000	001	Accomack	07/09/2018	87.25
4008120	01000	001	Accomack	07/18/2018	22.54
4008120	01000	001	Accomack	07/20/2018	57.33
4008120	01000	001	Accomack	07/16/2018	461.77
4008120	01000	001	Accomack	07/24/2018	135.28

Circuit Court Recordation Tax Query (V_AR_COURT_RECORDATION_TAX)

REVISED: 9/1/2026

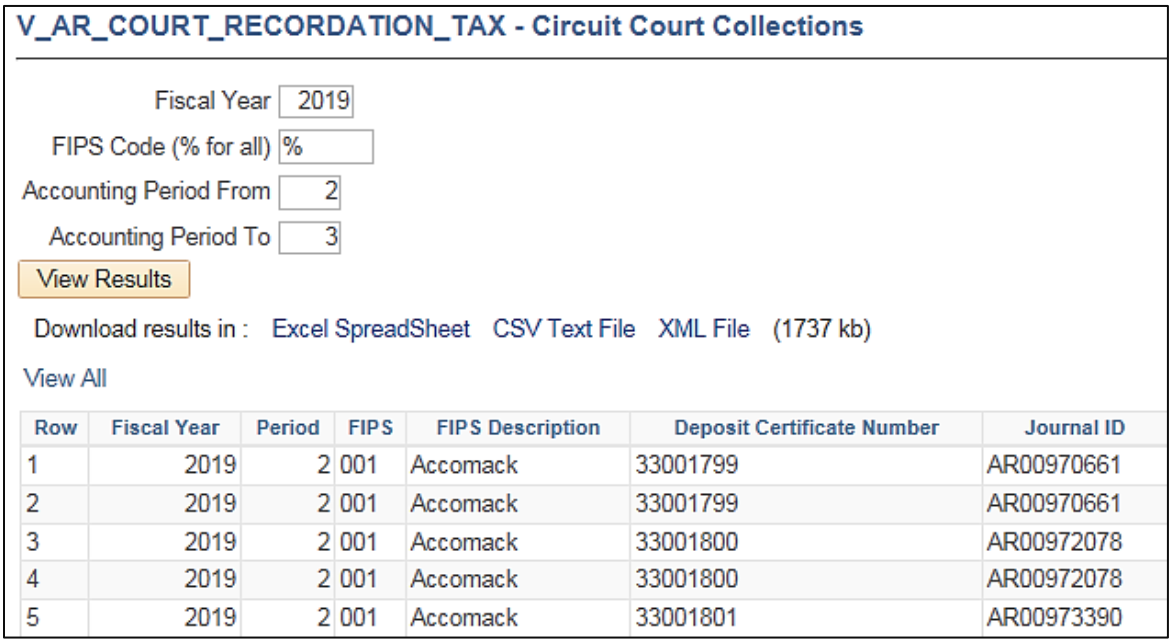
DESCRIPTION:
This query displays approved Deposit data at the Journal level for Circuit Court Collections by Deposit Certificate Number. Data can be grouped by Federal Information Processing Standards (FIPS) Code and accounting period (single period or range of periods).

NAVIGATION PATHS:
- Query Viewer > V_AR_COURT_RECORDATION_TAX
- NavBar > Menu > Reporting Tools > Query > Query Viewer > V_AR_COURT_RECORDATION_TAX

INPUT / SEARCH CRITERIA:
Fiscal Year
FIPS Code (% for all)
Accounting Period From
Accounting Period To

OUTPUT FORMAT:
HTML
Excel
CSV

Screenshot of the Circuit Court Recordation Tax Query Page



Row	Fiscal Year	Period	FIPS	FIPS Description	Deposit Certificate Number	Journal ID
1	2019	2	001	Accomack	33001799	AR00970661
2	2019	2	001	Accomack	33001799	AR00970661
3	2019	2	001	Accomack	33001800	AR00972078
4	2019	2	001	Accomack	33001800	AR00972078
5	2019	2	001	Accomack	33001801	AR00973390

Screenshot of the Circuit Court Recordation Tax Query Page (scrolled right)

First 1-100 of 6161 Last

Deposit Date	Business Unit	Fund	Account	Posted Date	Collections Amount
08/01/2018	11300	01000	4001038	08/03/2018	705.00
08/01/2018	11300	01000	4001039	08/03/2018	6314.65
08/02/2018	11300	01000	4001038	08/06/2018	751.00
08/02/2018	11300	01000	4001039	08/06/2018	5780.50
08/03/2018	11300	01000	4001038	08/07/2018	956.25

Collection Activity Tracking Query (V_AR_COLLECTN_TRK) – VDOT only

REVISED: 9/1/2026

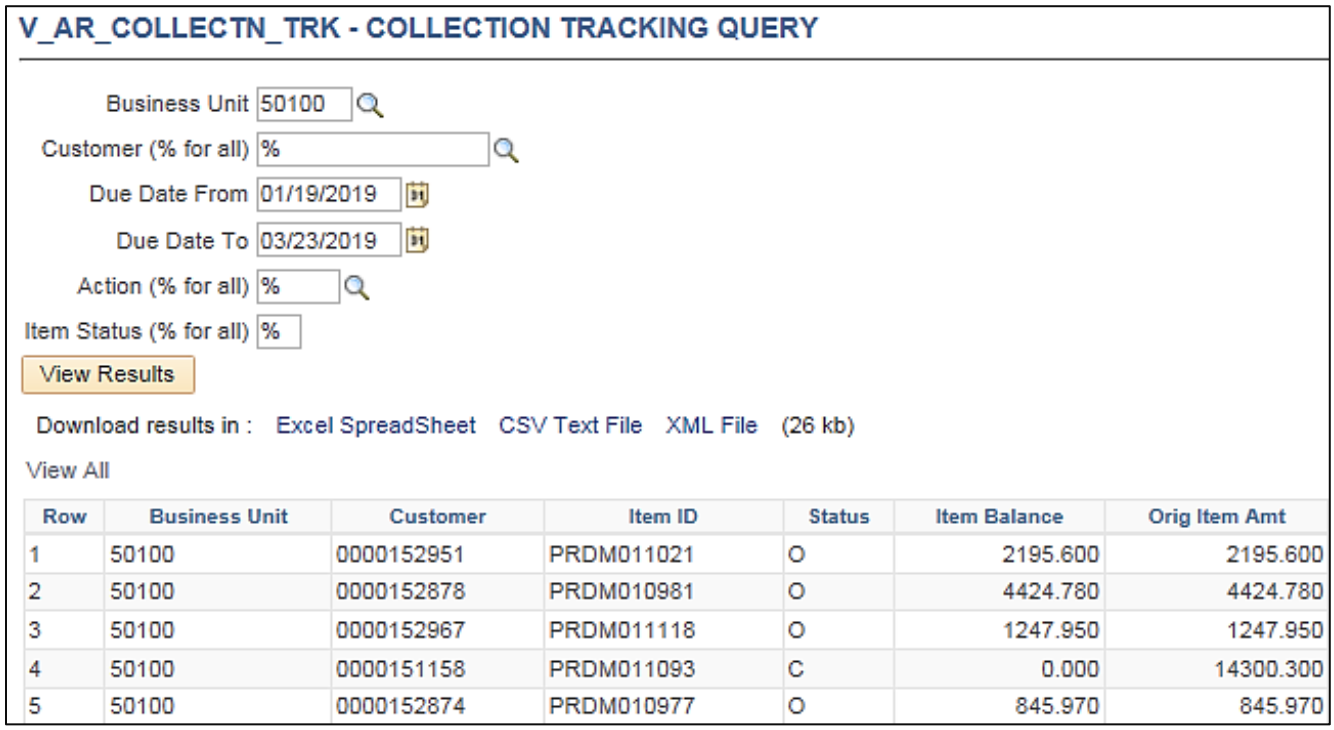
DESCRIPTION:
This query displays items in collection with the associated status, item balance, and original item amount.

NAVIGATION PATHS:
- Query Viewer > V_AR_COLLECTN_TRK
- NavBar > Menu > Reporting Tools > Query > Query Viewer > V_AR_COLLECTN_TRK

INPUT / SEARCH CRITERIA:
Business Unit
Customer (% for all)
Due Date From
Due Date To
Action (% for all)
Item Status (% for all)

OUTPUT FORMAT:
HTML
Excel
CSV

Screenshot of the Collection Activity Tracking Query Page



V_AR_COLLECTN_TRK - COLLECTION TRACKING QUERY

Business Unit 50100
Customer (% for all) %
Due Date From 01/19/2019
Due Date To 03/23/2019
Action (% for all) %
Item Status (% for all) %
View Results

Download results in : Excel SpreadSheet CSV Text File XML File (26 kb)

View All

Row	Business Unit	Customer	Item ID	Status	Item Balance	Orig Item Amt
1	50100	0000152951	PRDM011021	O	2195.600	2195.600
2	50100	0000152878	PRDM010981	O	4424.780	4424.780
3	50100	0000152967	PRDM011118	O	1247.950	1247.950
4	50100	0000151158	PRDM011093	C	0.000	14300.300
5	50100	0000152874	PRDM010977	O	845.970	845.970

Screenshot of the Collection Activity Tracking Query Page (scrolled right)

First 1-70 of 70 Last

Due Date	Action Date	Action	Past Due Days	Claim No	Claim Date
02/13/2019	05/06/2019	TAXR	225	86365355	05/06/2019
02/10/2019	05/06/2019	TAXR	225	86365356	05/06/2019
02/16/2019	05/06/2019	TAXR	225	86365357	05/06/2019
02/15/2019	05/06/2019	TAXR	225	86365358	05/06/2019
02/10/2019	05/06/2019	TAXR	225	86365360	05/06/2019

COVA Cash Management Improvement Query (V_AR_COVA_CMIA)

REVISED: 9/1/2026

DESCRIPTION:
This query displays Cash Management Improvement Act (CMIA) information for a designated Fiscal Year period. The query can be used to gather information for the CMIA schedule for quarterly and year-end reporting.

NAVIGATION PATHS:
- Query Viewer > V_AR_COVA_CMIA
- NavBar > Menu > Reporting Tools > Query > Query Viewer > V_AR_COVA_CMIA

INPUT / SEARCH CRITERIA:
Business Unit
Fiscal Year
Fund (% for all)
Project (% for all)

OUTPUT FORMAT:
HTML
Excel
CSV

Screenshot of the COVA Cash Management Improvement Query Page

V_AR_COVA_CMIA - COVA Cash Management Improvemt

Business Unit 50100
Fiscal Year 2019
Fund (% for all) %
Project (% for all) %
View Results

Download results in : Excel SpreadSheet CSV Text File XML File (12032 kb)

View All First 1-100 of 27100 Last

Row	Business Unit	Project	Task	Fund	Fund Description	Account	Account Description	Deposit ID	Journal ID	Journal Date	Fiscal Year	Accounting Date	Amount	Deposit Certificate#	Deposit Date	Approved Date
1	50100			04100	Hwy Maintenance & Operating Fd	4002173	Highway Permit Fees	84883	AR00949300	07/10/2018	2019	07/05/2018	110.00	0601L649	07/05/2018	07/10/2018
2	50100			04100	Hwy Maintenance & Operating Fd	4002173	Highway Permit Fees	84883	AR00949300	07/10/2018	2019	07/05/2018	110.00	0601L649	07/05/2018	07/10/2018
3	50100			04100	Hwy Maintenance & Operating Fd	4002173	Highway Permit Fees	84883	AR00949300	07/10/2018	2019	07/05/2018	110.00	0601L649	07/05/2018	07/10/2018
4	50100			04100	Hwy Maintenance & Operating Fd	4002173	Highway Permit Fees	84883	AR00949300	07/10/2018	2019	07/05/2018	110.00	0601L649	07/05/2018	07/10/2018
5	50100			04100	Hwy Maintenance & Operating Fd	4002173	Highway Permit Fees	84883	AR00949300	07/10/2018	2019	07/05/2018	1192.00	0601L649	07/05/2018	07/10/2018
6	50100			04100	Hwy Maintenance & Operating Fd	4002173	Highway Permit Fees	84883	AR00949300	07/10/2018	2019	07/05/2018	110.00	0601L649	07/05/2018	07/10/2018
7	50100			04100	Hwy Maintenance & Operating Fd	4002173	Highway Permit Fees	84883	AR00949300	07/10/2018	2019	07/05/2018	110.00	0601L649	07/05/2018	07/10/2018
8	50100			04100	Hwy Maintenance & Operating Fd	4002173	Highway Permit Fees	84883	AR00949300	07/10/2018	2019	07/05/2018	110.00	0601L649	07/05/2018	07/10/2018
9	50100			04100	Hwy Maintenance & Operating Fd	4002173	Highway Permit Fees	84883	AR00949300	07/10/2018	2019	07/05/2018	110.00	0601L649	07/05/2018	07/10/2018

Deposit by Accounting Entries Query (V_AR_DEPOSIT_BY_ACCTG_ENTRY)

REVISED: 9/1/2026

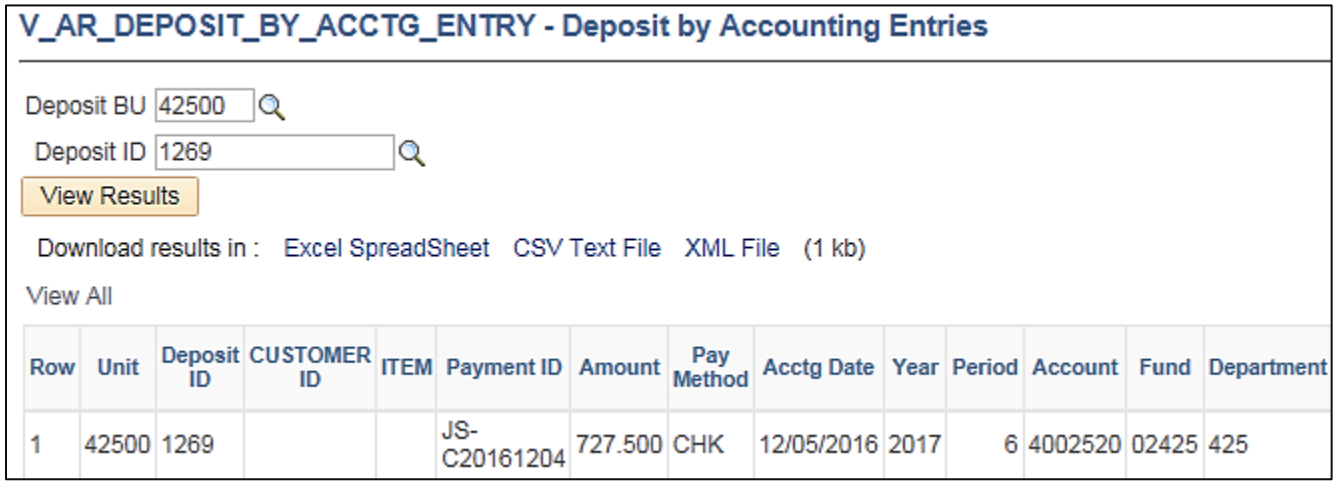
DESCRIPTION:
This query displays deposit transaction information including the accounting distributions and can be used to review submitted deposit transactions or for reconciliation purposes.

NAVIGATION PATHS:
- Query Viewer > V_AR_DEPOSIT_BY_ACCTG_ENTRY
- NavBar > Menu > Reporting Tools > Query > Query Viewer > V_AR_DEPOSIT_BY_ACCTG_ENTRY

INPUT / SEARCH CRITERIA:
Deposit BU
Deposit ID

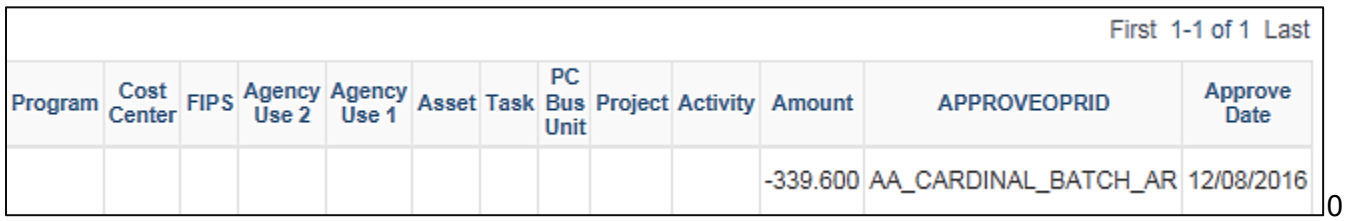
OUTPUT FORMAT:
HTML
Excel
CSV

Screenshot of the Deposit by Accounting Entries Query Page



Row	Unit	Deposit ID	CUSTOMER ID	ITEM	Payment ID	Amount	Pay Method	Acctg Date	Year	Period	Account	Fund	Department
1	42500	1269			JS-C20161204	727.500	CHK	12/05/2016	2017	6	4002520	02425	425

Screenshot of the Deposit by Accounting Entries Query Page (scrolled right)



Program	Cost Center	FIPS	Agency Use 2	Agency Use 1	Asset	Task	PC Bus Unit	Project	Activity	Amount	APPROVEOPRID	Approve Date
										-339.600	AA_CARDINAL_BATCH_AR	12/08/2016

0

Deposit by Dollar Amount Query (V_AR_DEPOSIT_BY_DOLLAR_AMOUNT)

REVISED: 9/1/2026

DESCRIPTION:
This query displays Deposit information by dollar amount and can be used to monitor Deposits received and recorded in Cardinal.

NAVIGATION PATHS:
- Query Viewer > V_AR_DEPOSIT_BY_DOLLAR_AMOUNT
- AR WorkCenter > Queries > AR Queries > Deposit by Dollar Amount
- AR WorkCenter > Links > Other Links > Query Viewer > V_AR_DEPOSIT_BY_DOLLAR_AMOUNT
- NavBar > Menu > Reporting Tools > Query > Query Viewer > V_AR_DEPOSIT_BY_DOLLAR_AMOUNT

INPUT / SEARCH CRITERIA:
Deposit Business Unit
Accounting Date From
Accounting Date To
Payment Amount

OUTPUT FORMAT:
HTML
Excel
CSV

Screenshot of the Deposit by Dollar Amount Query Page

Screenshot of the Deposit by Dollar Amount Query Page (scrolled right)

Deposit Reconciliation Query (V_AR_DEPOSIT_TO_GL)

REVISED: 9/1/2026

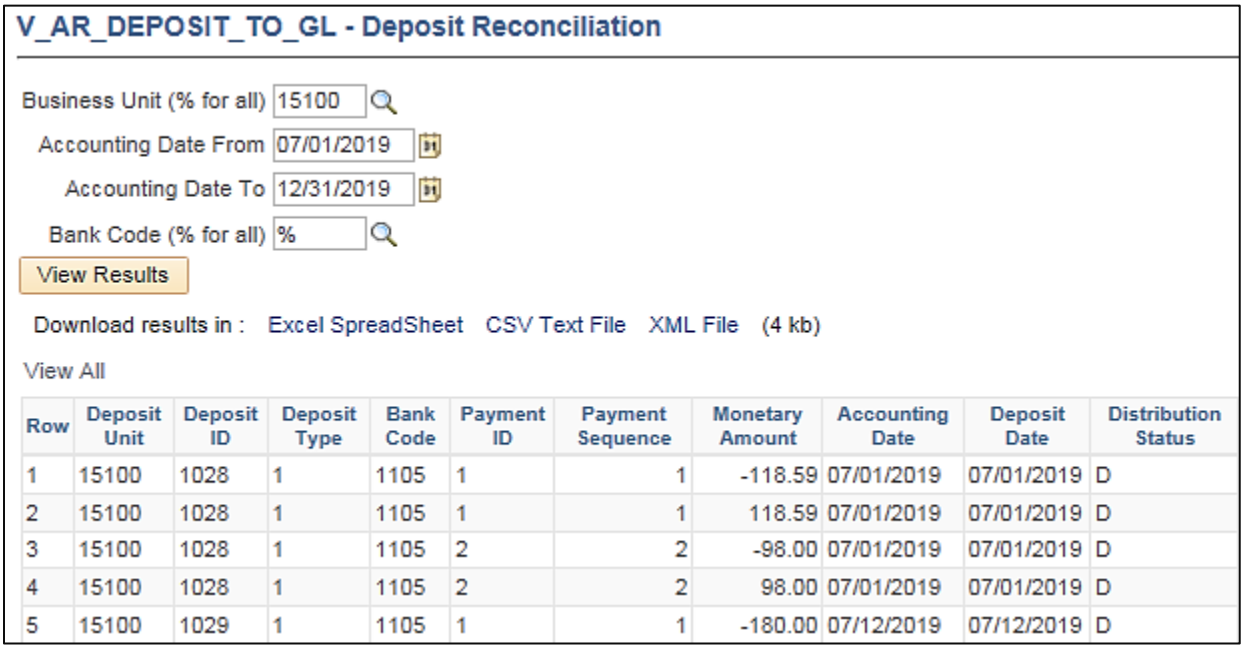
DESCRIPTION:
This query displays approved Deposits that have been posted to General Ledger (GL) for a designated Accounting Date range. The query provides transaction information including the Cash Lines associated with the transaction and can be used for reconciliation purposes.

NAVIGATION PATHS:
- Query Viewer > V_AR_DEPOSIT_TO_GL
- AR WorkCenter > Queries > AR Queries > Deposit Reconciliation
- AR WorkCenter > Links > Other Links > Query Viewer > V_AR_DEPOSIT_TO_GL
- NavBar > Menu > Reporting Tools > Query > Query Viewer > V_AR_DEPOSIT_TO_GL

INPUT / SEARCH CRITERIA:
Business Unit (% for all)
Accounting Date From
Accounting Date To
Bank Code (% for all)

OUTPUT FORMAT:
HTML
Excel
CSV

Screenshot of the Deposit Reconciliation Query Page



Row	Deposit Unit	Deposit ID	Deposit Type	Bank Code	Payment ID	Payment Sequence	Monetary Amount	Accounting Date	Deposit Date	Distribution Status
1	15100	1028	1	1105	1	1	-118.59	07/01/2019	07/01/2019	D
2	15100	1028	1	1105	1	1	118.59	07/01/2019	07/01/2019	D
3	15100	1028	1	1105	2	2	-98.00	07/01/2019	07/01/2019	D
4	15100	1028	1	1105	2	2	98.00	07/01/2019	07/01/2019	D
5	15100	1029	1	1105	1	1	-180.00	07/12/2019	07/12/2019	D

Screenshot of the Deposit Reconciliation Query Page (scrolled right)

First 1-12 of 12 Last

Journal Directly	Deposit Ticket #	Fund Code	Account	Program	Journal ID	Journal Date	Accounting Period	CARS Indicator	Journal Status
Y	51510993	01000	5011230	799001	AR01255730	07/01/2019	1	Y	P
Y	51510993	01000	101010		AR01255730	07/01/2019	1	Y	P
Y	51510993	01000	5015450	799001	AR01255730	07/01/2019	1	Y	P
Y	51510993	01000	101010		AR01255730	07/01/2019	1	Y	P
Y	51510996	01000	5011230	737004	AR01265721	07/12/2019	1	Y	P

Deposits Not Approved Query (V_AR_DEPOSITS_NOT_APPROVED)

REVISED: 9/1/2026

DESCRIPTION:
This query displays Deposits which have not been attached to a Deposit Certificate (DC) as well as Deposit Certificates that have not been approved.

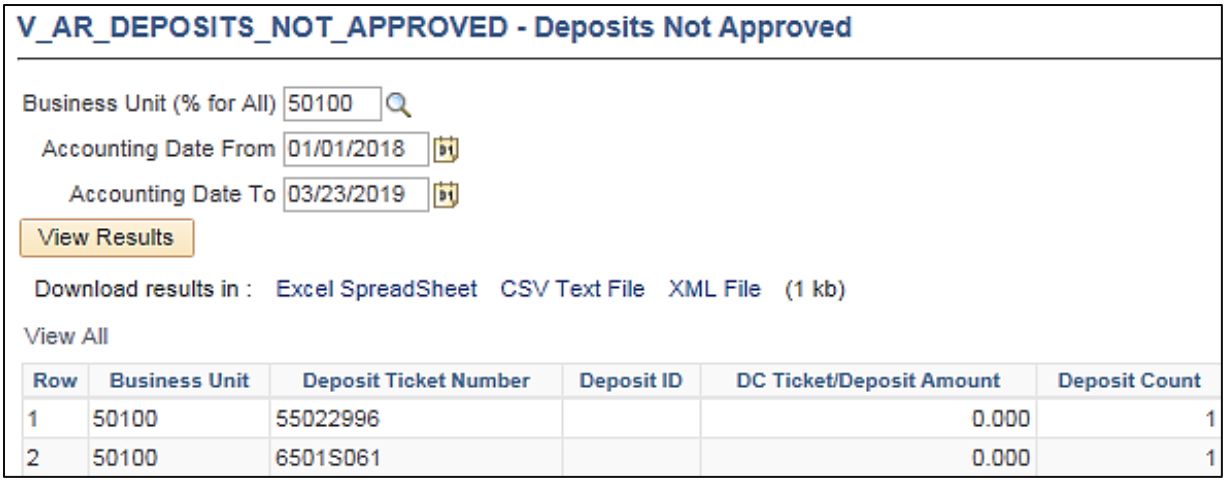
NAVIGATION PATHS:
- Query Viewer > V_AR_DEPOSITS_NOT_APPROVED
- AR WorkCenter > Queries > AR Queries > Deposits Not Approved
- AR WorkCenter > Links > Other Links > Query Viewer > V_AR_DEPOSITS_NOT_APPROVED
- NavBar > Menu > Reporting Tools > Query > Query Viewer > V_AR_DEPOSITS_NOT_APPROVED

INPUT / SEARCH CRITERIA:
Business Unit (% for All)
Accounting Date From
Accounting Date To

OUTPUT FORMAT:
HTML
Excel
CSV

ADDITIONAL INFORMATION:
If a Deposit that has not been attached to a DC is displayed in the results, it will need to be linked to a DC and approved. If a Deposit is displayed in the results and has been attached to a DC, this indicates that the DC is waiting to be approved. The Deposit will need to be approved in order to be sent to GL via a batch process. If a DC was entered in error and will not have a Deposit attached, no further action is needed since it cannot be deleted.

Screenshot of the Deposits Not Approved Query Page



Row	Business Unit	Deposit Ticket Number	Deposit ID	DC Ticket/Deposit Amount	Deposit Count
1	50100	55022996		0.000	1
2	50100	6501S061		0.000	1

Screenshot of the Deposits Not Approved Query Page (scrolled right)

First 1-2 of 2 Last

Bank Deposit Date	Accounting Date	Payment Seq Num	Payment Amount	Combo Edit	Budget Check
05/24/2018		0	0.000		
11/23/2018		0	0.000		

Deposits Not Posted to GL Query (V_AR_DEP_NOT_POSTED_TO_GL)

REVISED: 9/1/2026

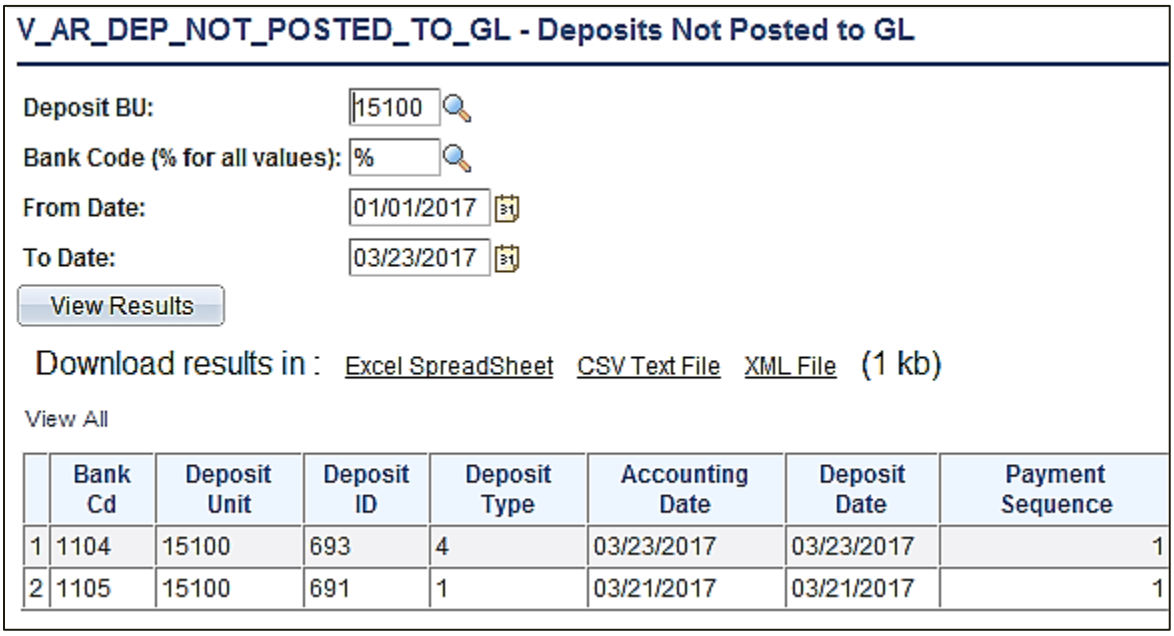
DESCRIPTION:
This query displays Deposits that were not posted to GL. The query can be used to monitor and audit the Funds Receipts process to ensure that all Deposits are posted to GL.

NAVIGATION PATHS:
- Query Viewer > V_AR_DEP_NOT_POSTED_TO_GL
- AR WorkCenter > Queries > AR Queries > Deposits Not Posted to GL
- AR WorkCenter > Links > Other Links > Query Viewer > V_AR_DEP_NOT_POSTED_TO_GL
- NavBar > Menu > Reporting Tools > Query > Query Viewer > V_AR_DEP_NOT_POSTED_TO_GL

INPUT / SEARCH CRITERIA:
Deposit BU
Bank Code (% for all values)
From Date
To Date

OUTPUT FORMAT:
HTML
Excel
CSV

Screenshot of the Deposits Not Posted to GL Query Page



	Bank Cd	Deposit Unit	Deposit ID	Deposit Type	Accounting Date	Deposit Date	Payment Sequence
1	1104	15100	693	4	03/23/2017	03/23/2017	1
2	1105	15100	691	1	03/21/2017	03/21/2017	1

Screenshot of the Deposits Not Posted to GL Query Page (scrolled right)

First 1-2 of 2 Last

Payment Amount	GL Distrib Status	Journal Directly	User ID	Deposit Control Ticket Number
14726.900	N	Y	VPH82737	80444872
15.000	N	Y	VPH82737	51510806

Posted Deposit Extract Query (V_AR_POSTED_DEPOSITS)

REVISED: 9/1/2026

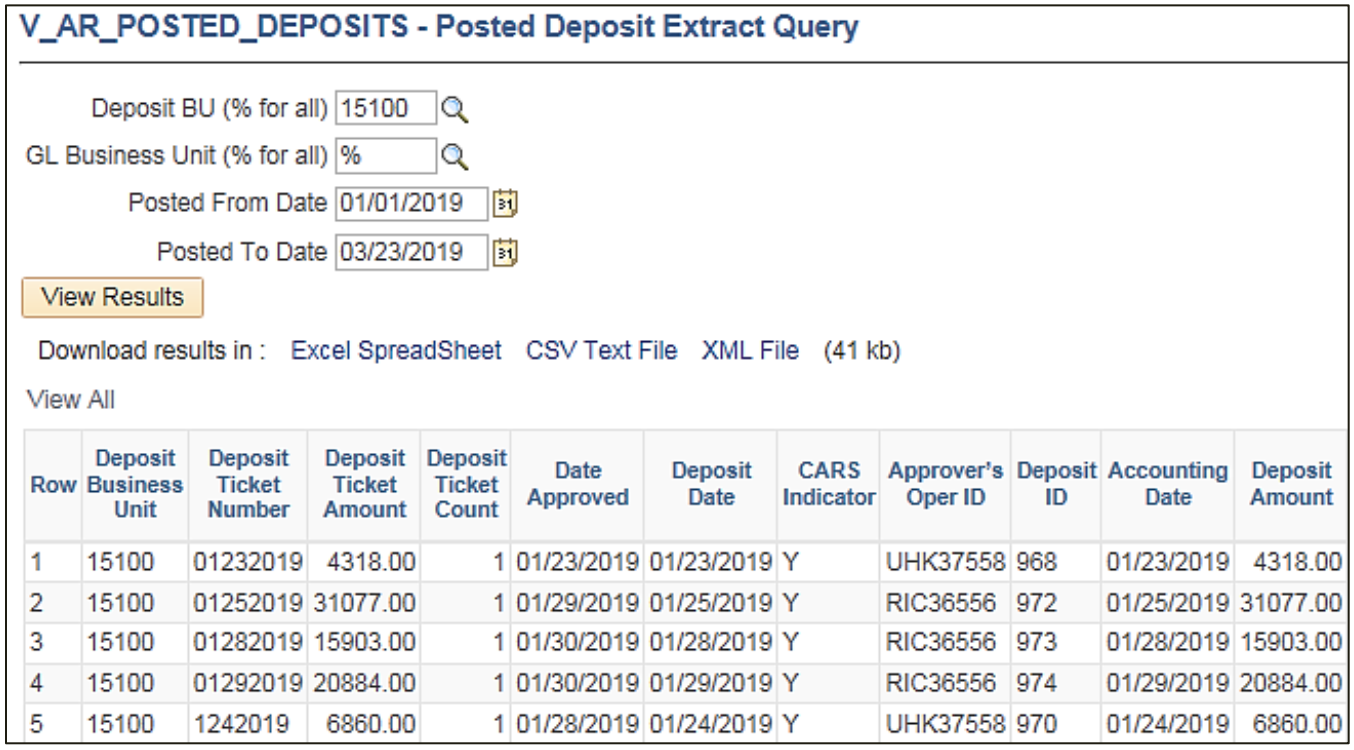
DESCRIPTION:
This query displays Deposits that have been directly journalled and posted to GL for a designated Journal Date range. The query provides Deposit information including the accounting Distribution Lines, Journal ID, Journal Date, Posted Date, Journal Line Number, and the associated Cash Lines for the transaction.

NAVIGATION PATHS:
- Query Viewer > V_AR_POSTED_DEPOSITS
- AR WorkCenter > Queries > AR Queries > Posted Deposit Extract Query
- AR WorkCenter > Links > Other Links > Query Viewer > V_AR_POSTED_DEPOSITS
- NavBar > Menu > Reporting Tools > Query > Query Viewer > V_AR_POSTED_DEPOSITS

INPUT / SEARCH CRITERIA:
Deposit BU (% for all)
GL Business Unit (% for all)
Posted From Date
Posted To Date

OUTPUT FORMAT:
HTML
Excel
CSV

Screenshot of the Posted Deposit Extract Query Page



V_AR_POSTED_DEPOSITS - Posted Deposit Extract Query

Deposit BU (% for all) 15100
GL Business Unit (% for all) %
Posted From Date 01/01/2019
Posted To Date 03/23/2019
View Results

Download results in : Excel SpreadSheet CSV Text File XML File (41 kb)

View All

Row	Deposit Business Unit	Deposit Ticket Number	Deposit Ticket Amount	Deposit Ticket Count	Date Approved	Deposit Date	CARS Indicator	Approver's Oper ID	Deposit ID	Accounting Date	Deposit Amount
1	15100	01232019	4318.00	1	01/23/2019	01/23/2019	Y	UHK37558	968	01/23/2019	4318.00
2	15100	01252019	31077.00	1	01/29/2019	01/25/2019	Y	RIC36556	972	01/25/2019	31077.00
3	15100	01282019	15903.00	1	01/30/2019	01/28/2019	Y	RIC36556	973	01/28/2019	15903.00
4	15100	01292019	20884.00	1	01/30/2019	01/29/2019	Y	RIC36556	974	01/29/2019	20884.00
5	15100	1242019	6860.00	1	01/28/2019	01/24/2019	Y	UHK37558	970	01/24/2019	6860.00

Screenshot of the Posted Deposit Extract Query Page (scrolled right)

Deposit Count	Deposit Type	Bank Code	Payment Sequence Number	Payment ID	Payment Amount	Payment Method	Data Source	Customer ID	Customer Name	Distribution Line Number
1	3	1200	1	1	4318.00	WIR	ONL			1
1	3	1700	1	1	31077.00	WIR	ONL			1
1	3	1105	1	1	15903.00	WIR	ONL			1
1	3	1200	1	1	20884.00	WIR	ONL			1
1	3	1200	1	1	6860.00	WIR	ONL			1

Screenshot of the Posted Deposit Extract Query Page (continued scrolled right)

GL Business Unit	Account	Fund	Program	Department	Cost Center	Task	FIPS	Asset	Agency Use 1	Agency Use 2	PC Bus Unit	Project	Activity	Analysis Type
15100	4002700	06090		95700										
15100	4002700	06090		95700										
15100	4002700	06090		95700										
15100	4002700	06090		95700										
15100	4002700	06090		95700										

Screenshot of the Posted Deposit Extract Query Page (continued scrolled right)

First 1-38 of 38 Last

Resource Type	Resource Category	Subcategory	Line Amount	Journal ID	Journal Date	Posted Date	Jrnl Line Nbr	Unpost Sequence	AR Journal Line Reference
			-4318.00	AR01111343	01/23/2019	01/23/2019	1	0	
			-31077.00	AR01115931	01/29/2019	01/29/2019	1	0	
			-15903.00	AR01117239	01/30/2019	01/30/2019	1	0	
			-20884.00	AR01117239	01/30/2019	01/30/2019	3	0	
			-6860.00	AR01114641	01/28/2019	01/28/2019	3	0	

Posted Deposits for Recon Query (V_AR_POSTED_DEP_CASH_RECON)

REVISED: 9/1/2026

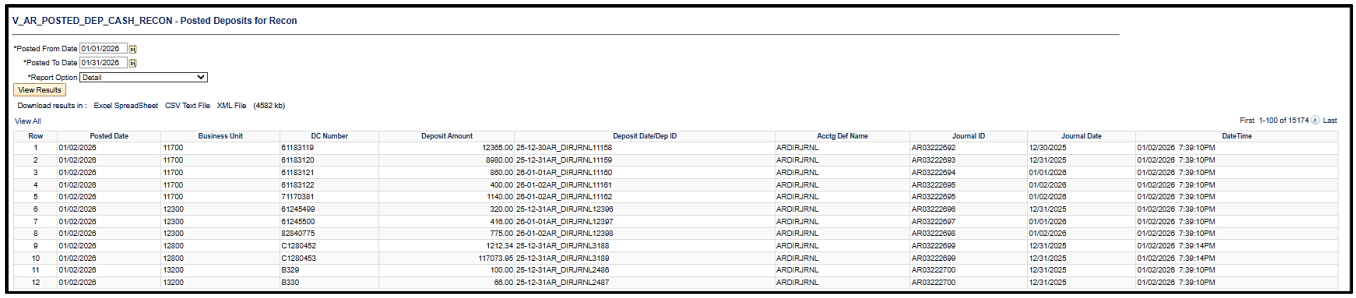
DESCRIPTION:
This query is part of the complex daily Cash Reconciliation that is performed by DOA to reconcile Cash per Cardinal to Cash per Dept of Treasury. This is a critical daily process that validates transactions are processing correctly to Cash with Treasurer (Account 101010) within Cardinal. The output of the query is saved by the Cash Recon Accountant and then used in the daily Cash Recon workbook to prepare the reconciliation.

NAVIGATION PATHS:
- Query Viewer > V_AR_POSTED_DEP_CASH_RECON
- AR WorkCenter > Queries > AR Queries > Posted Deposits for Recon
- AR WorkCenter > Links > Other Links > Query Viewer > V_AR_POSTED_DEP_CASH_RECON
- NavBar > Menu > Reporting Tools > Query > Query Viewer > V_AR_POSTED_DEP_CASH_RECON

INPUT / SEARCH CRITERIA:
Posted From Date
Posted To Date
Report Option: Detail/Summary

OUTPUT FORMAT:
HTML
Excel
CSV

Screenprint of Posted Deposits for Recon Query



V_AR_POSTED_DEP_CASH_RECON - Posted Deposits for Recon

*Posted From Date 01/01/2026
*Posted To Date 01/31/2026
*Report Option Detail
View Results
Download results in : Excel SpreadSheet CSV Text File XML File (4582 kb)
View All
First 1-100 of 15174 Last

Row	Posted Date	Business Unit	DC Number	Deposit Amount	Deposit Date/Dep ID	Acctg Def Name	Journal ID	Journal Date	DateTime
1	01/02/2026	11700	61183119	12365.00	25-12-30AR_DIRJRNL11158	ARDIRJRNL	AR03222692	12/30/2025	01/02/2026 7:39:10PM
2	01/02/2026	11700	61183120	8980.00	25-12-31AR_DIRJRNL11159	ARDIRJRNL	AR03222693	12/31/2025	01/02/2026 7:39:10PM
3	01/02/2026	11700	61183121	860.00	26-01-01AR_DIRJRNL11160	ARDIRJRNL	AR03222694	01/01/2026	01/02/2026 7:39:10PM
4	01/02/2026	11700	61183122	400.00	26-01-02AR_DIRJRNL11161	ARDIRJRNL	AR03222695	01/02/2026	01/02/2026 7:39:10PM
5	01/02/2026	11700	71170381	1140.00	26-01-02AR_DIRJRNL11162	ARDIRJRNL	AR03222696	01/02/2026	01/02/2026 7:39:10PM
6	01/02/2026	12300	61245499	320.00	25-12-31AR_DIRJRNL12396	ARDIRJRNL	AR03222696	12/31/2025	01/02/2026 7:39:10PM
7	01/02/2026	12300	61245500	416.00	26-01-01AR_DIRJRNL12397	ARDIRJRNL	AR03222697	01/01/2026	01/02/2026 7:39:10PM
8	01/02/2026	12300	82840775	775.00	26-01-02AR_DIRJRNL12398	ARDIRJRNL	AR03222698	01/02/2026	01/02/2026 7:39:10PM
9	01/02/2026	12800	C1280452	1212.34	25-12-31AR_DIRJRNL3188	ARDIRJRNL	AR03222699	12/31/2025	01/02/2026 7:39:14PM
10	01/02/2026	12800	C1280453	117073.95	25-12-31AR_DIRJRNL3189	ARDIRJRNL	AR03222699	12/31/2025	01/02/2026 7:39:14PM
11	01/02/2026	13200	B329	100.00	25-12-31AR_DIRJRNL2486	ARDIRJRNL	AR03222700	12/31/2025	01/02/2026 7:39:10PM
12	01/02/2026	13200	B330	68.00	25-12-31AR_DIRJRNL2487	ARDIRJRNL	AR03222700	12/31/2025	01/02/2026 7:39:10PM

Receivable Bill Identifier Query (V_AR_ENTRSN_ITM_BIL_IDENTIFIER)

REVISED: 9/1/2026

DESCRIPTION:
This query displays detail information by Item ID including the entry type, Reason Code, Billing Identifier and related charge distribution.

NAVIGATION PATHS:

- Query Viewer > V_AR_ENTRSN_ITM_BIL_IDENTIFIER
- AR WorkCenter > Queries > AR Queries > Receivable Bill Identifier Qry
- AR WorkCenter > Links > Other Links > Query Viewer > V_AR_ENTRSN_ITM_BIL_IDENTIFIER
- Billing WorkCenter > Queries > Billing Queries > Receivable Bill Identifier Qry
- Billing WorkCenter > Links > Other Links > Query Viewer > V_AR_ENTRSN_ITM_BIL_IDENTIFIER
- NavBar > Menu > Reporting Tools > Query > Query Viewer > V_AR_ENTRSN_ITM_BIL_IDENTIFIER

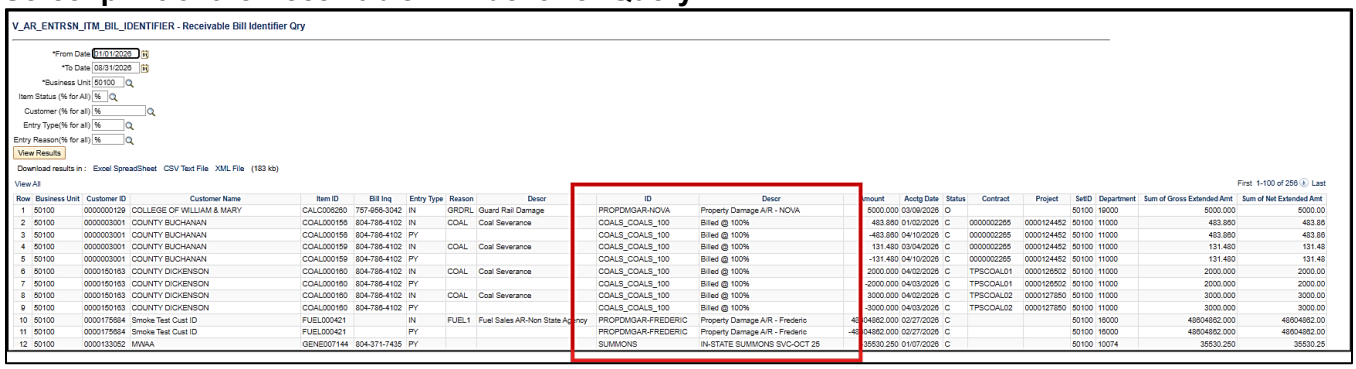
INPUT / SEARCH CRITERIA:

From Date
To Date
Business Unit
Item Status (%for all)
Customer (%for all)
Entry Type (%for all)
Entry Reason (%for all)

OUTPUT FORMAT:

HTML
Excel
CSV

Screenprint of the Receivable Bill Identifier Query



V_AR_ENTRSN_ITM_BIL_IDENTIFIER - Receivable Bill Identifier Qry

*From Date 01/01/2026
*To Date 09/31/2026
*Business Unit 50100
Item Status (% for All) %
Customer (% for all) %
Entry Type(% for all) %
Entry Reason(% for all) %
View Results
Download results in : Excel SpreadSheet CSV Text File XML File (183 kb)
View All
First 1-100 of 256 Last

Row	Business Unit	Customer ID	Customer Name	Item ID	Bill Inq	Entry Type	Reason	Descr	ID	Descr	Amount	Acctg Date	Status	Contract	Project	SetID	Department	Sum of Gross Extended Amt	Sum of Net Extended Amt
1	50100	0000000129	COLLEGE OF WILLIAM & MARY	CALC006260	757-956-3042	IN	GRDRL	Guard Rail Damage	PROPDMGAR-NOVA	Property Damage A/R - NOVA	5000.000	03/09/2026	O			50100	19000	5000.000	5000.00
2	50100	0000003001	COUNTY BUCHANAN	COAL000155	804-786-4102	IN	COAL	Coal Severance	COALS_COALS_100	Billed @ 100%	483.860	01/02/2026	C	0000002265	0000124452	50100	11000	483.860	483.86
3	50100	0000003001	COUNTY BUCHANAN	COAL000156	804-786-4102	PY			COALS_COALS_100	Billed @ 100%	-483.860	04/10/2026	C	0000002265	0000124452	50100	11000	483.860	483.86
4	50100	0000003001	COUNTY BUCHANAN	COAL000159	804-786-4102	IN	COAL	Coal Severance	COALS_COALS_100	Billed @ 100%	131.480	03/04/2026	C	0000002265	0000124452	50100	11000	131.480	131.48
5	50100	0000003001	COUNTY BUCHANAN	COAL000159	804-786-4102	PY			COALS_COALS_100	Billed @ 100%	-131.480	04/10/2026	C	0000002265	0000124452	50100	11000	131.480	131.48
6	50100	0000150163	COUNTY DICKENSON	COAL000160	804-786-4102	IN	COAL	Coal Severance	COALS_COALS_100	Billed @ 100%	2000.000	04/02/2026	C	TPSCOAL01	0000126502	50100	11000	2000.000	2000.00
7	50100	0000150163	COUNTY DICKENSON	COAL000160	804-786-4102	PY			COALS_COALS_100	Billed @ 100%	-2000.000	04/03/2026	C	TPSCOAL01	0000126502	50100	11000	2000.000	2000.00
8	50100	0000150163	COUNTY DICKENSON	COAL000160	804-786-4102	IN	COAL	Coal Severance	COALS_COALS_100	Billed @ 100%	3000.000	04/02/2026	C	TPSCOAL02	0000127850	50100	11000	3000.000	3000.00
9	50100	0000150163	COUNTY DICKENSON	COAL000160	804-786-4102	PY			COALS_COALS_100	Billed @ 100%	-3000.000	04/03/2026	C	TPSCOAL02	0000127850	50100	11000	3000.000	3000.00
10	50100	0000175684	Smoke Test Cust ID	FUEL000421		IN	FUEL1	Fuel Sales AR-Non State Agency	PROPDMGAR-FREDERIC	Property Damage A/R - Frederic	48604862.000	02/27/2026	C			50100	16000	48604862.000	48604862.00
11	50100	0000175684	Smoke Test Cust ID	FUEL000421		PY			PROPDMGAR-FREDERIC	Property Damage A/R - Frederic	-48604862.000	02/27/2026	C			50100	16000	48604862.000	48604862.00
12	50100	0000133052	MWAA	GENE007144	804-371-7435	PY			SUMMONS	IN-STATE SUMMONS SVC-OCT 25	35530.250	01/07/2026	C			50100	10074	35530.250	35530.25

Receivable Entry Type / Reason Query (V_AR_ENTTYP_ENTRSN) – VDOT only

REVISED: 9/1/2026

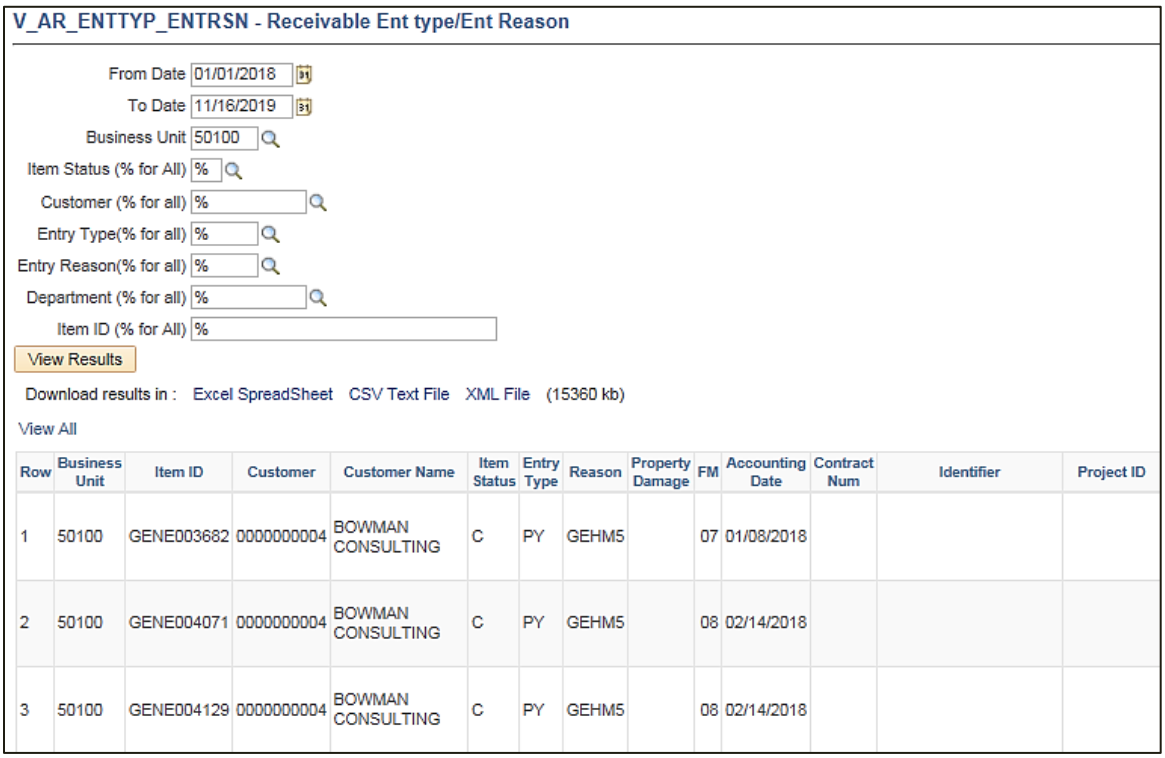
DESCRIPTION:
This query displays detail information by Item ID including the entry type, Reason Code, and related charge distribution.

NAVIGATION PATHS:
- Query Viewer > V_AR_ENTTYP_ENTRSN
- AR WorkCenter > Links > Other Links > Query Viewer > V_AR_ENTTYP_ENTRSN
- NavaBar > Menu > Reporting Tools > Query > Query Viewer > V_AR_ENTTYP_ENTRSN

INPUT / SEARCH CRITERIA:
From Date
To Date
Business Unit
Item Status (% for All)
Customer (% of all)
Entry Type (% for all)
Entry Reason (% for all)
Department (% for all)
Item ID (% for all)

OUTPUT FORMAT:
HTML
Excel
CSV

Screenshot of the Receivable Entry Type / Reason Query Page



Row	Business Unit	Item ID	Customer	Customer Name	Item Status	Entry Type	Reason	Property Damage	FM	Accounting Date	Contract Num	Identifier	Project ID
1	50100	GENE003682	0000000004	BOWMAN CONSULTING	C	PY	GEHM5		07	01/08/2018			
2	50100	GENE004071	0000000004	BOWMAN CONSULTING	C	PY	GEHM5		08	02/14/2018			
3	50100	GENE004129	0000000004	BOWMAN CONSULTING	C	PY	GEHM5		08	02/14/2018			

Screenshot of the Receivable Entry Type / Reason Query Page (scrolled right)

First 1-100 of 18916 Last

Cost Center	DEPTID	Line Descr	Monetary Amount	JRNL_LN_REF	Fund Code	Program	Account	Identifier Description	Entry Reason Description	Accident Date	DAYS_ACCIDENT_TO_INV	USER_DT1
11120010	10082	CO	-50.000	55010029	04100	699001	112054		Generic-VDOT Fingerprinting AR		0	
11120010	10082	CO	-25.000	55010054	04100	699001	112054		Generic-VDOT Fingerprinting AR		0	
11120010	10082	CO	-25.000	55010054	04100	699001	112054		Generic-VDOT Fingerprinting AR		0	

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Accounts Receivable Outstanding Details Report (RAR595) – VDOT only

REVISED: 9/1/2026

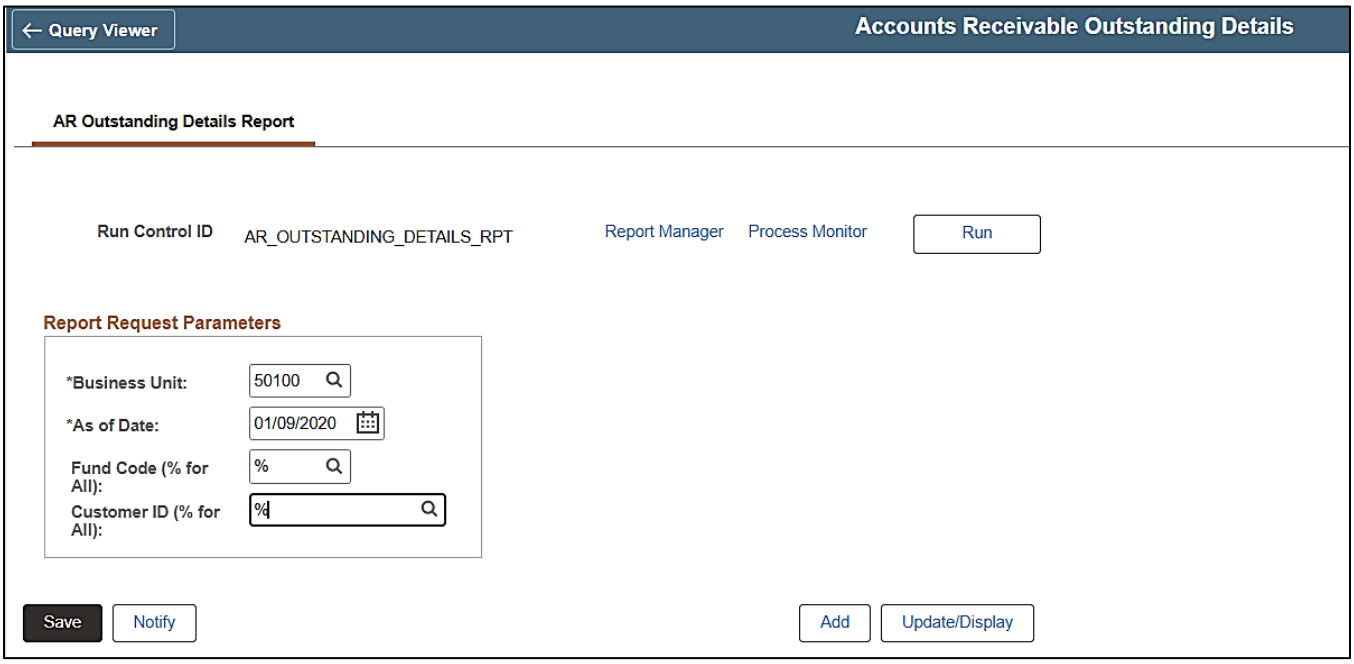
DESCRIPTION:
This report provides detail customer status of outstanding items at the Journal level by Account and Fund.

NAVIGATION PATH:
NavBar > Menu > Accounts Receivable > Receivables Analysis > Receivables Reports > AR Outstanding Details

RUN CONTROL PARAMETERS:
Business Unit
As of Date
Fund Code (% for All)
Customer ID (% for All)

OUTPUT FORMAT:
PDF
CSV

Screenshot of the Accounts Receivable Outstanding Details Report Run Control Page



Screenshot of the Account Receivable Outstanding Details Report

CARDINAL
Report ID: RAR595

Commonwealth of Virginia
ACCOUNTS RECEIVABLE OUTSTANDING DETAILS AS OF 09-JAN-2020

Run Date: 01/09/2020
Run Time: 01:16 00

Page No. 1 of 217

BUSINESS UNIT: 50100: VA Dept of Transportation
FUND: 04010: Highway Federal
ACCOUNT: 112051: A/R - Federal Government

CUSTOMER	ITEM#	ENTRY AMOUNT	PYMNT APPLIED	ONLINE ADJUST	NET BALANCE	SEQ#	ACCT DATE	REASON	JOURNAL ID	JOURNAL DT	GL	PROJECT ID	CONTRACT
0000055002	001331922	46.00	0.00	0.00	46.00	1	06/24/2011	FED	AR00773473	06/28/2011	P	0000090322	0771095
0000055002	FED002709	2,171,586.83	0.00	0.00	2,171,586.83	1	01/06/2020	FED			P	0000110380	
0000055002	FED002710	718,110.52	0.00	0.00	718,110.52	1	01/07/2020	FED			P	0000108129	
0000055002	FED002712	85,629.22	0.00	0.00	85,629.22	1	01/08/2020	FED			P	0000088564	
0000055002	FED002713	1,996,390.92	0.00	0.00	1,996,390.92	1	01/09/2020	FED			P	0000108140	
0000055002	M001304572	0.00	0.00	-1.00	-1.00	1	04/13/2011	FED			P	0000092507	PM09251
Subtotal for Customer					$ 4,971,762.49								
0000135946	FED001342	17,038.01	0.00	0.00		1	03/01/2016	FED			P	0000103073	
0000135946	FED001342	0.00	-12,995.72	0.00		2	04/25/2016		AR00255840	04/25/2016	P	0000103073	
0000135946	FED001342	0.00	-4,042.28	0.00	0.01	3	06/16/2016		AR00301986	06/17/2016	P	0000103073	
0000135946	FED002530	2,947.08	0.00	0.00	2,947.08	1	06/28/2019	FED			P	0000103073	
0000135946	FED002557	1,558.28	0.00	0.00	1,558.28	1	08/02/2019	FED			P	0000103073	
0000135946	FED002582	826.04	0.00	0.00	826.04	1	09/04/2019	FED			P	0000103073	
0000135946	FED002613	685.71	0.00	0.00	685.71	1	10/02/2019	FED			P	0000103073	
0000135946	FED002639	2,023.38	0.00	0.00	2,023.38	1	11/04/2019	FED			P	0000103073	
0000135946	FED002662	663.66	0.00	0.00	663.66	1	12/03/2019	FED			P	0000103073	
0000135946	FED002685	1,226.37	0.00	0.00	1,226.37	1	01/03/2020	FED			P	0000103073	
0000135946	GRNT000008	617.30	0.00	0.00		1	11/06/2014	GRNT			P	0000103073	
0000135946	GRNT000008	0.00	0.00	-617.03	0.27	2	12/04/2014		AR00059657	12/04/2014	P	0000103073	
Subtotal for Customer					$ 9,930.80								
Subtotal for ACCOUNT : 112051					$ 4,981,693.29								
Total for FUND : 04010					$ 4,981,693.29								

Screenshot of the Account Receivable Outstanding Details Report (continued)

Page No. 213 of 217

BUSINESS UNIT: 50100: VA Dept of Transportation
FUND: 04769: Smart Tag
ACCOUNT: 112054: A/R - Other

CUSTOMER	ITEM#	ENTRY AMOUNT	PYMNT APPLIED	ONLINE ADJUST	NET BALANCE	SEQ#	ACCT DATE	REASON	JOURNAL ID	JOURNAL DT	GL	PROJECT ID	CONTRACT
0000133052	GENE005398	650,176.21	0.00	0.00	650,176.21	1	10/16/2019	VPC66			P		
0000133052	GENE005454	31,056.92	0.00	0.00	31,056.92	1	10/22/2019	SUMM			P		
0000133052	GENE005560	522,884.28	0.00	0.00	522,884.28	1	12/10/2019	VPC66			P		
0000133052	GENE005574	35,369.00	0.00	0.00	35,369.00	1	12/23/2019	SUMM			P		
Subtotal for Customer					$ 1,239,486.41								
0000137221	GENE005449	17,238.00	0.00	0.00	17,238.00	1	10/21/2019	VPC66			P		
0000137221	GENE005567	13,476.00	0.00	0.00	13,476.00	1	12/17/2019	VPC66			P		
Subtotal for Customer					$ 30,714.00								
Subtotal for ACCOUNT : 112054					$ 1,270,200.41								
Total for FUND : 04766					$ 1,270,200.41								

Screenshot of the Account Receivable Outstanding Details Report (continued)

Page No. 215 of 217

FUND	ACCOUNT	ENTRY REASON	ENTRY AMOUNT
04010	112051		4,981,693.29
04100	112052		143,703.05
04100	112053		46,848.22
04100	112054		18,329,840.66
04362	112054		8,726.71
04720	112052		27,328,277.80
04720	112053		1,753,162.96
04720	112054		36,682,572.74
04766	112054		1,270,200.41
04769	112054		371,922.01
			$ 90,916,947.85

Screenshot of the Account Receivable Outstanding Details Report (continued)

Page No. 217 of 217

FUND	ACCOUNT	ENTRY REASON	ENTRY AMOUNT
		SUMM	66,425.92
		VPC66	1,203,774.49
			$ 90,916,947.85

Aging by Chartfield Report (AR30006)

REVISED: 9/1/2026

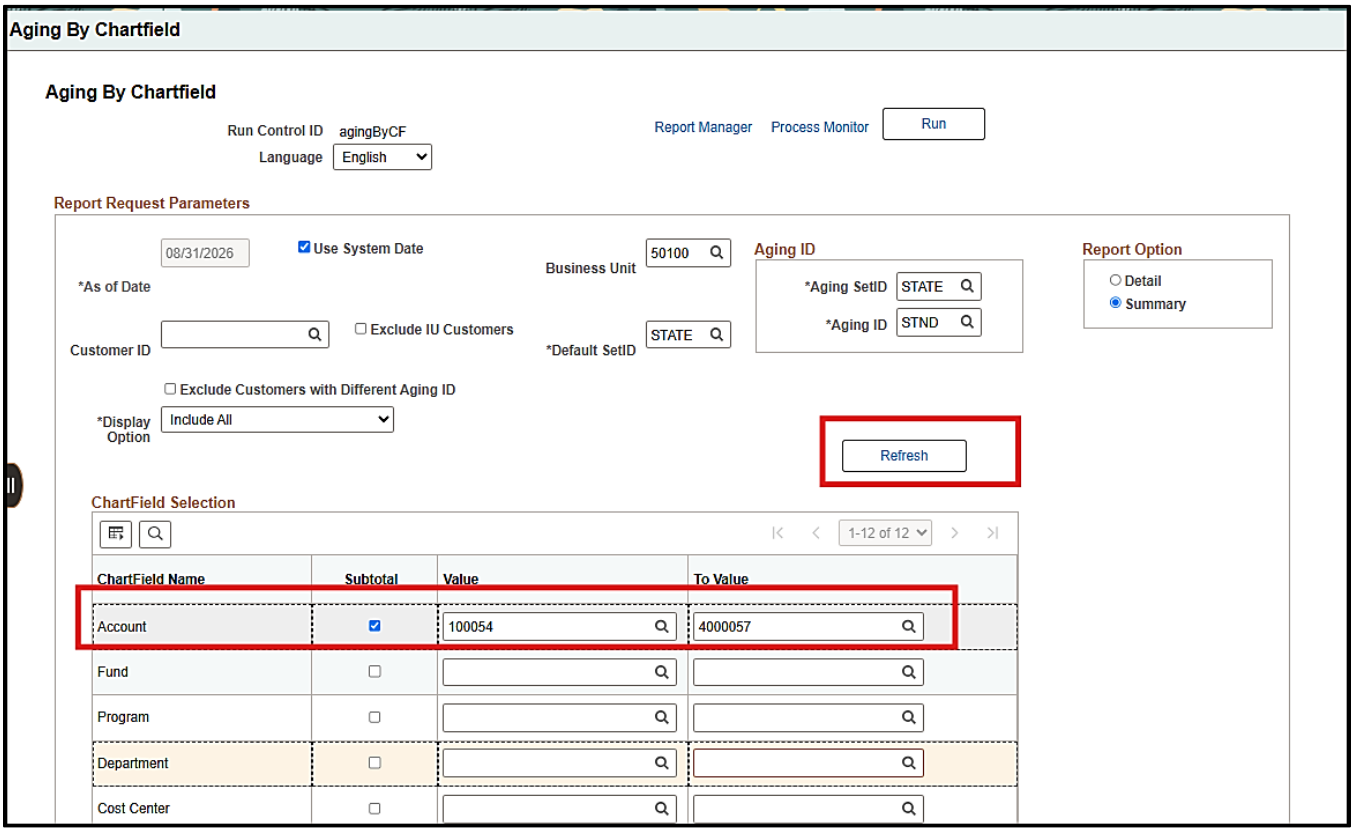
DESCRIPTION:
This report provides items calculated in aging buckets by customer, item and Chartfield selection. Report can be run in detailed or summary level, and users can select which ChartFields they wish to include.

NAVIGATION PATHS:
- Receivables WorkCenter > Reports/Processes > AR Reports > Aging by ChartField Rpt
- NavBar > Menu > Accounts Receivable > Receivables Analysis > Aging > Aging by Chartfield Rpt

RUN CONTROL PARAMETERS:
As of Date
Business Unit
Aging SetID
Aging ID
Report Option: Detail Summary
Customer ID
Exclude Customers with Different Aging ID
Display Option
ChartField Name:

OUTPUT FORMAT:
PDF
CSV

Screenshot of the Aging by Chartfield Report Run Control Page



PeopleSoft Receivables
AGING BY CHARTFIELD
31-AUG-2026

Report ID: AR30006
Aging ID: STATE/STND
Chartfield Parameters ACCOUNT = 100054-4000057
Display Option: Include All
Business Unit: 50100

Page No. 1
Run Date 08/31/2026
Run Time 14:43:37

Item	Line	As of	Entry Type	Reason	Terms	Total Selected Amount	Current	P 1-30	P 31-60	P 61-90	P 91-120	P 121-180	P 181-365	Others
ACCOUNT 112051														
Customer ID 0000000007						Customer Name		TIMMONS GROUP INC.						
Total TIMMONS GROUP INC.						100.00						100.00		
Customer ID 0000055002						Customer Name		FEDERAL HIGHWAY ADMINISTRATION						
Total FEDERAL HIGHWAY ADMINISTRATION						12,229,390.33		-367,975.00			450,468.89	1,928,104.69	10,218,792.75	-1.00
Customer ID 0000135946						Customer Name		EASTERN FEDERAL LANDS HIGHWAY						
Total EASTERN FEDERAL LANDS HIGHWAY						-196,062.91							3,498.47	-199,561.38
Totals for ACCOUNT 112051						12,033,427.42		-367,975.00			450,468.89	1,928,204.69	10,222,291.22	-199,562.38

PeopleSoft Receivables
AGING BY CHARTFIELD
31-AUG-2026

Report ID: AR30006
Aging ID: STATE/STND
Chartfield Parameters ACCOUNT = 100054-4000057
Display Option: Include All
Business Unit: 50100

Page No. 351
Run Date 08/31/2026
Run Time 14:44:34

Item	Line	As of	Entry Type	Reason	Terms	Total Selected Amount	Current	P 1-30	P 31-60	P 61-90	P 91-120	P 121-180	P 181-365	Others
ACCOUNT 205028														
Customer ID 0000160777						Customer Name		DESIREE MELISSA ELLIS						
Total DESIREE MELISSA ELLIS						-222.71								-222.71
Totals for ACCOUNT 205028						-222.71								-222.71

Total Receivables Due	Total Selected Amount	Current	P 1-30	P 31-60	P 61-90	P 91-120	P 121-180	P 181-365	Others
	**********.**		-367,975.00	-2,989,900.00	59,018,900.85	406,122.61	2,620,450.14	107,822,981.92	103,829,260.41

Aging Detail by Unit Report (AR30003)

REVISED: 9/1/2026

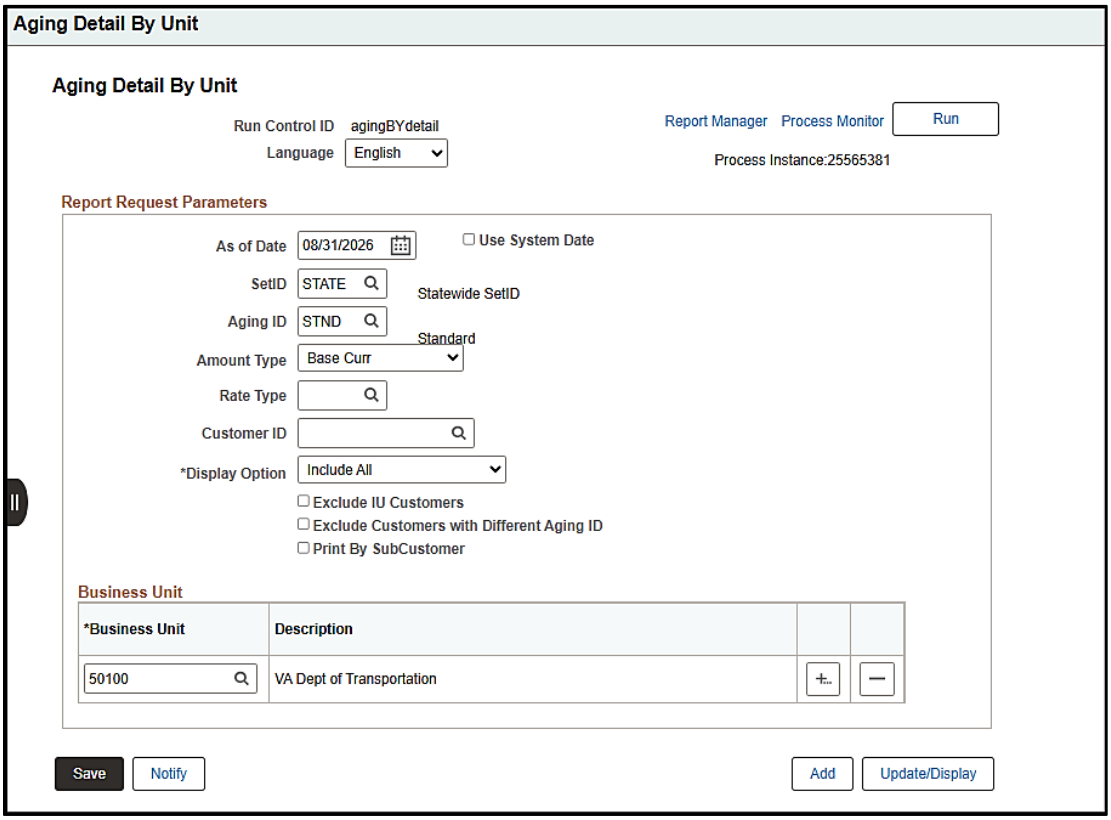
DESCRIPTION:
This report provides open balances for every item. Balances may be reported in entry or base currency. When the currency amount type is *base currency,* a rate type may be provided. When a rate type is provided, the applicable rates from the rate table are applied to the entry amounts on the open items, giving run-time generated base amounts. If no rate type is provided, the base item amounts are reported.

NAVIGATION PATHS:
- Receivables WorkCenter > Reports/Processes > AR Reports > Aging Detail by Unit Rpt
- NavBar > Menu > Accounts Receivable > Receivables Analysis > Aging > Aging Detail by Unit Rpt

RUN CONTROL PARAMETERS:
As of Date
SetID
Aging ID
Amount Type: Base Curr/Entry Curr
Rate Type
Customer ID
Display Option: Include All
Business Unit

OUTPUT FORMAT:
PDF
CSV

Screenshot of the Aging Detail by Unit Report Run Control Page



PeopleSoft Receivables
AGING DETAIL BY BUSINESS UNIT
as of 31-AUG-2026

Report ID: AR30003
Aging Id: STATE/STND
Currency Base Currency
Rate Type:

Page No. 1
Run Date 08/31/2026
Run Time 14:50:17

Item	Line	As Of	Ent Typ/Rsn	Terms	Document	Cur	Amount	Current	P 1-30	P 31-60	P 61-90	P 91-120	Other
50100	0000000004		BOWMAN CONSULTING		RICHMOND	VA							
OA-998	0	03/31/2026	OA OACON			USD	-800.00						-800.00
Total	BOWMAN CONSULTING						-800.00						-800.00
50100	0000000007		TIMMONS GROUP INC.		RICHMOND	VA							
ONLINE_DR_ITEM	0	03/06/2026	DR ADPEN	NET30		USD	100.00						100.00
Total	TIMMONS GROUP INC.						100.00						100.00
50100	0000000129		COLLEGE OF WILLIAM & MARY		WILLIAMSBURG	VA							
CALC006260	0	03/09/2026	IN GRDRL	NET30		USD	5,000.00						5,000.00
Total	COLLEGE OF WILLIAM & MARY						5,000.00						5,000.00

PeopleSoft Receivables
AGING DETAIL BY BUSINESS UNIT
as of 31-AUG-2026

Report ID: AR30003
Aging Id: STATE/STND
Currency Base Currency
Rate Type:

Page No. 700
Run Date 08/31/2026
Run Time 14:50:17

Item	Line	As Of	Ent Typ/Rsn	Terms	Document	Cur	Amount	Current	P 1-30	P 31-60	P 61-90	P 91-120	Other
PRDM032916	0	01/08/2026	IN GRDRL	NET30		USD	6,112.25						6,112.25
Total	BRANDON MICHAEL BARKER						6,112.25						6,112.25
Total 50100							270,340,063.64		-367,975.00	-2,989,900.00	59,018,900.85	406,122.61	214,272,915.18

Aging Summary by Business Unit Report (AR30004) – VDOT only

REVISED: 9/1/2026

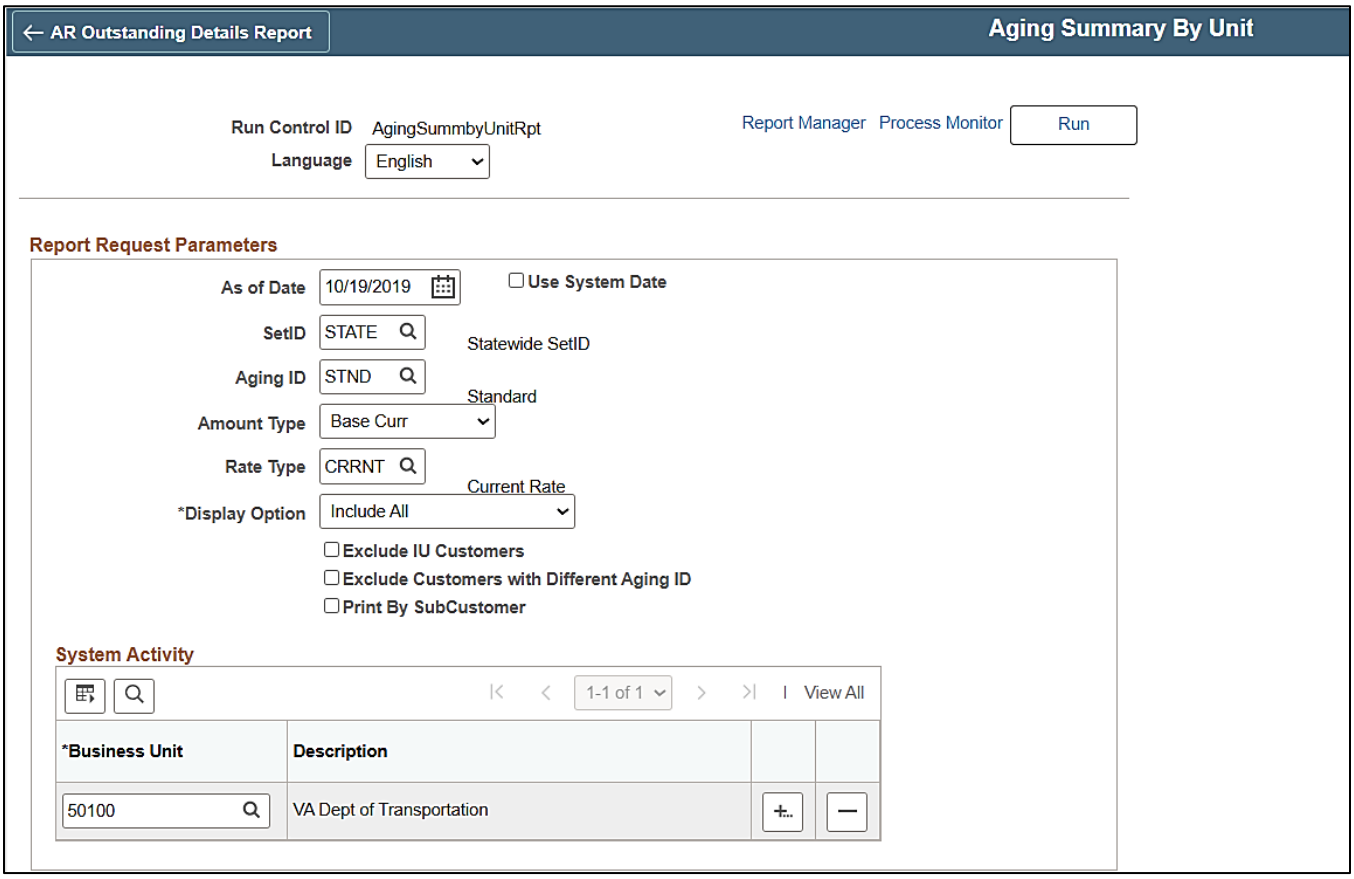
DESCRIPTION:
This report provides aging information including aged open balances for every customer in a Business Unit. This report can be used to identify delinquent accounts.

NAVIGATION PATH:
NavBar > Menu > Accounts Receivable > Receivables Analysis > Aging > Aging Summary by Unit Rpt

RUN CONTROL PARAMETERS:
As of Date
SetID
Aging ID
Amount Type
Rate Type
Display Option
Business Unit

OUTPUT FORMAT:
PDF
CSV

Screenshot of the Aging Summary by Unit Report Run Control Page



Screenshot of the Aging Summary by Business Unit Report

PeopleSoft Receivables
AGING SUMMARY BY BUSINESS UNIT
as of 19-OCT-2019

Report ID: AR30004
Aging Id: STATE/STND
Currency Base Currency
Rate Type: CRRNT
Business Unit: 50100

Page No. 1
Run Date 12/26/2019
Run Time 16:28:39

Cust ID	Name	Cur	Amount	Current	P 1-30	P 31-60	P 61-90	P 91-120	P 121-180	P 181-365	P >365
50100	VA Dept of Transportation										
0000000004	BOWMAN CONSULTING	USD	52.00						27	25	
0000000006	U.S. FACILITIES	USD	775.00			675				100	
0000001070	DEPT OF MINES, MINER	USD	3,500.00								3,500
0000003107	TOWN OF ALTAVISTA	USD	5,682.00				5,682				
0000003154	COUNTY BUCHANAN	USD	600,000.00			600,000					
0000003214	CHILHOWIE TOWN OF	USD	2,765.44			2,765					
0000003237	CITY OF DANVILLE	USD	181.58			181					
0000003239	TOWN OF DUMFRIES	USD	609,582.83			181,849		427,732			
0000003249	FAIRFAX COUNTY	USD	69,408.51			12,213	34,524	22,670			
0000003273	CITY OF HAMPTON	USD	-0.10								-0
0000003303	CITY OF MANASSAS, CI	USD	29,416.12					29,416			
0000003325	CITY OF NEWPORT NEWS	USD	-29,254.95								-29,254
0000003340	CITY OF NORFOLK	USD	1,482.28			1,482					
0000003370	PRINCE WILLIAM COUNT	USD	79,780.41			79,780					
0000003383	CITY OF RICHMOND	USD	2,102.22			406	1,693			2	
0000003405	STAFFORD COUNTY	USD	47,520.00					47,520			
0000003426	TOWN OF VIENNA	USD	534.84								534
0000003428	CITY OF VIRGINIA BEA	USD	4,046,069.50				4,046,069				
0000003430	CITY OF VIRGINIA BEA	USD	1,300.40			1,300					
0000003431	CITY OF VIRGINIA BEA	USD	3,753,172.88			54,203				3,698,968	0
0000011288	JAMES CITY SERVICE A	USD	136,640.86					136,640			
0000012249	MD STATE HIGHWAY ADM	USD	813,532.99			269,961	269,961	273,609			
0000050107	DEPARTMENT OF ENVIRO	USD							278		-278
0000050351	DEPARTMENT OF FORENS	USD	9,972.82								9,972
0000055002	FEDERAL HIGHWAY ADMI	USD	13,967,907.57			13,967,862					45
0000100136	VIRGINIA STATE POLIC	USD	214.05			214					
0000100140	COUNTY WARREN	USD	362,500.00							362,500	
0000101885	WARSAW TOWN OF	USD	7,767.09							7,767	
0000102404	COUNTY LOUDOUN	USD	545,000.00						545,000		
0000104002	CITY OF CHESAPEAKE	USD	25,050,584.05			57			708		25,049,818
0000107827	CITY OF SUFFOLK	USD	378.91			378					
0000109650	S.L. WILLIAMSON COMP	USD	25,205.82				25,205				
0000110729	DLB, INC.	USD	242,297.45								242,297
0000111202	CSX TRANSPORTATION	USD	262.41					262			
0000117140	CITY OF HAMPTON	USD	766.27			766					
0000119827	TAVARES CONTRETE COM	USD	0.04							0	
0000120273	ELK KNOB, INC.	USD	54.00			54					
0000121198	TOLL ROAD INVESTORS	USD	1,946.81			1,946					
0000122063	CITY OF CHARLOTTESVI	USD	19,558.14			6,194	14,060	-696			
0000122956	GREAT MEADOW	USD	3,060.09				3,060				
0000123531	STANTEC, INC.	USD	81.00			81					

Screenshot of the Aging Summary by Business Unit Report (continued)

PeopleSoft Receivables
AGING SUMMARY BY BUSINESS UNIT
as of 19-OCT-2019

Report ID: AR30004
Aging Id: STATE/STND
Currency Base Currency
Rate Type: CRRNT
Business Unit: 50100

Page No. 55
Run Date 12/26/2019
Run Time 16:28:45

Cust ID	Name	Cur	Amount	Current	P 1-30	P 31-60	P 61-90	P 91-120	P 121-180	P 181-365	P >365
GRAND TOTAL			86,940,820.55			30,157,212.62	13,063,536.05	1,689,178.90	2,632,507.73	5,875,217.44	33,523,167.81

AR–GL Receivables Account Recon Report (RAR014) – VDOT only

REVISED: 9/1/2026

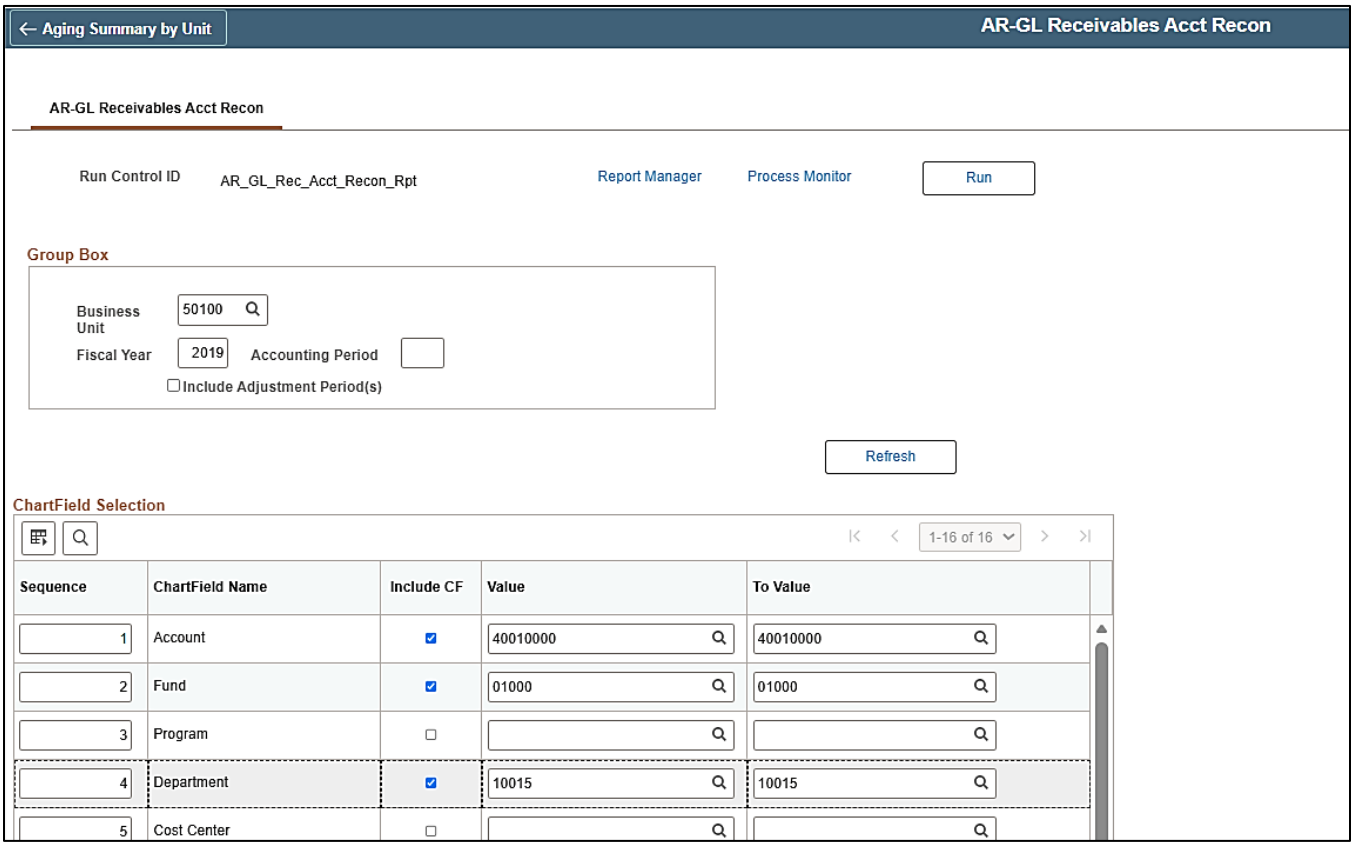
DESCRIPTION:
This report provides a comprehensive review and comparison of receivable beginning, ending, and variance balances. The data is summarized by Account, Fund, and Department with a focus on current period activity. This report is used for receivable account reconciliation.

NAVIGATION PATHS:
- Receivables WorkCenter > Reports/Processes > AR Reports > AR-GL Reconciliation
- NavBar > Menu > Accounts Receivable > Receivables Analysis > Receivables Reports > AR-GL Receivables Acct Recon

RUN CONTROL PARAMETERS:
Business Unit
Fiscal Year
Accounting Period
ChartField Selection

OUTPUT FORMAT:
PDF
CSV

Screenshot of the AR-GL Receivables Account Recon Report Run Control Page



Screenshot of the AR-GL Receivables Account Recon Report

Report ID. RAR014

Commonwealth of Virginia
AR-GL RECEIVABLES ACCOUNT RECON REPORT

Run Date. 12/26/2019
Run Time. 04.39 00

Business Unit. 50100
FISCAL YEAR.
ACCOUNTING PERIOD.
Adjustment. N
Account From. 4001000 To. 4001000
Fund From. 01000 To. 01000
Department From. 10015 To. 10015

	GENERAL LEDGER	AR/BI	VARIANCE
BEGINNING BALANCE	$ 0.00	$ 0.00	$ 0.00
ENDING BALANCE	$ 0.00	$ 0.00	$ 0.00
VARIANCES	$ 0.00	$ 0.00	$ 0.00

CURRENT PERIOD ACTIVITY

GENERAL LEDGER MODULE RECEIVABLE ACTIVITY	$ 0.00
BILLING MODULE RECEIVABLE ACTIVITY	0.00
ACCOUNT RECEIVABLE MODULE RECEIVABLE ACTIVITY	0.00
TOTAL AR/BI MODULES RECEIVABLE ACTIVITY	0.00
VARIANCE (GL ACTIVITY - TOTAL AR/BI ACTIVITY)	0.00

ADD

ACCOUNTING ENTRIES CREATED IN BILLING, NOT SENT TO GL	0.00
ACCOUNTING ENTRIES POSTED IN AR, NOT SENT TO GL	0.00
ACCOUNTING ENTRIES IN AR SENT, NOT POSTED IN GL	0.00
ACCOUNTING ENTRIES IN BI SENT, NOT POSTED IN GL	0.00
TOTAL	0.00

SUBTRACT

DIRECT JOURNALS POSTED TO GL	0.00
DIRECT JOURNALS POSTED TO GL (NOT ORIGINALLY FROM AR/BI RECEIVABLE)	0.00
TOTAL GL NOT RELATED TO AR ITEMS	0.00
TOTAL	$ 0.00

Screenshot of the AR-GL Receivables Account Recon Report (continued)

Page No. 2 of 2

Business Unit: 60100
FISCAL YEAR:
ACCOUNTING PERIOD:
Adjustment: N

BI (Add)
ACCOUNTING ENTRIES CREATED IN BILLING, NOT SENT TO GL

Business Unit	Customer ID	Invoice	Line#	Accounting Date	Invoice Dt	Amount
TOTAL						0.00

ACCOUNTING ENTRIES CREATED IN BILLING, SENT TO GL BUT NOT POSTED IN GL

Business Unit	Customer ID	Invoice	Journal ID	Journal Date	Line#	Journal Ref	Amount
TOTAL							0.00

BILLING ENTRIES TO BE RECONCILED 0.00

AR (Add)
ACCOUNTING ENTRIES POSTED IN AR, NOT SENT TO GL

Business Unit	Customer ID	Item#	Item Seq	Accounting Date	Amount
TOTAL					0.00

ACCOUNTING ENTRIES POSTED IN AR, SENT TO GL BUT NOT POSTED IN GL

Business Unit	Customer ID	Item#	Item Seq	Journal Date	Journal ID	Line#	Journal Ref	Amount
TOTAL								0.00

AR ENTRIES TO BE RECONCILED 0.00

GL (Subtract)
DIRECT JOURNALS POSTED TO GL

Journal Date	Journal ID	Line#	Journal Ref	Journal Descr	Amount
TOTAL					0.00

DIRECT JOURNALS POSTED TO GL (NOT ORIGINALLY FROM AR/BI RECEIVABLE)

Journal Date	Journal ID	Line#	Journal Ref	Journal Descr	Amount
TOTAL					0.00

GL ENTRIES TO BE RECONCILED 0.00

AR Pending Items Report (BIARRT01)

REVISED: 9/1/2026

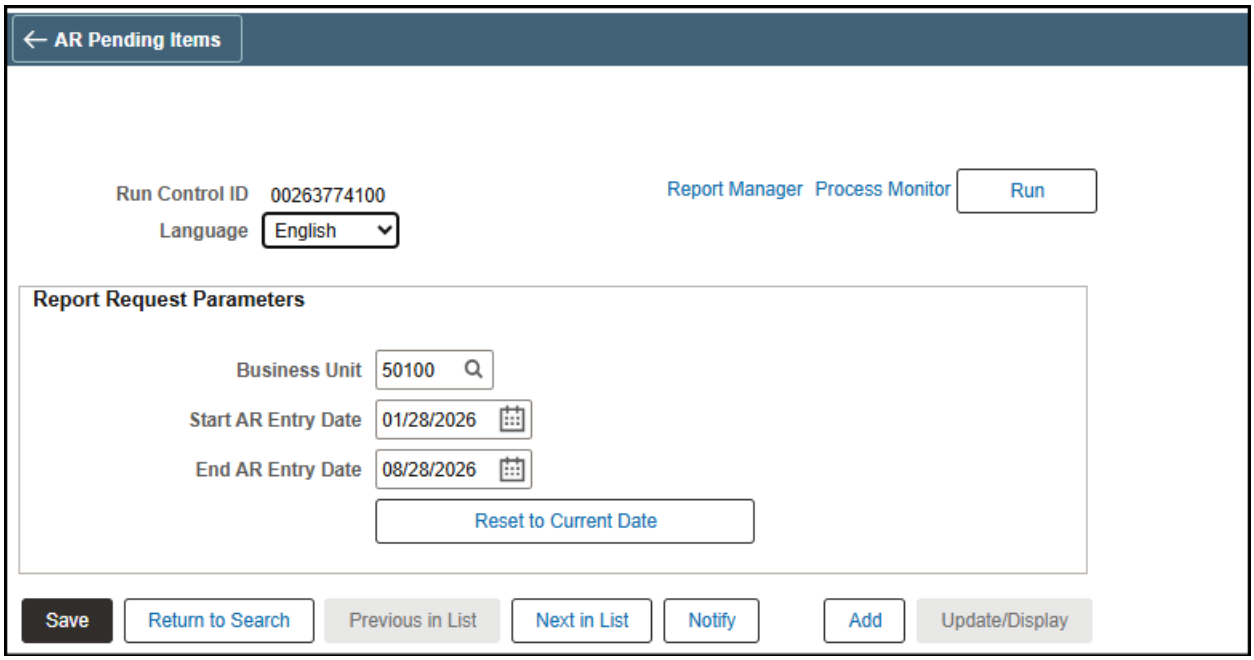
DESCRIPTION:
This report provides all of the pending items that are processed in a specified accounts receivable (AR) entry date range. For example, users may want to regenerate lost reports that previous Load AR processes created.

NAVIGATION PATHS:
- Billing WorkCenter > Reports/Processes > Billing Reports > AR Pending Item Report
- NavBar > Menu > Billing > Generate Invoices > Reproduce Reports > AR Pending Item Report

RUN CONTROL PARAMETERS:
Business Unit
Start AR Entry Date
End AR Entry Date

OUTPUT FORMAT:
PDF

Screenshot of the AR Pending Items Report Run Control Page



Screenshot of the AR Pending Items Report

Report ID: BIARRT01

PeopleSoft BI
AR PENDING ITEMS

Page No. 7
Run Date 08/31/2026
Run Time 15:23:08

Start Entry Date: 01/28/2026
End Entry Date: 08/28/2026
Business Unit: 50100

GROUP ID	Seq #	CUST ID	ITEM (INVOICE)	LINE	ENTRY TYPE	ENTRY RSN	ENTRY USE ID	ENTRY AMOUNT	CUR	ENTRY AMOUNT (BASE)	CUR	ACCOUNTING DT	TERMS
# OF INVOICES IN GROUP:			1										
# OF AR ENTRIES IN GROUP:			1										
ACCOUNTS RECEIVABLE AMOUNT:			10,000.00	USD									
70087	1	0000055002	FED004539		CR	FED	IT-02	-2.40	USD	-2.40	USD	2026-07-10	NET30
	2	0000055002	FED004540		CR	FED	IT-02	-367,972.60	USD	-367,972.60	USD	2026-07-10	NET30
# OF INVOICES IN GROUP:			2										
# OF AR ENTRIES IN GROUP:			2										
ACCOUNTS RECEIVABLE AMOUNT:			-367,975.00	USD									
70088	1	0000055002	FED004541		IN	FED	IT-01	2.40	USD	2.40	USD	2026-07-14	NET30
	2	0000055002	FED004543		IN	FED	IT-01	367,972.60	USD	367,972.60	USD	2026-07-14	NET30
# OF INVOICES IN GROUP:			2										
# OF AR ENTRIES IN GROUP:			2										
ACCOUNTS RECEIVABLE AMOUNT:			367,975.00	USD									
70090	1	0000055002	FED004542		CR	FED	IT-02	-2.40	USD	-2.40	USD	2026-07-15	NET30
	2	0000055002	FED004544		CR	FED	IT-02	-367,972.60	USD	-367,972.60	USD	2026-07-15	NET30
# OF INVOICES IN GROUP:			2										
# OF AR ENTRIES IN GROUP:			2										
ACCOUNTS RECEIVABLE AMOUNT:			-367,975.00	USD									

TOTAL # OF INVOICES PROCESSED: 93
TOTAL # OF AR ENTRIES GENERATED: 93

AR Supplemental Info Report (VARR0738)

REVISED: 9/1/2026

DESCRIPTION:
VDOT Accounts Receivable section annually prepares an attachment to the Department of Accounts (DOA) detailing the ending accounts receivable balances at a particular time period. The annual attachment also determines whether that balance is a short or long term receivables. The report will consolidate the Item balances from the ITEM_DST & ITEM_ACTIVITY table to select the items which have open balances at a particular time period. Also, it will pull the accounting information along with the payment details such as payment, write-offs, Credit, Debit, Refund amounts for specific period of time on Acctg From & To dates. The accounting information will be pulled from PC/BI tables.

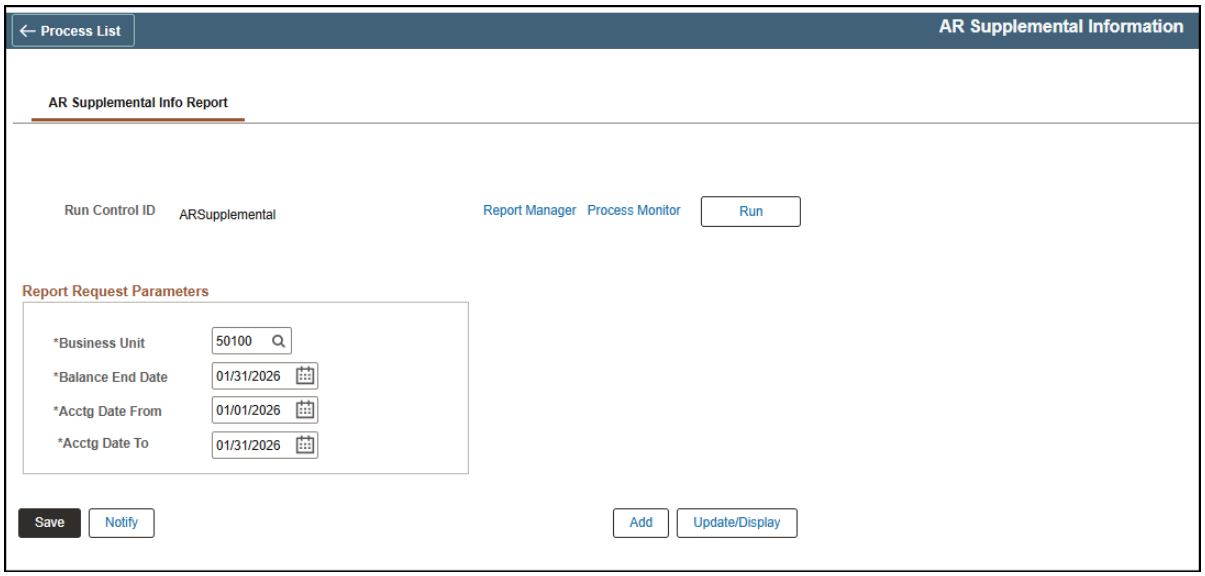
To export the report to Excel, the user will choose CSV format from the process scheduler when the report is run.

NAVIGATION PATHS:
- Receivables WorkCenter > Reports/Processes > AR Reports > AR Supplemental Info
- Navbar > Menu > Accounts Receivable > Receivables Analysis > Receivables Reports > AR Supplemental Info

RUN CONTROL PARAMETERS:
Business Unit
Balance End Date
Acctg Date From
Acctg Date To

OUTPUT FORMAT:
PDF
CSV

Screenshot of the AR Supplemental Info Report Run Control Page



Screenshot of the AR Supplemental Info Report

Report ID: VARR0738

Commonwealth of Virginia
ACCOUNTS RECEIVABLE SUPPLEMENTAL INFORMATION

Run Date: 08/31/2026
Run Time: 03:30 00

Business Unit: 50100
Balance End Date: 31-JAN-2026
Acctg Date From: 01-JAN-2026
Acctg Date To: 31-JAN-2026

Page No. 1 of 72

BU	CUSTOMER	ITEM	FUND CODE	AR ACCT	REV-EXP ACCOUNT	AR BALANCE AMT	PAYMENT AMT	MATCH AMT	RC AMT	WOFFC AMT	WOFFD AMT	DR AMT	CR AMT
50100	0000050107	000774918	04100	112053	4009060	-78.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000050107	000774918	04100	112053	4009060	-13.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000050107	000774918	04100	112053	4009060	-185.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000050351	001011082	04100	112053	5013550	9,884.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000050351	001016086	04100	112053	5013550	88.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000055002	001331922	04010	112051	4020205	46.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000149520	AUDT000052	04100	112054	5023230	326,603.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000139460	CALC003119	04100	112054	40090604	158.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000001070	CALC003440	04100	112053	40090604	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000143712	CALC005975	04100	112054	40090604	2,350.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000003001	COAL000156	04720	112052	40042013	483.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000050107	EMS000224	04100	112054	4009060	278.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000157946	EMS000267	04100	112054	4009060	1,545.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000162963	EMS000338	04100	112054	40090604	24,559.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000163224	EMS000340	04100	112054	4009060	35,640.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000164425	EMS000352	04100	112054	4009060	4,901.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000164424	EMS000367	04100	112054	4009060	49,937.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000167483	EMS000376	04100	112054	4009060	625.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000163834	EMS000379	04100	112054	4009060	544.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000168256	EMS000381	04100	112054	4009060	29,885.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000167805	EMS000382	04100	112054	4009060	9,785.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000169301	EMS000385	04100	112054	4009060	8,510.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000168839	EMS000389	04100	112054	4009060	7,546.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000170485	EMS000394	04100	112054	4009060	2,008.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000132989	EMS000395	04100	112054	4009060	1,650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50100	0000169980	EMS000396	04100	112054	4009060	46,538.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			04100	112054	40090604	8,478.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Circuit Court Commissions Report (RAR733B)

REVISED: 9/1/2026

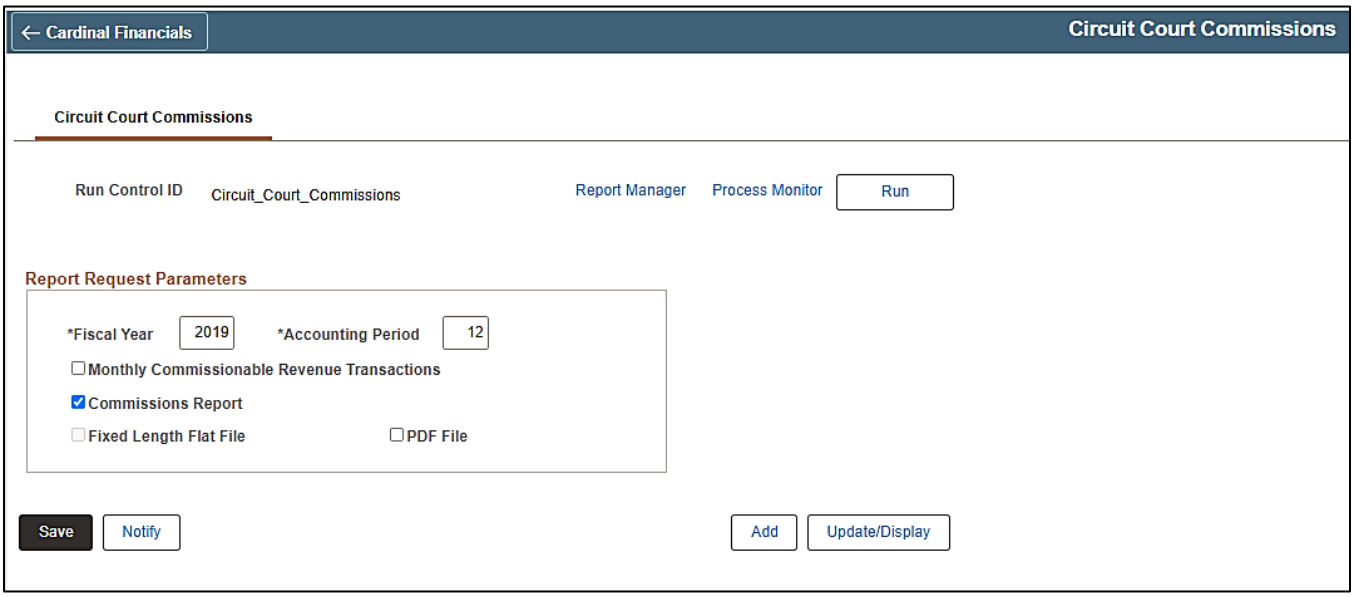
DESCRIPTION:
This report provides the status of funds received by Circuit Courts for fees collected.

NAVIGATION PATH:
NavBar > Menu > Accounts Receivable > Payments > Reports > Circuit Court Commissions

RUN CONTROL PARAMETERS:
Fiscal Year
Accounting Period
Monthly Commissionable Transactions [checkbox]
Commissions Report [checkbox]
Fixed Length Flat File [checkbox]
PDF File [checkbox]

OUTPUT FORMAT:
PDF
CSV

Screenshot of the Circuit Court Commissions Report Run Control Page



Screenshot of the Circuit Court Commissions Report

Report ID: RAR733B

Commonwealth of Virginia
CIRCUIT COURT COMMISSIONS
COMMISSIONS REPORT

Run Date: 12/26/2019
Run Time: 06:08 00

Fiscal Year: 2019
Accounting Period: 12

FIPS Code:001
County/City : Accomack

Account	Account Description	Current Month Revenue	Revenue Current 6 Month Period To Date
4001037	Wills & Administrations	2,451.30	2,451.30
4001038	Deads Of Conveyance	6,692.00	6,692.00
4001039	Recording Deads & Contracts	61,329.26	61,329.26
4001049	Court Suits Actions At Law	200.00	200.00
4002103	Marriage Licenses	400.00	400.00
4007109	Interest - Fines & Forfeitures	1,108.83	1,108.83
4008110	Fine/Penlty/Forftd Recognizrce	1,519.59	1,519.59
4008112	Processing Fees	259.51	259.51
4008113	Costs Collctd Commonwlth Cases	2,048.59	2,048.59
4008119	Commonwealth Attorney Fees	180.16	180.16
4008120	St Appoint Atty/Pub Defndr Fee	2,404.37	2,404.37
Total Amount for FIPS 001		$ 78,593.61	$ 78,593.61
Commissions At 5%		2,500.00	2,500.00
Commissions At 3%		857.81	857.81
Total Commissions		$ 3,357.81	$ 3,357.81
Revenue Current 6 Month Period - As Of Last Month		$ 0.00	

Screenshot of the Circuit Court Commissions Report (Summary Page)

Summary Of All Circuit Courts

Account	Account Description	Current Month Revenue	Revenue Current 6 Month Period To Date
4001037	Wills & Administrations	466,143.46	466,143.46
4001038	Deads Of Conveyance	3,830,183.48	3,830,183.48
4001039	Recording Deads & Contracts	39,087,912.64	39,087,912.64
4001049	Court Suits Actions At Law	48,094.50	48,094.50
4002103	Marriage Licenses	99,120.00	99,120.00
4007109	Interest - Fines & Forfeitures	293,335.19	293,335.19
4008110	Fine/Penlty/Forftd Recognizrce	191,323.04	191,323.04
4008112	Processing Fees	27,631.16	27,631.16
4008113	Costs Collctd Commonwlth Cases	533,729.15	533,729.15
4008114	Child Restraint Device Penalty	25.00	25.00
4008119	Commonwealth Attorney Fees	56,917.44	56,917.44
4008120	St Appoint Atty/Pub Defndr Fee	626,812.84	626,812.84
4008121	Fee Collectd-Failure To Appear	3,101.47	3,101.47
4008130	Alcohol Safety Action Program	23.25	23.25
4008133	Blood Test Fee	457.87	457.87
4008134	Game Replacement	12.30	12.30
4008135	Bad Check Fee	322.02	322.02
Total Amount		$ 45,265,144.81	$ 45,265,144.81
Commissions At 5%		256,352.22	256,352.22
Commissions At 3%		1,204,143.01	1,204,143.01
Total Commissions		$ 1,460,495.23	$ 1,460,495.23
Revenue Current 6 Month Period - As Of Last Month		$ 0.00	
Total Number Of Checks To Be Written	120		

Circuit Court Recordation Tax Certification Report (RAR734)

REVISED: 9/1/2026

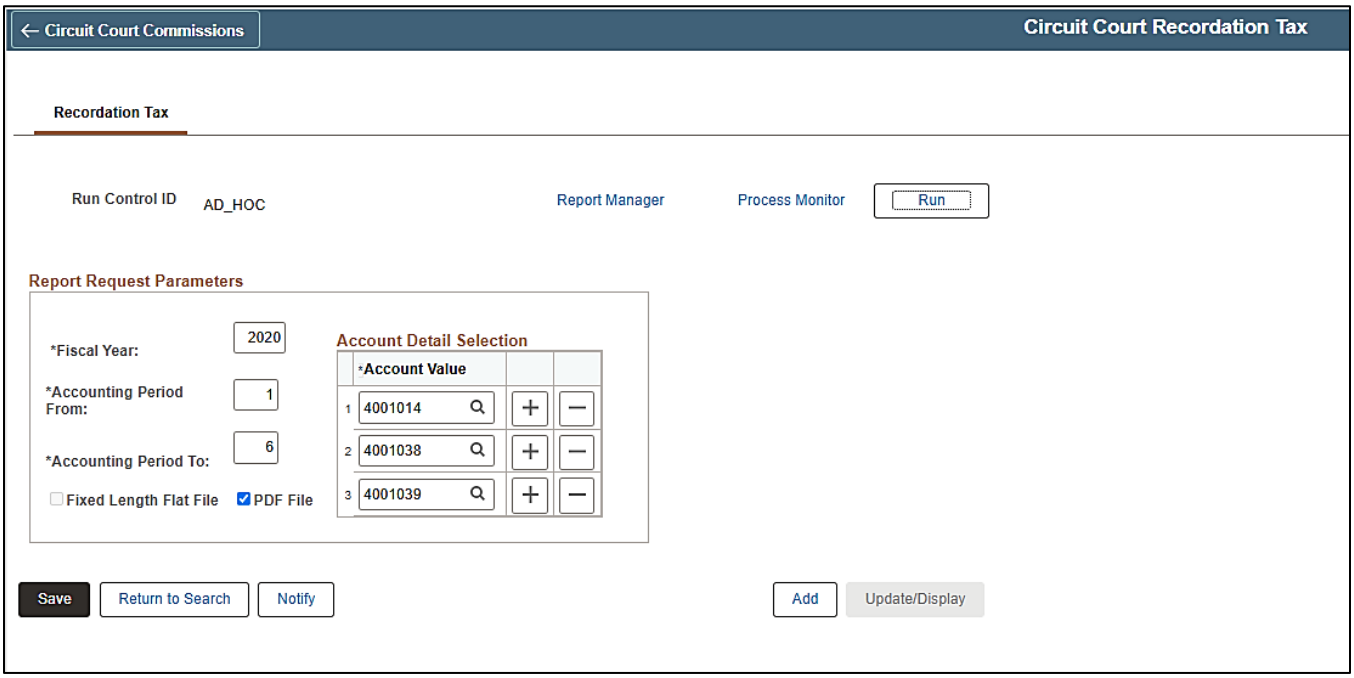
DESCRIPTION:
This report provides the detail status of funds for tax recording certification revenue posted at the Journal level and summarized by FIPS and County/City.

NAVIGATION PATH:
NavBar > Menu > Accounts Receivable > Payments > Reports > Circuit Court Recordation Tax

RUN CONTROL PARAMETERS:
Fiscal Year
Accounting Period From
Accounting Period To
Fixed Length Flat File [checkbox]
PDF File [checkbox]
Account Detail Selection / Account Value

OUTPUT FORMAT:
PDF
CSV

Screenshot of the Circuit Court Recordation Tax Certification Report Run Control Page



Screenshot of the Circuit Court Recordation Tax Certification Report

CARDINAL

Report ID: RAR734

Commonwealth of Virginia
RECORDATION TAX CERTIFICATION
DEPOSIT LISTING

Run Date: 01/09/2020
Run Time: 01:44 00

Page No. 1 of 524

Fiscal Year: 2020
Accounting Period From: 1
Accounting Period To: 6

FIPS Code: 001
County/City: Accomack

Deposit Certificate	Journal ID	Deposit Date	Business Unit	Fund	Account	Posted Date	Amount
33001001	AR01368569	11/06/2019	11300	01000	4001038	11/08/2019	851.00
33001001	AR01368569	11/06/2019	11300	01000	4001039	11/08/2019	6,521.16
33001002	AR01371053	11/08/2019	11300	01000	4001038	11/13/2019	522.50
33001002	AR01371053	11/08/2019	11300	01000	4001039	11/13/2019	3,614.59
33001003	AR01374573	11/14/2019	11300	01000	4001038	11/18/2019	541.00
33001003	AR01374573	11/14/2019	11300	01000	4001039	11/18/2019	5,227.32
33001004	AR01375672	11/15/2019	11300	01000	4001038	11/19/2019	432.50
33001004	AR01375672	11/15/2019	11300	01000	4001039	11/19/2019	3,369.50
33001005	AR01376804	11/18/2019	11300	01000	4001038	11/20/2019	808.50
33001005	AR01376804	11/18/2019	11300	01000	4001039	11/20/2019	7,551.20
33001006	AR01378109	11/19/2019	11300	01000	4001038	11/21/2019	1,976.75
33001006	AR01378109	11/19/2019	11300	01000	4001039	11/21/2019	19,526.89
33001007	AR01380575	11/21/2019	11300	01000	4001038	11/25/2019	704.25
33001007	AR01380575	11/21/2019	11300	01000	4001039	11/25/2019	4,677.00
33001008	AR01382897	11/25/2019	11300	01000	4001038	11/27/2019	171.50
33001008	AR01382897	11/25/2019	11300	01000	4001039	11/27/2019	2,895.22
33001009	AR01384162	11/26/2019	11300	01000	4001038	12/02/2019	618.00
33001009	AR01384162	11/26/2019	11300	01000	4001039	12/02/2019	5,085.25
33001010	AR01385666	11/27/2019	11300	01000	4001038	12/03/2019	1,787.50
33001010	AR01385666	11/27/2019	11300	01000	4001039	12/03/2019	10,757.68
33001011	AR01389096	12/03/2019	11300	01000	4001038	12/05/2019	438.75
33001011	AR01389096	12/03/2019	11300	01000	4001039	12/05/2019	3,329.80
33001012	AR01392003	12/05/2019	11300	01000	4001038	12/11/2019	528.25
33001012	AR01392003	12/05/2019	11300	01000	4001039	12/11/2019	3,568.85
33001013	AR01392003	12/06/2019	11300	01000	4001038	12/11/2019	490.75
33001013	AR01392003	12/06/2019	11300	01000	4001039	12/11/2019	3,520.75
33001014	AR01393214	12/09/2019	11300	01000	4001038	12/11/2019	1,615.00
33001014	AR01393214	12/09/2019	11300	01000	4001039	12/11/2019	13,882.74
33001015	AR01394425	12/10/2019	11300	01000	4001038	12/12/2019	1,189.25
33001015	AR01394425	12/10/2019	11300	01000	4001039	12/12/2019	10,625.05
33001016	AR01395622	12/11/2019	11300	01000	4001038	12/13/2019	725.25

Screenshot of the Circuit Court Recordation Tax Certification Report (continued)

FIPS Code: 840
County/City: Winchester

Deposit Certificate	Journal ID	Deposit Date	Business Unit	Fund	Account	Posted Date	Amount
33840251	AR01389096	12/03/2019	11300	01000	4001039	12/05/2019	1,704.75
33840252	AR01390477	12/04/2019	11300	01000	4001038	12/06/2019	167.75
33840252	AR01390477	12/04/2019	11300	01000	4001039	12/06/2019	838.00
33840253	AR01392003	12/05/2019	11300	01000	4001038	12/11/2019	368.75
33840253	AR01392003	12/05/2019	11300	01000	4001039	12/11/2019	3,282.00
33840254	AR01392003	12/06/2019	11300	01000	4001038	12/11/2019	606.25
33840254	AR01392003	12/06/2019	11300	01000	4001039	12/11/2019	6,472.10
33840255	AR01393214	12/09/2019	11300	01000	4001038	12/11/2019	360.00
33840255	AR01393214	12/09/2019	11300	01000	4001039	12/11/2019	4,069.00
33840256	AR01394425	12/10/2019	11300	01000	4001038	12/12/2019	110.25
33840256	AR01394425	12/10/2019	11300	01000	4001039	12/12/2019	602.25
33840257	AR01395622	12/11/2019	11300	01000	4001038	12/13/2019	174.50
33840257	AR01395622	12/11/2019	11300	01000	4001039	12/13/2019	1,214.50
33840258	AR01396717	12/12/2019	11300	01000	4001038	12/16/2019	242.50
33840258	AR01396717	12/12/2019	11300	01000	4001039	12/16/2019	2,549.50
33840259	AR01398001	12/13/2019	11300	01000	4001038	12/17/2019	98.50
33840259	AR01398001	12/13/2019	11300	01000	4001039	12/17/2019	1,457.81
33840260	AR01399392	12/16/2019	11300	01000	4001038	12/18/2019	356.00
33840260	AR01399392	12/16/2019	11300	01000	4001039	12/18/2019	4,780.45
33840261	AR01400688	12/17/2019	11300	01000	4001038	12/19/2019	284.75
33840261	AR01400688	12/17/2019	11300	01000	4001039	12/19/2019	3,145.61
33840262	AR01401840	12/18/2019	11300	01000	4001038	12/20/2019	80.00
33840262	AR01401840	12/18/2019	11300	01000	4001039	12/20/2019	1,971.50
33840263	AR01402996	12/19/2019	11300	01000	4001038	12/23/2019	264.50
33840263	AR01402996	12/19/2019	11300	01000	4001039	12/23/2019	22,775.55
33840264	AR01404144	12/20/2019	11300	01000	4001038	12/26/2019	1,943.50
33840264	AR01404144	12/20/2019	11300	01000	4001039	12/26/2019	15,516.05
33840265	AR01405957	12/23/2019	11300	01000	4001038	12/30/2019	1,190.50
33840265	AR01405957	12/23/2019	11300	01000	4001039	12/30/2019	13,719.06
33840266	AR01406870	12/27/2019	11300	01000	4001038	12/31/2019	168.75
33840266	AR01406870	12/27/2019	11300	01000	4001039	12/31/2019	2,959.69
33840267	AR01409378	12/30/2019	11300	01000	4001038	01/03/2020	592.50
33840267	AR01409378	12/30/2019	11300	01000	4001039	01/03/2020	5,908.60

Total Amount $ 590,700.16

Total Collections - 4001038 Deeds Of Conveyance $ 21,833,533.15

Total Collections - 4001039 Recording Deeds & Contracts $ 246,575,791.97

Deposits and Revenue Summary for Local Treasurers Report (RAR729)

REVISED: 9/1/2026

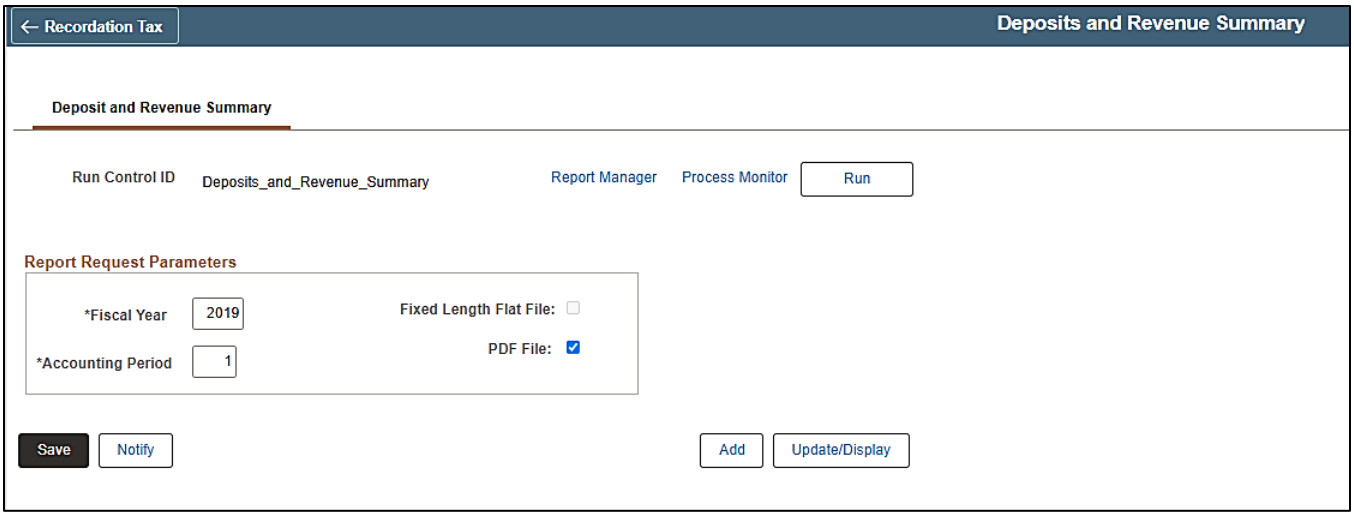
DESCRIPTION:
This report provides a summary of Deposits and revenue recorded and approved in Cardinal by Deposit Certificate Ticket and Deposit ID Number (with related detail charge codes). The data is summarized by revenue account code for approved Deposits and revenue funds collected at the local Treasurers level summarized by Location, Fund, Account, and accounting period.

NAVIGATION PATH:
NavBar > Menu > Accounts Receivable > Payments > Reports > Deposits and Revenue Summary

RUN CONTROL PARAMETERS:
Fiscal Year
Accounting Period
Fixed Length Flat File [checkbox]
PDF File [checkbox]

OUTPUT FORMAT:
PDF
CSV

Screenshot of the Deposits and Revenue Summary for Local Treasurers Report Run Control Page



Screenshot of the Deposits and Revenue Summary for Local Treasurers Report

Commonwealth of Virginia
DEPOSITS AND REVENUE SUMMARY FOR LOCAL TREASURERS

Report ID: RAR729

Run Date: 12/27/2019
Run Time: 10:20 00

Page No. 1 of 145

Fiscal Year: 2019
Accounting Period : 1

LOCATION: 001 Accomack

FUND: 01000 General Fund

Account	Account Description	Document Date	DC Ticket Number	Deposit ID	Amount	Date Processed	Collected This Month	Collected This Year
4001118	Estimated Income Tax - 2018						23,998.70	23,998.70
		07/03/2018	88001377	49653	1,860.00	07/03/2018		
		07/03/2018	88001378	49654	5,800.00	07/03/2018		
		07/10/2018	88001380	49656	6,736.00	07/10/2018		
		07/13/2018	88001381	49657	3,252.70	07/13/2018		
		07/19/2018	88001383	49744	6,350.00	07/19/2018		
4004203	Fees & Allw Sheriff/Sgt/Deputy						2,861.00	2,861.00
		07/03/2018	88001377	49653	2,681.00	07/03/2018		
		07/09/2018	88001379	49655	84.00	07/09/2018		
		07/17/2018	88001382	49660	96.00	07/17/2018		
					FUND TOTAL	01000	26,859.70	26,859.70
					LOCATION TOTAL	001	26,859.70	26,859.70

Screenshot of the Deposits and Revenue Summary for Local Treasurers Report (continued)

Page No. 145 of 145

LOCATION: 840 Winchester

FUND: 01000 General Fund

Account	Account Description	Document Date	DC Ticket Number	Deposit ID	Amount	Date Processed	Collected This Month	Collected This Year
4004203	Fees & Allw Sheriff/Sgt/Deputy						4,275.57	4,275.57
		07/03/2018	98840795	49049	643.57	07/03/2018		
		07/03/2018	98840796	49050	312.00	07/03/2018		
		07/06/2018	98840797	49182	108.00	07/06/2018		
		07/06/2018	98840798	49184	3,212.00	07/06/2018		
					FUND TOTAL	01000	4,275.57	4,275.57
					LOCATION TOTAL	840	4,275.57	4,275.57
		Accounting Period 1 Total					$ 3,287,938.84	$ 3,287,938.84

Deposit Control - Point in Time Report (AR20001P) – BI Publisher Report

REVISED: 9/1/2026

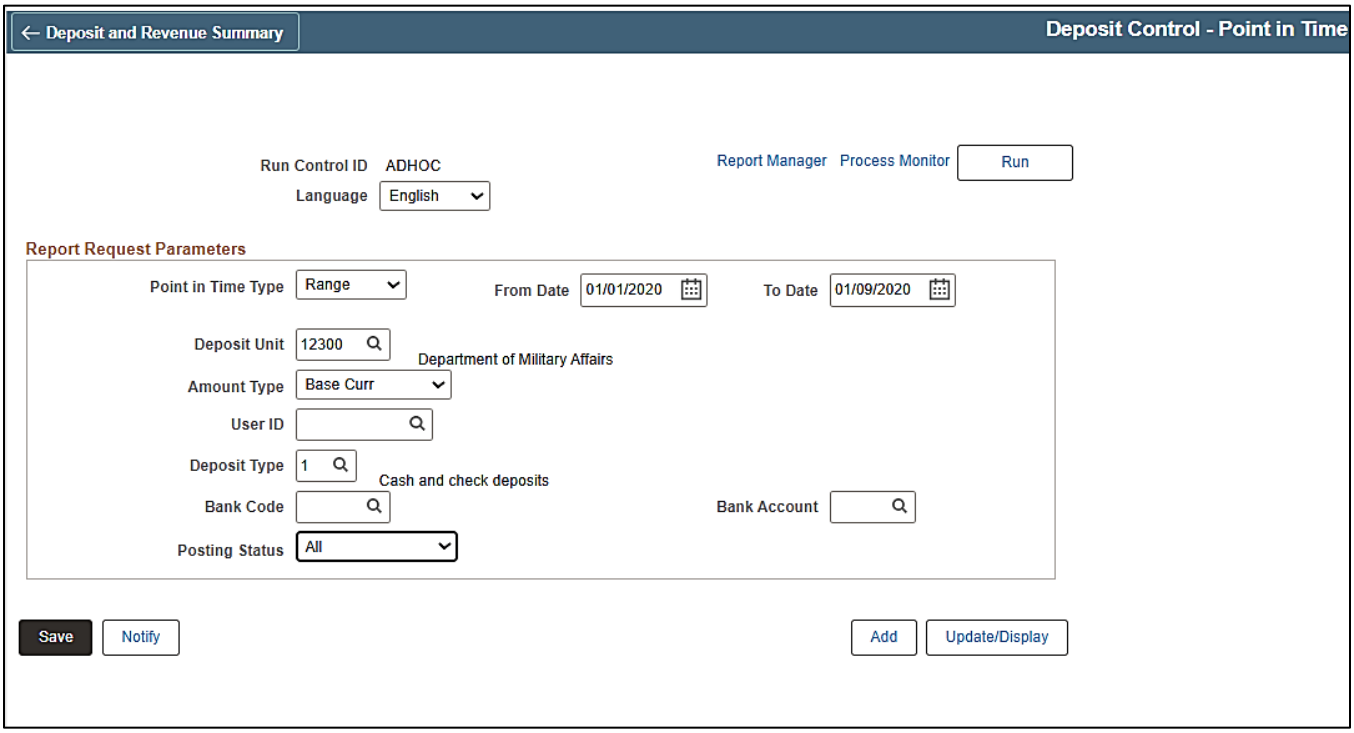
DESCRIPTION:
This report provides detailed information for Deposits as of a designated date range and can be used to review Deposit control information.

NAVIGATION PATH:
NavBar > Menu > Accounts Receivable > Payments > Reports > Deposit Control – Point in Time

RUN CONTROL PARAMETERS:
Point in Time Type (Day, MTD, Range, YTD)
From Date
To Date
As of Date
Deposit Unit
Amount Type (Base Curr or Entry Curr)
User ID (or blank for all)
Deposit Type (Cash and Checks, Lock Box Deposits, Wire-in Deposits, etc. or % for all)
Bank Code (or blank for all)
Bank Account (or blank for all)
Posting Status (All, Complete, Errors, Not Posted)

OUTPUT FORMAT:
PDF
XLS
TXT

Screenshot of the Deposit Control – Point in Time Report Run Control Page



Screenshot of the Deposit Control – Point in Time Report

ORACLE

Report ID: ARX20001P

PeopleSoft Receivables

Deposit Control

YTD from 01.Jan.2020 to 09.Jan.2020

Page No. 1
Run Date 30.Jan.2020
Run Time 11:07:39 AM

Business Unit: 12300
Report on Base Currency: USD
Operator: ALL
Deposit Type: 1
Bank Account: ALL
Post Status: All

Entry Date	Deposit ID	Operator	Assigned Operator	Deposit Type	Bank Code	Bank Acct	Balance Status	Deposit Status	Control Amount	Entered Amount	Posted Total	Journaled Amount
06.Jan.2020	5593	UBZKWHZB	UBZKWHZB	000001	1105		Yes	Complete	952.00	952.00	0.00	952.00 USD
				Base Currency:			USD		952.00	952.00	0.00	952.00
				Total Amount by Entry Date:			06.Jan.2020		952.00	952.00	0.00	952.00 USD
07.Jan.2020	5602	RHKURCRQ	RHKURCRQ	000001	1105		Yes	Complete	125.00	125.00	0.00	125.00 USD
				Base Currency:			USD		125.00	125.00	0.00	125.00
				Total Amount by Entry Date:			07.Jan.2020		125.00	125.00	0.00	125.00 USD
08.Jan.2020	5606	RHKURCRQ	RHKURCRQ	000001	1105		Yes	Complete	253.27	253.27	0.00	253.27 USD
				Base Currency:			USD		253.27	253.27	0.00	253.27
				Total Amount by Entry Date:			08.Jan.2020		253.27	253.27	0.00	253.27 USD
09.Jan.2020	5610	RHKURCRQ	RHKURCRQ	000001	1105		Yes	Complete	205.23	205.23	0.00	205.23 USD
09.Jan.2020	5611	RHKURCRQ	RHKURCRQ	000001	2300		Yes	Complete	105.00	105.00	0.00	105.00 USD
				Base Currency:			USD		310.23	310.23	0.00	310.23
				Total Amount by Entry Date:			09.Jan.2020		310.23	310.23	0.00	310.23 USD

Screenshot of the Deposit Control – Point in Time Report (continued)

Business Unit: 12300
Report on Base Currency: USD
Operator: ALL
Deposit Type: 1
Bank Account: ALL
Post Status: All

Entry Date	Deposit ID	Operator	Assigned Operator	Deposit Type	Bank Code	Bank Acct	Balance Status	Deposit Status	Control Amount	Entered Amount	Posted Total	Journaled Amount
				Total Amount by Deposit Business Unit:					1,640.50	1,640.50	0.00	1,640.50 USD

End of Report

Deposit Control by Entry Date Report (AR20001)

REVISED: 9/1/2026

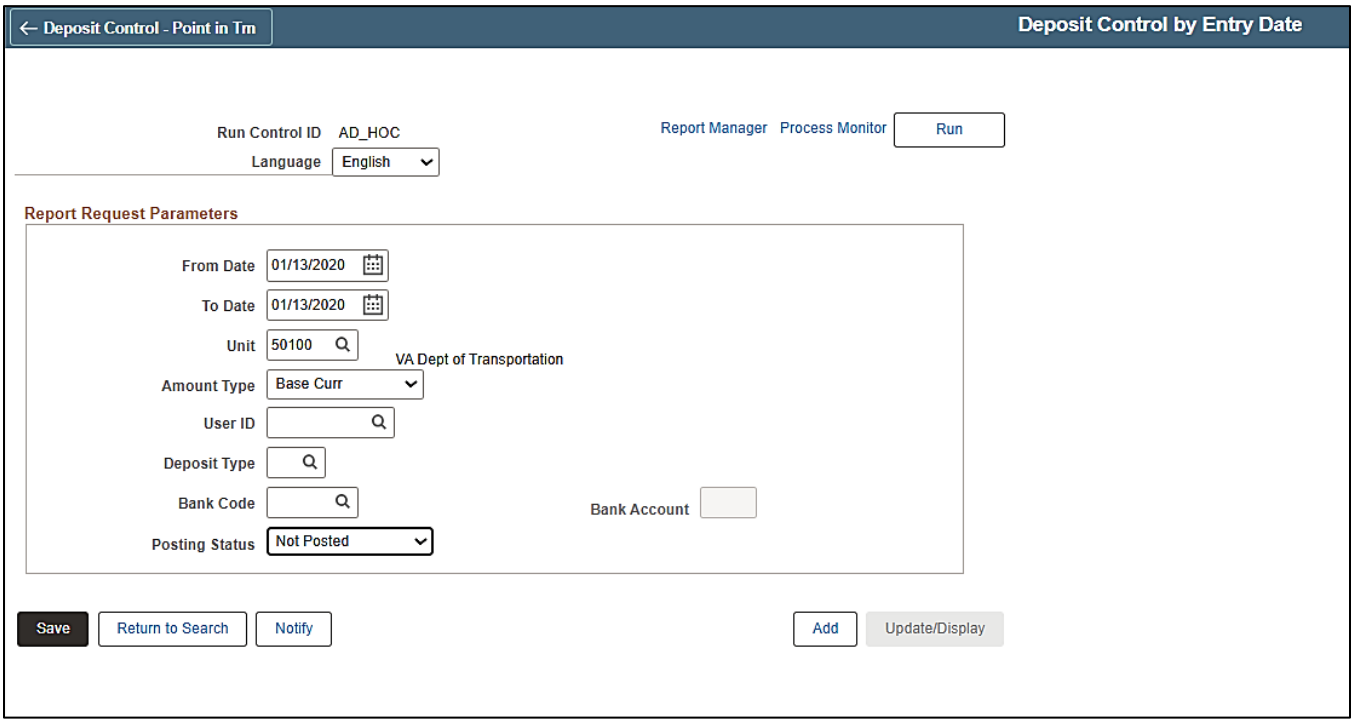
DESCRIPTION:
This report provides Deposit information by entry date and can be used to manage Deposits.

NAVIGATION PATHS:
- AR WorkCenter > Reports/Processes > AR Reports > Deposit Control by Entry Date
- NavBar > Menu > Accounts Receivable > Payments > Reports > Deposit Control by Entry Date

RUN CONTROL PARAMETERS:
From Date
To Date
Unit
Amount Type (Base Curr or Entry Curr)
User ID (or blank for all)
Deposit Type (Cash and Checks, Lock Box Deposits, Wire-in Deposits, etc. or % for all)
Bank Code (or blank for all)
Bank Account (or blank for all)
Posting Status (All, Complete, Not Posted, Partial)

OUTPUT FORMAT:
PDF
CSV

Screenshot of the Deposit Control by Entry Date Report Run Control Page



Screenshot of the Deposit Control by Entry Date Report

PeopleSoft Receivables
DEPOSIT SUMMARY
For 13-JAN-2020 through 13-JAN-2020

Report ID: AR20001
Business Unit: 12300%
Report Currency: Base Amount
Operator: ALL VALUES
Deposit Type: ALL VALUES
Bank Account: ALL VALUES
Post Status: Not Posted

Page No. 1
Run Date 01/13/2020
Run Time 11:00:19

Entry Date	Unit	Deposit ID	Oper	Assn Oper	Type	Bank	Acct	Bal	Post Status	Control Amount	Entered Amount	Posted Amount	Journalled Amt
01/13/2020	12300	5622	UBZKWHZB	UBZKWHZB	5	1103	TRCC	Yes	Not Posted	36.00	36.00	0.00	0.00
		5623	UBZKWHZB	UBZKWHZB	5	1103	TRCC	Yes	Not Posted	1,930.00	1,930.00	0.00	0.00
		5624	UBZKWHZB	UBZKWHZB	5	1103	TRCC	Yes	Not Posted	976.00	976.00	0.00	0.00
		5625	UBZKWHZB	UBZKWHZB	5	1103	TRCC	Yes	Not Posted	1,176.00	1,176.00	0.00	0.00
		5626	UBZKWHZB	UBZKWHZB	5	1103	TRCC	Yes	Not Posted	550.00	550.00	0.00	0.00
		5627	UBZKWHZB	UBZKWHZB	5	1103	TRCC	Yes	Not Posted	209.00	209.00	0.00	0.00
		5628	UBZKWHZB	UBZKWHZB	5	1103	TRCC	Yes	Not Posted	2,009.00	2,009.00	0.00	0.00
		5629	UBZKWHZB	UBZKWHZB	5	1103	TRCC	Yes	Not Posted	325.00	325.00	0.00	0.00
		5630	UBZKWHZB	UBZKWHZB	5	1103	TRCC	Yes	Not Posted	253.00	253.00	0.00	0.00
		5631	UBZKWHZB	UBZKWHZB	5	1103	TRCC	Yes	Not Posted	100.00	100.00	0.00	0.00
		5632	UBZKWHZB	UBZKWHZB	5	1103	TRCC	Yes	Not Posted	1,901.00	1,901.00	0.00	0.00
		5633	UBZKWHZB	UBZKWHZB	3	1106	ERP	Yes	Not Posted	17,099.30	17,099.30	0.00	0.00
							Total For 12300			26,564.30	26,564.30	0.00	0.00 USD
							Total For 01/13/2020			26,564.30	26,564.30	0.00	0.00 USD
GRAND TOTAL FOR USD										26,564.30	26,564.30	0.00	0.00 USD

DOA Quarterly Report (VARR0008) – Receivables Summary Report-By Type - VDOT only

REVISED: 9/1/2026

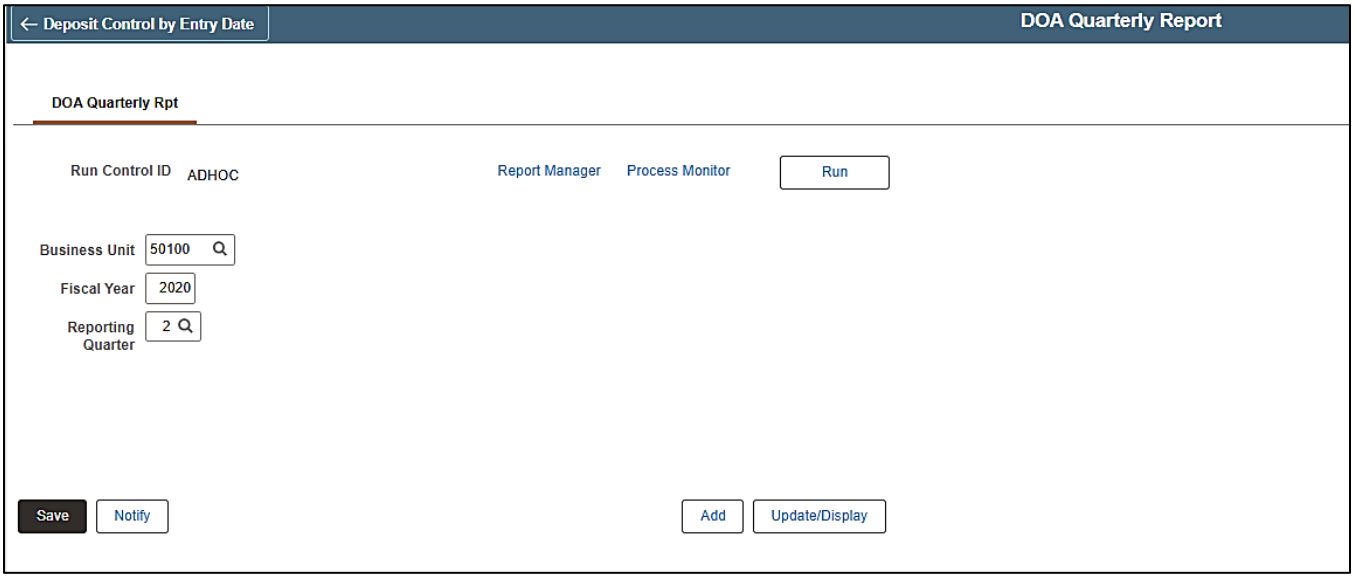
DESCRIPTION:
This report provides quarterly accounts receivable balances by category.

NAVIGATION PATH:
NavBar > Menu > Accounts Receivable > Receivable Analysis > ReceivableS Reports > DOA Quarterly Report

RUN CONTROL PARAMETERS:
Business Unit
Fiscal Year
Reporting Quarter

OUTPUT FORMAT:
PDF
CSV

Screenshot of the DOA Quarterly Report (VARR0008) – Receivables Summary Report-By Type Run Control Page



Screenshot of the DOA Quarterly Report (Receivables Summary Report-By Type)

Commonwealth of Virginia
RECEIVABLES SUMMARY REPORT-BY TYPE

Report ID: VARR0008

Run Date: 12/27/2019
Run Time: 11:04 00

For Quarter Ending: September, 2018 Sec Area: _____ Agency Name: VA Dept of Transportation Agency Number: _____ Page No. 1 of 4

QUARTERLY ACTIVITY	Accounts and Taxes Receivable	Interagency Receivables	Subtotal Current Receivables	Long Term Receivables Over 1 year	Federal Student Loans	Total Receivables
Begining Gross	53,401,368.64	4,098,233.54	57,499,602.18	25,049,818.30		82,549,420.48
Adjustments	0.00	0.00	0.00	0.00		0.00
Billings	690,499,743.86	2,838,113.44	693,337,857.30	0.00		693,337,857.30
Collections	(698,524,720.14)	(3,097,588.30)	(701,622,308.44)	0.00		(701,622,308.44)
Write-Offs	(305,503.14)	(0.01)	(305,503.15)	0.00		(305,503.15)
Ending Gross	45,070,889.22	3,838,758.67	48,909,647.89	25,049,818.30		73,959,466.19
(Less)Allowances	0.00		0.00			0.00
Collectible Receivables	45,070,889.22	3,838,758.67	48,909,647.89	25,049,818.30		73,959,466.19
AGING OF TOTAL GROSS RECEIVABLES						
Not Past Due	27,490,052.86	2,063,967.06	29,554,019.92	25,049,818.30		54,603,838.22
1-30Days	823,013.77	0.00	823,013.77	0.00		823,013.77
31-60Days	5,154,086.32	1,536,513.02	6,690,599.34	0.00		6,690,599.34
61-90Days	579,113.34	0.00	579,113.34	0.00		579,113.34
91-120Days	523,196.46	227,005.92	750,202.38	0.00		750,202.38
121-180Days	1,205,978.86	0.00	1,205,978.86	0.00		1,205,978.86
181days-1year	1,678,739.95	(0.01)	1,678,739.94	0.00		1,678,739.94
Over 1year	7,616,707.66	11,272.68	7,627,980.34	0.00		7,627,980.34
Total Past-Due	17,580,836.36	1,774,791.61	19,355,627.97	0.00		19,355,627.97
Total Gross Receivables	45,070,889.22	3,838,758.67	48,909,647.89	25,049,818.30		73,959,466.19

Screenshot of the DOA Quarterly Report (Receivables Summary Report-By Type) (continued)

Page No. 2 of 4

For Quarter Ending: September, 2018 Sec Area: _____ Agency Name: VA Dept of Transportation Agency Number: _____

COLLECTION STATUS OF OVER 60 DAY OLD ACCOUNTS	Accounts and Taxes Receivable	Interagency Receivables	Subtotal Current Receivables	Long Term Receivables Over 1 year	Federal Student Loans	Total Receivables
In-House	16,238,927.00	1,774,791.61	18,013,718.61	25,049,818.30		43,063,536.91
Collection Agency	0.00	0.00	0.00	0.00		0.00
Attorney General	518,895.59	0.00	518,895.59	0.00		518,895.59
Total Over 60 Days	16,757,822.59	1,774,791.61	18,532,614.20	25,049,818.30		43,582,432.50
ANALYSIS OF UNCOLLECTIBLE DEBTS						
Begining Uncollectible	(5,131.42)	0.00	(5,131.42)	0.00		(5,131.42)
Adjustments	0.00	0.00	0.00	0.00		0.00
[less]Recoveries	0.00	0.00	0.00	0.00		0.00
[Add]Write-Offs	(205,978.27)	0.00	(205,978.27)	0.00		(205,978.27)
[Less]Dischargers	0.00	0.00	0.00	0.00		0.00
Ending Uncollectible	(211,109.69)	0.00	(211,109.69)	0.00		(211,109.69)

Screenshot of the DOA Quarterly Report (Receivables Summary Report-By Type) (continued)

For Quarter Ending: September, 2018 Sec Area: _____ Agency Name: VA Dept of Transportation Agency Number: _____

DETAIL OF COLLECTION EFFORTS ON PAST-DUE RECEIVABLES

Accounts Sent Out for Collection:	Attorney General's Office	Collection Agencies	Tax Debt Setoffs	Totals
Beginning Gross Receivables Sent Out:	518,739.97	0.00	3,175,096.14	3,693,836.11
Adjustments (explain below)	155.62	0.00	(696,371.40)	(696,215.78)
Add: Receivables Sent Out:	0.00	0.00	1,242,595.67	1,242,595.67
Less: Collections:	0.00	0.00	0.00	0.00
Less: Accounts Returned but not Discharged:	0.00	0.00	69,064.04	69,064.04
Less: Accounts Discharged :	0.00	0.00	0.00	
Ending Gross Receivables Sent Out For Collection:	518,895.59	0.00	3,652,256.37	4,171,151.96

RECEIVABLE BY TYPE

	Dollar Amount	Percent of Gross
Receivables from Individuals:	9,479,341.33	12.82
Receivables from Private Businesses:	30,381,558.02	41.08
Interagency Receivables:	3,838,758.67	5.19
Federal Government Related Receivables:	448,456.63	0.61
Other Receivables:	29,811,351.54	40.30
Total Gross Receivables	73,959,466.19	

Screenshot of the DOA Quarterly Report (Receivables Summary Report-By Type) (continued)

For Quarter Ending: September, 2018 Sec Area: _____ Agency Name: VA Dept of Transportation Agency Number: _____

Fund/Fund Detail	Accounts and Taxes Receivable	Interagency Receivables	Subtotal Current Receivables	Long Term Receivables Over 1 year	Federal Student Loans	Total Receivables
TRANSPORTATION - Gross	(8,020,706.78)	(259,474.86)	(8,280,181.64)	0.00	0.00	(8,280,181.64)
Less - (Allowance)	0.00	0.00	0.00	0.00	0.00	0.00
Collectible - TRANSPORTATION	(8,020,706.78)	(259,474.86)	(8,280,181.64)	0.00	0.00	(8,280,181.64)
TRUST_AGENCY - Gross	(4,269.50)	0.00	(4,269.50)	0.00	0.00	(4,269.50)
Less - (Allowance)	0.00	0.00	0.00	0.00	0.00	0.00
Collectible - TRUST_AGENCY	(4,269.50)	0.00	(4,269.50)	0.00	0.00	(4,269.50)

GL Accounting Entries – Consolidated Bills Report (BIGLRT01)

REVISED: 9/1/2026

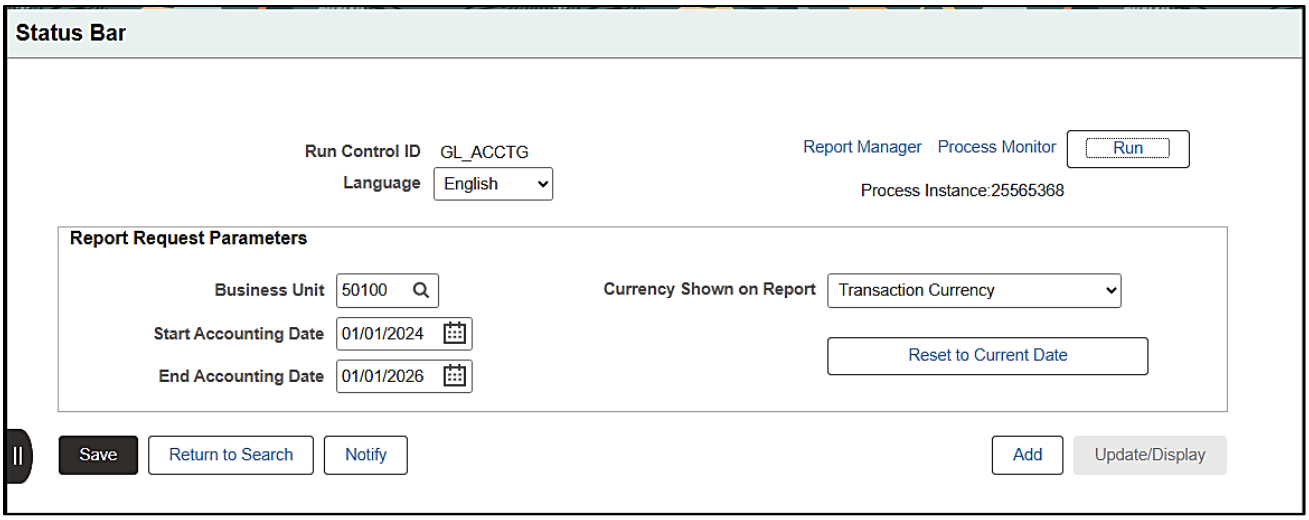
DESCRIPTION:
This report provides all of the accounting entries that were processed in a specified accounting date range for consolidated invoices.

NAVIGATION PATHS:
- Billing WorkCenter > Reports/Processes > Billing Reports > GL Accounting Entries
- NavBar > Menu > Billing > Generate Invoices > Reproduce Reports > GL Accounting Entries

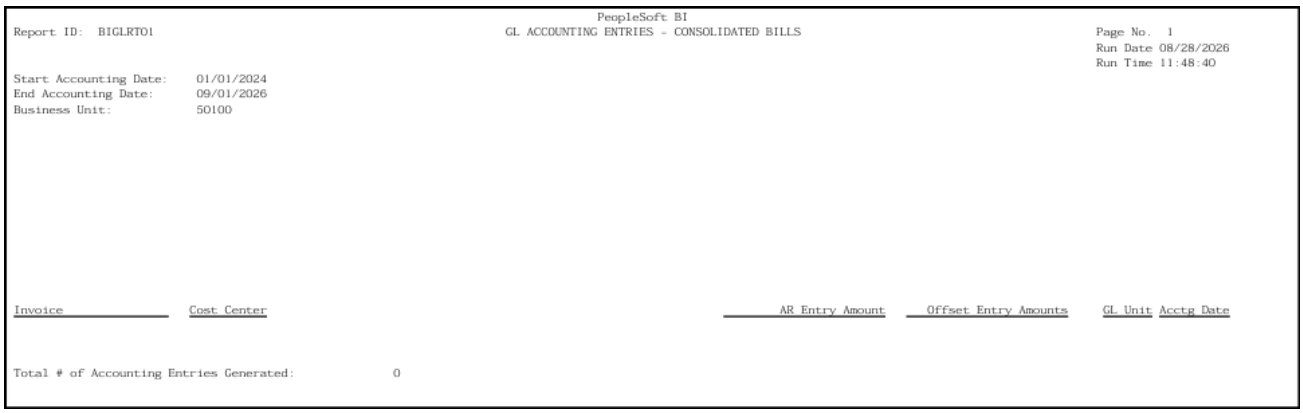
RUN CONTROL PARAMETERS:
Business Unit
Start Accounting Date
End Accounting Date

OUTPUT FORMAT:

GL Accounting Entries Run Control Page



Screenshot of the GL Accounting Entries Report



Invoice Register Report

REVISED: 9/1/2026

DESCRIPTION:
BIIVC002 – Invoice Register by Invoice Id
This report provides list of all invoices according to selected parameters, sorted by invoice number

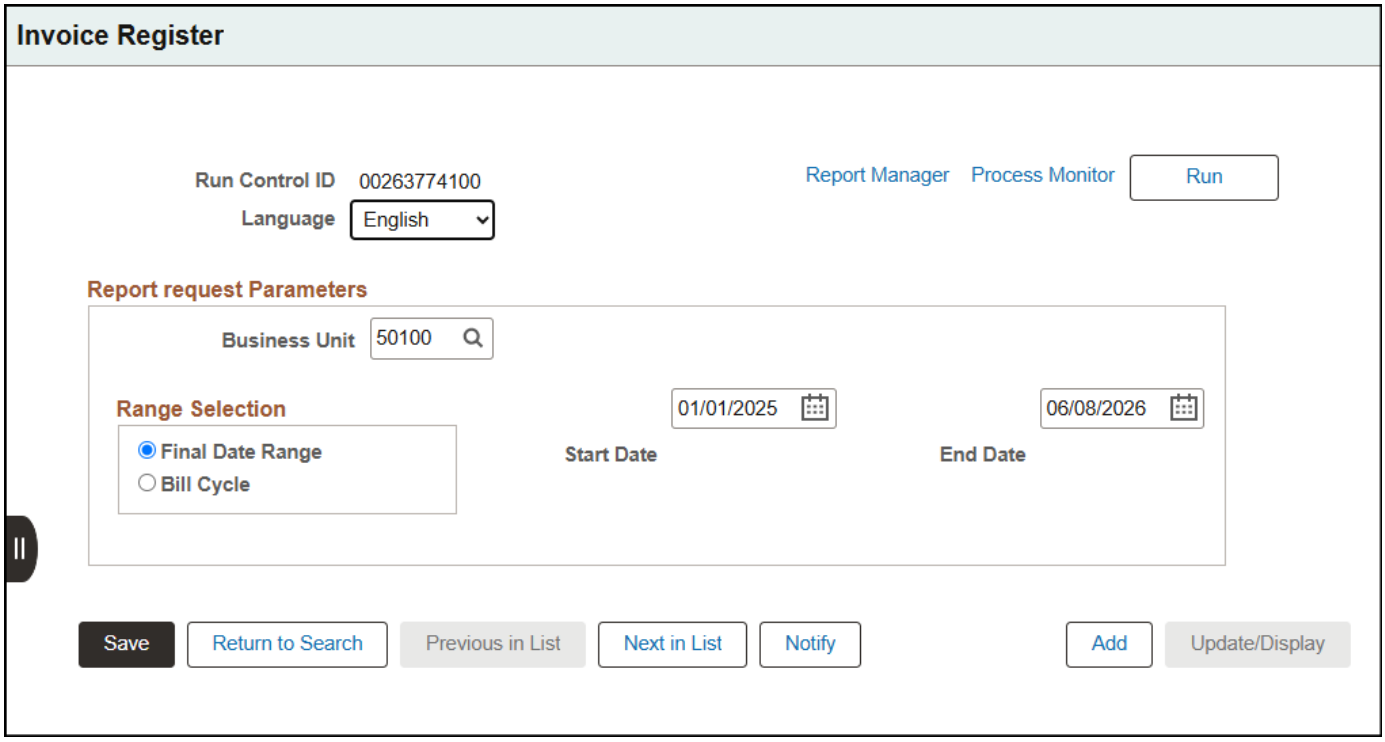
BIIVC003 – Invoice Register by Customer
This report provides list of all invoices according to selected parameters, sorted by customer name

NAVIGATION PATHS:
- Billing WorkCenter > Reports/Processes > Billing Reports > Invoice Register
- NavBar > Menu > Billing > Generate Invoices > Reports > Invoice Register

RUN CONTROL PARAMETERS:
Business Unit
Range Selection: (Final Date Range, Bill Cycle)
Start Date
End Date

OUTPUT FORMAT:
PDF
CSV

Screenshot of the Invoice Register Run Control Page



Screenshot of the Invoice Register by Invoice Id Report

PeopleSoft BI
Report ID: BIIVC002 — INVOICE REGISTER BY INVOICE NUMBER — Page No. 110
Run Date 08/28/2026
Run Time 12:52:17

Range Option: FINAL DATE RANGE
Final Start Date: 01/01/2025
Final End Date: 06/08/2026

Business Unit: 50100

Unit	Invoice	Invoice Dt	Bill Source	Bill Type	Bill-To Customer Name	Customer Number	IType	Invoice Amt		Final Dt
	RETR001604	11/10/2025	RETRE	OTH	BRANCH CIVIL, INC.	0000175211	REG	181.01	USD	11/10/2025
	RETR001605	11/17/2025	RETRE	OTH	JOSEPH B. FAY CO.	0000154484	REG	13,658.78	USD	11/18/2025
	RETR001606	11/17/2025	RETRE	OTH	JOSEPH B. FAY CO.	0000154484	REG	26,008.83	USD	11/18/2025
	RETR001607	11/17/2025	RETRE	OTH	MAKCO, INCORPORATED	0000134403	REG	3,137.82	USD	11/18/2025
	RETR001608	12/15/2025	RETRE	OTH	ABERNATHY CONSTRUCTION CORPORATION	0000117462	REG	135.66	USD	12/16/2025
	RETR001609	12/15/2025	RETRE	OTH	M.D. MILLER COMPANY, INC.	0000133747	REG	52,133.00	USD	12/16/2025
	RETR001613	05/15/2026	RETRE	OTH	CITY OF SUFFOLK	0000003410	REG	2,000.00	USD	05/15/2026
	RVSH000199	01/03/2025	REVSH	CCT	COUNTY SPOTSYLVANIA	0000109309	REG	2,500,000.00	USD	01/03/2025
	RVSH000200	03/03/2025	REVSH	CCT	CHESTERFIELD COUNTY	0000003210	REG	270,328.00	USD	03/03/2025
	RVSH000201	04/01/2025	REVSH	CCT	JAMES CITY COUNTY	0000131138	REG	1,212,811.00	USD	04/01/2025
	RVSH000202	03/28/2025	REVSH	CCT	COUNTY WESTMORELAND	0000105300	REG	-14,640.66	USD	03/28/2025
	RVSH000203	03/31/2025	REVSH	CCT	COUNTY OF CAMPBELL	0000101108	REG	-26,988.65	USD	03/31/2025
	RVSH000204	06/02/2025	REVSH	CCT	COUNTY WISE	0000106510	REG	40,000.00	USD	06/02/2025
	RVSH000205	05/20/2025	REVSH	CCT	CITY OF NEWPORT NEWS	0000113505	REG	-664,632.83	USD	05/20/2025
	RVSH000206	08/01/2025	REVSH	CCT	COUNTY SPOTSYLVANIA	0000109309	REG	3,840,713.00	USD	08/01/2025
	RVSH000207	08/01/2025	REVSH	CCT	JAMES CITY COUNTY	0000131138	REG	177,537.00	USD	08/01/2025
	RVSH000208	08/06/2025	REVSH	CCT	COUNTY FRANKLIN	0000012728	REG	-4,715.91	USD	08/06/2025
	RVSH000209	09/02/2025	REVSH	CCT	TOWN OF HERNDON	0000003283	REG	408,183.00	USD	09/02/2025
	RVSH000210	09/02/2025	REVSH	CCT	COUNTY WYTHE	0000151933	REG	426,832.00	USD	09/02/2025
	RVSH000211	08/26/2025	REVSH	CCT	COUNTY ROANOKE	0000132299	REG	-573,278.00	USD	08/26/2025
	RVSH000212	08/26/2025	REVSH	CCT	TOWN OF VINTON	0000003427	REG	-92,519.71	USD	08/26/2025
	RVSH000213	10/01/2025	REVSH	CCT	COUNTY SPOTSYLVANIA	0000109309	REG	81,428.00	USD	10/01/2025
	RVSH000214	10/01/2025	REVSH	CCT	COUNTY STAFFORD	0000106960	REG	846,678.00	USD	10/01/2025
	RVSH000215	10/02/2025	REVSH	CCT	COUNTY CULPEPER	0000151934	REG	-9,193.43	USD	10/02/2025
	RVSH000216	11/03/2025	REVSH	CCT	CITY OF WAYNESBORO	0000003449	REG	1,987,186.50	USD	11/03/2025
	RVSH000217	11/19/2025	REVSH	CCT	CITY OF WAYNESBORO	0000003449	ADJ	-1,987,186.50	USD	11/19/2025
	RVSH000218	11/21/2025	REVSH	CCT	CITY OF WAYNESBORO	0000003449	REG	1,987,186.50	USD	11/21/2025
	RVSH000219	12/24/2025	REVSH	CCT	COUNTY WYTHE	0000151933	REG	-231,158.00	USD	12/24/2025
	RVSH000220	01/02/2026	REVSH	CCT	CITY OF ROANOKE	0000003388	REG	-950,619.00	USD	01/02/2026
	RVSH000221	05/01/2026	REVSH	CCT	JAMES CITY COUNTY	0000131138	REG	-69,435.94	USD	05/01/2026
	RVSH000222	05/15/2026	REVSH	STA	VIRGINIA PASSENGER RAIL AUTHORITY	0000162005	REG	4,000.00	USD	05/15/2026
	RVSM000013	10/23/2025	REVSM	STA	CITY OF RICHMOND	0000110451	REG	30,335.37	USD	10/23/2025
	RVSM000015	11/03/2025	REVSM	STA	CITY OF RICHMOND	0000110451	ACR	-30,335.37	USD	11/03/2025
	RVSM000016	01/31/2026	REVSM	CCT	TOWN OF ALBERTA	0000175136	REG	173.39	USD	02/27/2026

TOTAL # OF INVOICES: 4,393
TOTAL INVOICE AMOUNT: 2,829,759,287.84 USD

Screenshot of the Invoice Register by Customer Report

PeopleSoft BI
Report ID: BIIVC003 — INVOICE REGISTER BY CUSTOMER NAME — Page No. 592
Run Date 08/28/2026
Run Time 12:52:19

Range Option: FINAL DATE RANGE
Final Start Date: 01/01/2025
Final End Date: 06/08/2026

Business Unit: 50100

Bill-To Customer Name	Customer Number	Unit	Invoice	Invoice Dt	Bill Source	Bill Type	IType	Invoice Amt		Final Dt
Customer/Currency: ZIYAH E. GREENE		/ USD								
ZIYAH E. GREENE	0000172895	50100	MGSE004618	02/04/2025	MG&SE	OTH	REG	1,615.68	USD	02/04/2025
TOTAL # OF INVOICES: 1										
TOTAL INVOICE AMOUNT: 1,615.68 USD										
Customer/Currency: ZONE-OH LLC		/ USD								
ZONE-OH LLC	0000173310	50100	PRDM030714	03/19/2025	PROPDMG	OTH	REG	9,765.33	USD	03/19/2025
TOTAL # OF INVOICES: 1										
TOTAL INVOICE AMOUNT: 9,765.33 USD										
Customer/Currency: ZT TRANSPORTATION LLC		/ USD								
ZT TRANSPORTATION LLC	0000174765	50100	MGSE004809	09/19/2025	MG&SE	OTH	REG	7,218.24	USD	09/19/2025
TOTAL # OF INVOICES: 1										
TOTAL INVOICE AMOUNT: 7,218.24 USD										
Customer/Currency: ZUM SERVICES - DESKIN INC		/ USD								
ZUM SERVICES - DESKIN INC	0000173823	50100	PRDM031164	05/20/2025	PROPDMG	OTH	REG	8,663.33	USD	05/21/2025
TOTAL # OF INVOICES: 1										
TOTAL INVOICE AMOUNT: 8,663.33 USD										
Customer/Currency: ZYTAEVION A. BANKS		/ USD								
ZYTAEVION A. BANKS	0000173717	50100	PRDM031091	05/08/2025	PROPDMG	OTH	REG	509.04	USD	05/08/2025
TOTAL # OF INVOICES: 1										
TOTAL INVOICE AMOUNT: 509.04 USD										

Total Number of Invoices 4,393
TOTAL INVOICE AMOUNT: 2,829,759,287.84 USD

Items Eligible for Collections Report

REVISED: 9/1/2026

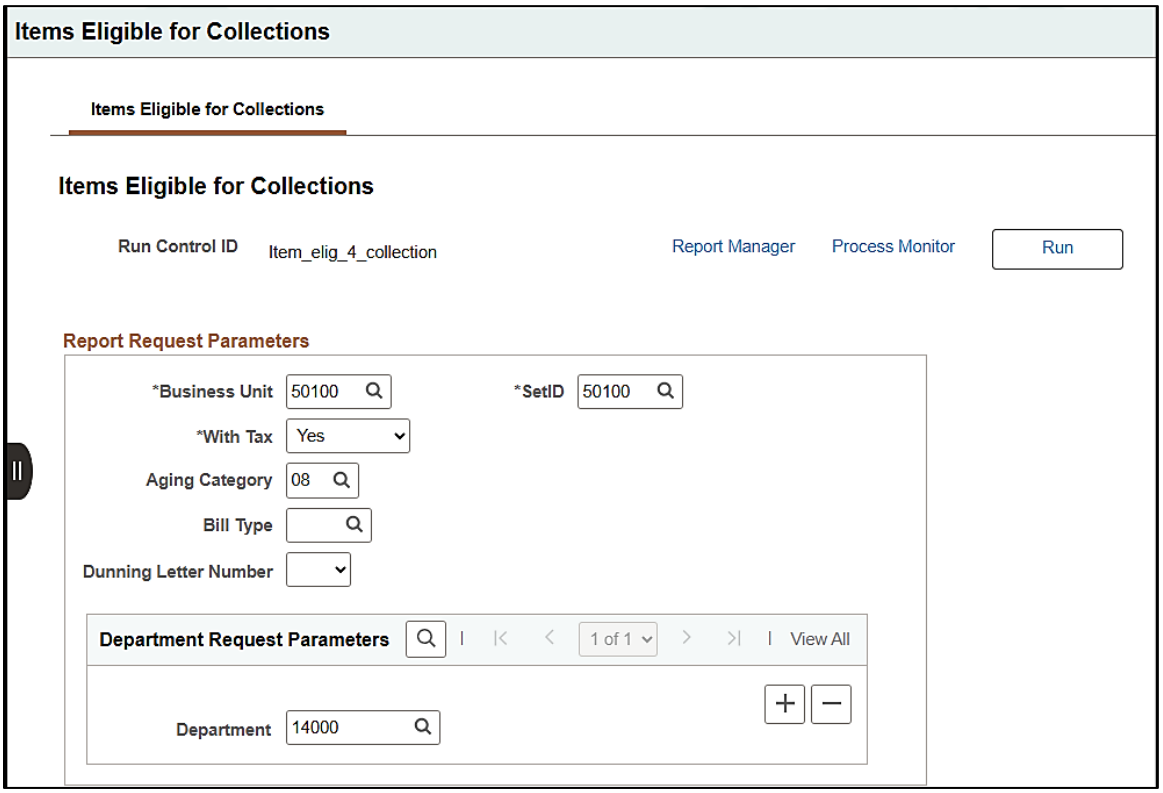
DESCRIPTION:
This report provides open AR items that are eligible for; but not yet out for collections, items that are in collection of 'TAX'. In general, any open item that is past due and is not in collection status will be eligible for output on this report. These items will be identified by the dunning processes. There are additional key conditions that will determine the item

NAVIGATION PATHS:
- Receivables WorkCenter > Reports/Processes > AR Reports > Items Eligible for Collections
- NavBar > Menu > Accounts Receivable > Receivables Analysis > Receivables Reports > Items Eligible for Collections

RUN CONTROL PARAMETERS:
Business Unit
Setid
With Tax
Aging Category
Bill Type
Dunning Letter Number
Department

OUTPUT FORMAT:
PDF

Screenshot of the Items Eligible for Collections Run Control Page



Screenshot of the Items Eligible for Collection Report

Report ID: RAR007

Commonwealth of Virginia
ITEMS ELIGIBLE FOR COLLECTIONS

Run Date: 08/28/2026
Run Time: 01:14 00

Page No. 1 of 97

Business Unit: 50100
Aging Category:
Dunning Letter Number: All
Bill Type: All
With Tax: Y

Customer ID	Item	Name	Dept	Contract	Project ID	Balance Amount	Days Late	Due Date	Actn Code
0000144803	PRDM002969	PATRICK AN	14000			202.26	3751	05/22/2016	TAX
									TAXR
									TAXE
									TAXE
									TAXR
									TAXE
									TAXR
									TAXE
									TAXR
									TAXE
									TAXR
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									TAXE
									TAX
0000149730	PRDM007864	KENDAL DEJ	14000			1,819.10	3160	01/03/2018	TAX
									TAXR
									TAXE
									TAXR

Page No. 97 of 97

Customer ID	Item	Name	Dept	Contract	Project ID	Balance Amount	Days Late	Due Date	Actn Code
0000173354	PRDM030728	MALONE	14000			4,943.44	497	04/19/2025	TAX
									TAXR
									TAXE
									TAX

Department ID: 14000 Total Amount Due for 331 items $2233430.08

SUMMARY

Department	Number of Items	Amount
14000	331	2,233,430.08

TOTAL AMOUNT: $ 2,233,430.08 TOTAL COUNT: 331

Funds Receipt Upload Error Report (AR731)

REVISED: 9/1/2026

DESCRIPTION:
This report provides details about file level and transaction level errors identified during the Funds Receipt Upload process for interfacing Agencies for a designated date range. Errors identified in the Funds Receipt Upload Error Report will need to be corrected in the Agency system and re-submitted to Cardinal.

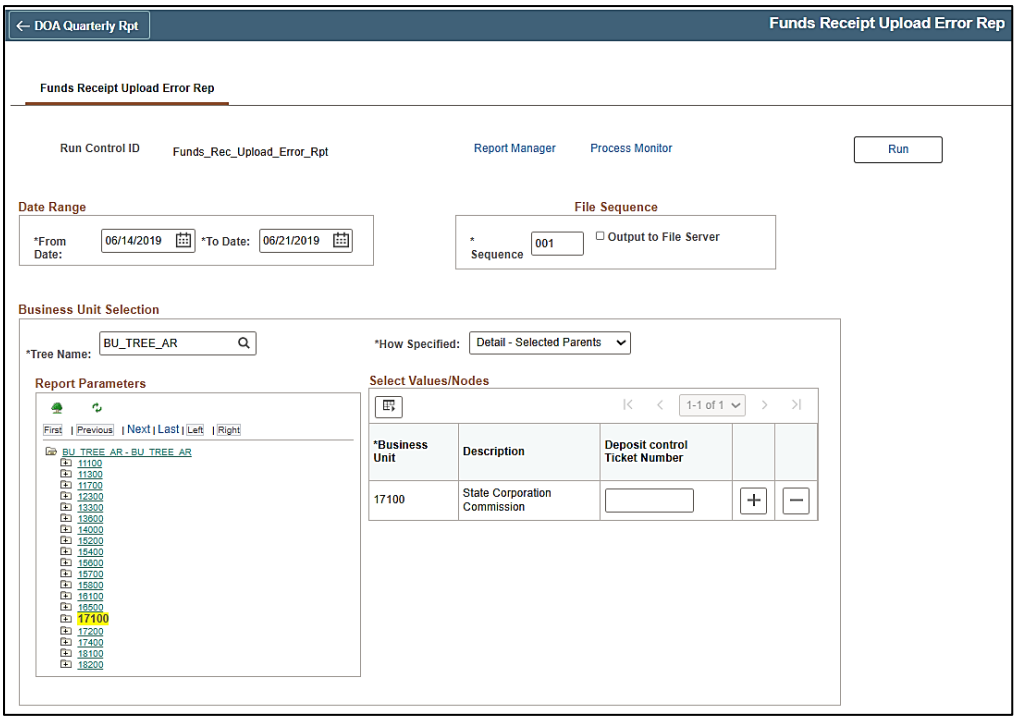
NAVIGATION PATHS:
- AR WorkCenter > Reports/Processes > AR Reports > Funds Receipt Upload Error Rep
- NavBar > Menu > Accounts Receivable > Payments > Reports > Funds Receipt Upload Error Rep

RUN CONTROL PARAMETERS:
From Date
To Date
Tree Name (select BU_TREE_AR)
How Specified (select Detail – Selected Parents)
Report Parameters (select the Tree View icon)
Click + to expand the BU_TREE_AR link and then click on the desired Business Unit

OUTPUT FORMAT:
PDF

ADDITIONAL INFORMATION:
A copy of the **Funds Receipt Upload Error Report** is generated after the nightly process has been run and posted to the Cardinal Production File Server (Agency Outbound folder) for Agencies to retrieve automatically. The report can also be retrieved from the Agency specific folder in Report Manager.

Screenshot of the Funds Receipt Upload Error Report Run Control Page



Screenshot of the Funds Receipt Upload Error Report

Report ID: AR731

Commonwealth of Virginia
FUNDS RECEIPT UPLOAD ERROR REPORT

Run Date: 12/27/2019
Run Time: 12:28 00

Page No. 1 of 1

Submitting AR BU: 17100
Upload Date Range: 14-JUN-2019 to 21-JUN-2019

File Name: 17100_AR039_IN_06142019_1518_001.DAT
Upload Date: 14-JUN-2019

File Success: File processed successfully with no errors.

File Name: 17100_AR039_IN_06172019_1518_001.DAT
Upload Date: 17-JUN-2019

File Success: File processed successfully with no errors.

File Name: 17100_AR039_IN_06182019_1526_001.DAT
Upload Date: 18-JUN-2019

File Success: File processed successfully with no errors.

File Name: 17100_AR039_IN_06192019_1519_001.DAT
Upload Date: 19-JUN-2019

File Success: File processed successfully with no errors.

File Name: 17100_AR039_IN_06202019_1528_001.DAT
Upload Date: 20-JUN-2019

File Success: File processed successfully with no errors.

File Name: 17100_AR039_IN_06212019_1524_001.DAT
Upload Date: 21-JUN-2019

File Success: File processed successfully with no errors.

End of Report

Payment Detail - Point in Time Report (AR20002P) – BI Publisher Report

REVISED: 9/1/2026

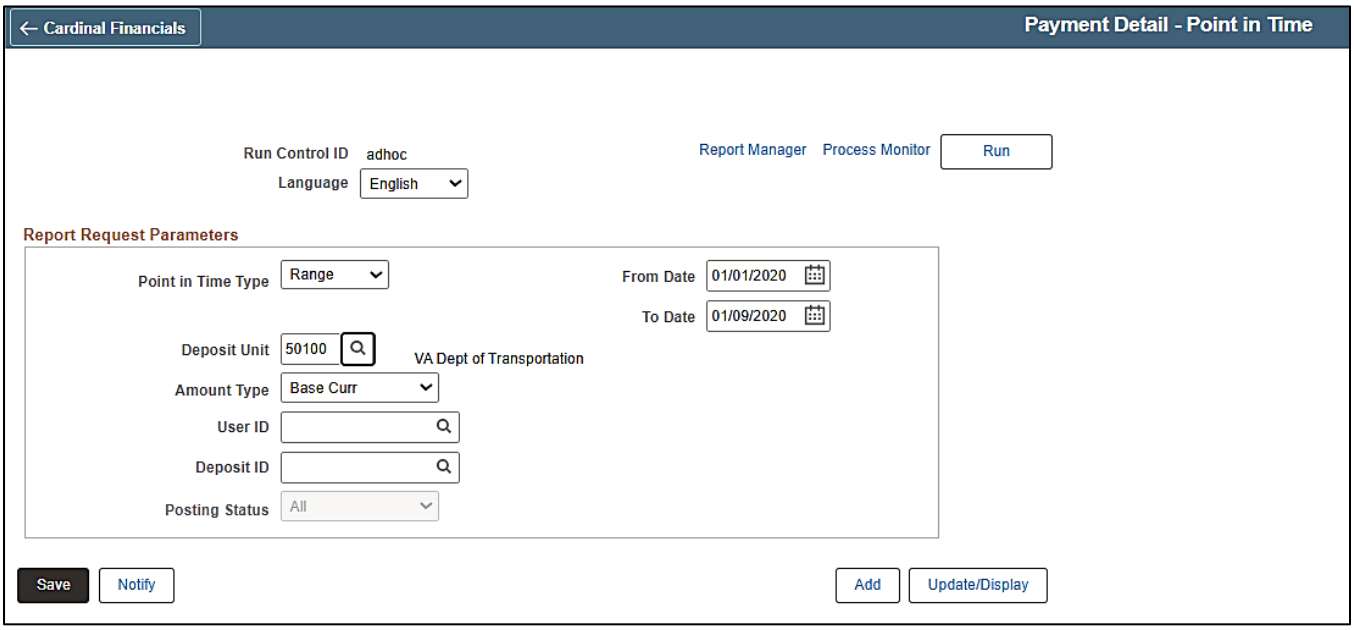
DESCRIPTION:
This report provides detailed information for all Payments within a Deposit as of a designated date range. The report can be used primarily by Agencies that apply Deposits to customer receivables.

NAVIGATION PATH:
NavBar > Menu > Accounts Receivable > Payments > Reports > Payment Detail – Point in Time

RUN CONTROL PARAMETERS:
Point in Time Type (Day, MTD, Range, YTD)
From Date
To Date
As of Date
Deposit Unit
Amount Type (Base Curr or Entry Curr)
User ID (or blank for all)
Deposit ID (or blank for all)
Posting Status (All)

OUTPUT FORMAT:
PDF
XLS
TXT

Screenshot of the Payment Detail – Point in Time Report Run Control Page



Screenshot of the Payment Detail - Point in Time Report

ORACLE

Report ID: ARX20002P

PeopleSoft Receivables

Payment Detail

Y from 1/1/2020 to 1/9/2020

Page No. 1
Run Date 1/13/2020
Run Time 11:14:24 AM

Business Unit: 50100
Report on Base Currency: USD
Deposit ID: ALL
Operator: ALL
Post Status: ALL

Payment Seq. No.	Accounting Date	Payment ID	Payment Amount		Payment Status	Customer	Item ID	Entry Type / Reason	Post Flag	Item Amount Entered		Item Amount Base
Entry Date:	**Jan.9.2020**											
Deposit Unit:	50100	ID: 93675				Operator:		Control Amount:		11,163.83	USD	
1	1/10/2020	81293066	11,163.83	USD	A				NO	0.00	USD	0.00
							Total for Deposit ID:	93675		0.00	USD	0.00
							Total for Deposit Unit:	50100		0.00	USD	0.00
Deposit Unit:	50100	ID: 93694				Operator:		Control Amount:		4,371.25	USD	
1	1/9/2020	111297	4,271.25	USD	A				NO	0.00	USD	0.00
2		403907045450	100.00	USD	A				NO	0.00	USD	0.00
							Total for Deposit ID:	93694		0.00	USD	0.00
							Total for Deposit Unit:	50100		0.00	USD	0.00
							Total Deposit on:	**1/9/2020**		0.00	USD	0.00

Payment Detail Report (AR20002)

REVISED: 9/1/2026

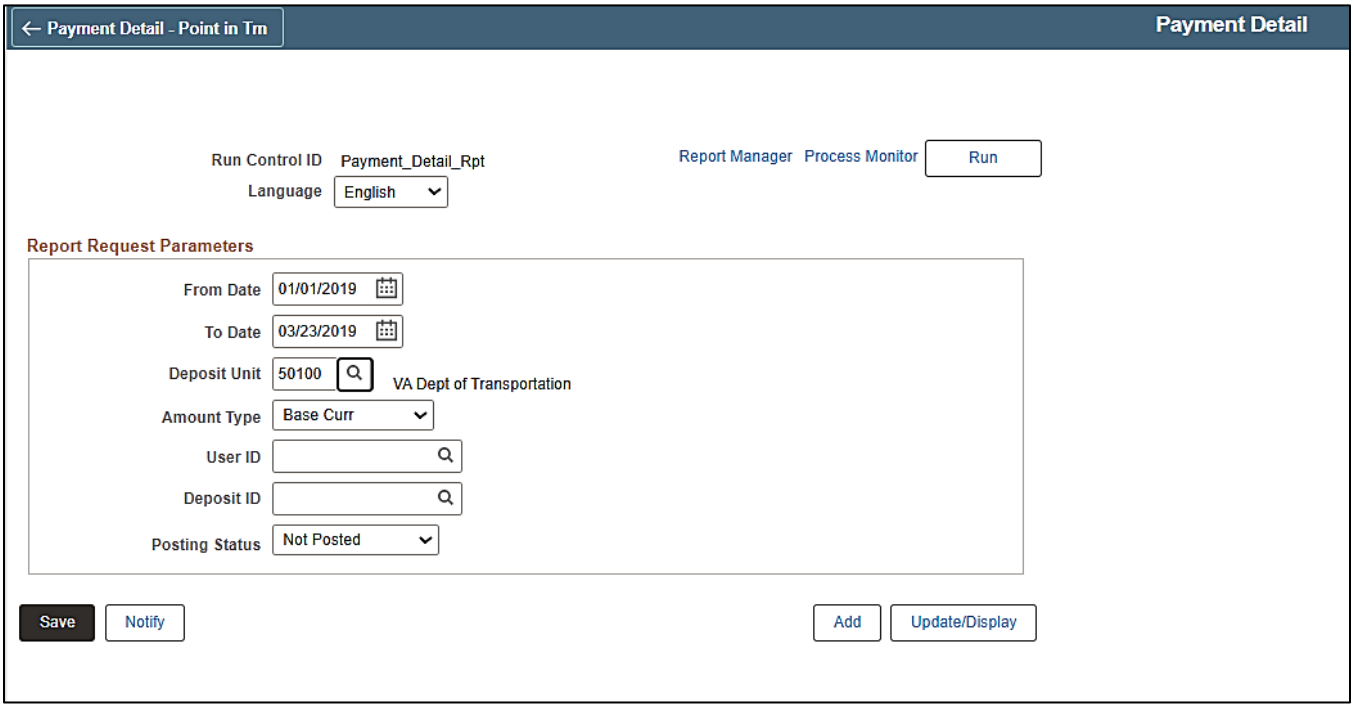
DESCRIPTION:
This report provides detailed information for all Payments within a Deposit (such as the Payment status and entered amount) for a designated date range. The report can be used primarily by Agencies that apply Deposits to customer receivables.

NAVIGATION PATHS:
- AR WorkCenter > Reports/Processes > AR Reports > Payment Detail
- NavBar > Menu > Accounts Receivable > Payments > Reports > Payment Detail

RUN CONTROL PARAMETERS:
From Date
To Date
Deposit Unit
Amount Type (Base Curr or Entry Curr)
User ID (or blank for all)
Deposit ID (or blank for all)
Posting Status (All, Complete, Not Posted, Partial)

OUTPUT FORMAT:
PDF
CSV

Screenshot of the Payment Detail Report Run Control Page



Screenshot of the Payment Detail Report

```
                                                PeopleSoft Receivables
Report ID:  AR20002                                   PAYMENT DETAIL                                                  Page No.  1
Deposit BU:            50100%                   For 01-JUN-2019 through 01-SEP-2019                                  Run Date 12/27/2019
Report Currency:       Base Amount                                                                                     Run Time 12:56:18
Deposit ID:            ALL VALUES
OPRID:                 ALL VALUES
Post Status:           Not Posted

  Seq  Acctg Dt    Payment ID            Payment Amount      Status  Customer                       Item ID             Entry Type/Reason Post        Pending Item Amount
  ---  --------    --------------- ----------------------     ------  ------------------------------ -------------------- ----------------- ---- --------------------------


Entry Date: 08/06/2019

Deposit:  50100  91188            Operator:

    1  08/06/2019  1234                        320.00 USD  A      50100 0000153061    LYIDELL ED  PRIM011161          Payment           NO                -320.00 USD
                                 --------------------------                                                                                  --------------------------
       TOTALS FOR 91188                        320.00 USD                                                                                              -320.00 USD
                                 --------------------------                                                                                  --------------------------

       TOTALS FOR 50100                        320.00 USD                                                                                              -320.00 USD
                                 ==========================                                                                                  ==========================

       TOTALS FOR 08/06/2019                   320.00 USD                                                                                              -320.00 USD
                                 ==========================                                                                                  ==========================
Entry Date: 08/07/2019

Deposit:  50100  91200            Operator:

    1  08/07/2019  103933698                 2,432.34 USD  A      50100 0000154705    WILLIAM S   PRIM012733          Payment           NO               -2,432.34 USD
    2  08/07/2019  384292                      100.00 USD  U                                                                   NO
    3  08/07/2019  69394                    21,147.00 USD  A      50100 0000154447    Mandon Pip  PRIM012524          Payment           NO              -21,147.00 USD
    4  08/07/2019  12709                        54.00 USD  A      50100 0000134354    PORTOO      GENR005229          Payment           NO                  -54.00 USD
    5  08/07/2019  44401                       295.81 USD  A      50100 0000138163    RGS         GENR005250          Payment           NO                 -295.81 USD
                                 --------------------------                                                                                  --------------------------
       TOTALS FOR 91200                     24,029.15 USD                                                                                           -23,929.15 USD
                                 --------------------------                                                                                  --------------------------


Deposit:  50100  91204            Operator:

    1  08/02/2019  5501B817                12,786.75 USD  U                                                                   NO
                                 --------------------------                                                                                  --------------------------
       TOTALS FOR 91204                     12,786.75 USD                                                                                                 0.00
                                 --------------------------                                                                                  --------------------------


Deposit:  50100  91205            Operator:

    1  08/07/2019  9144                      5,282.00 USD  U                                                                   NO
    2  08/07/2019  1371                        600.00 USD  U                                                                   NO
```

Screenshot of the Payment Detail Report (continued)

```
                                                PeopleSoft Receivables
Report ID:  AR20002                                   PAYMENT DETAIL                                                  Page No.  4
Deposit BU:            50100%                   For 01-JUN-2019 through 01-SEP-2019                                  Run Date 12/27/2019
Report Currency:       Base Amount                                                                                     Run Time 12:56:19
Deposit ID:            ALL VALUES
OPRID:                 ALL VALUES
Post Status:           Not Posted

  Seq  Acctg Dt    Payment ID            Payment Amount      Status  Customer                       Item ID             Entry Type/Reason Post        Pending Item Amount
  ---  --------    --------------- ----------------------     ------  ------------------------------ -------------------- ----------------- ---- --------------------------


       TOTALS FOR 91212                        500.00 USD                                                                                                 0.00
                                 --------------------------                                                                                  --------------------------

       TOTALS FOR 50100                    215,006.22 USD                                                                                          -150,486.84 USD
                                 ==========================                                                                                  ==========================

       TOTALS FOR 08/07/2019               215,006.22 USD                                                                                          -150,486.84 USD
                                 ==========================                                                                                  ==========================

       ________________

       GRAND TOTALS                        215,326.22 USD                                                                                          -150,806.84 USD
       ________________          ==========================                                                                                  ==========================
```

Payment Summary - Point in Time Report (AR20003P) – BI Publisher Report

REVISED: 9/1/2026

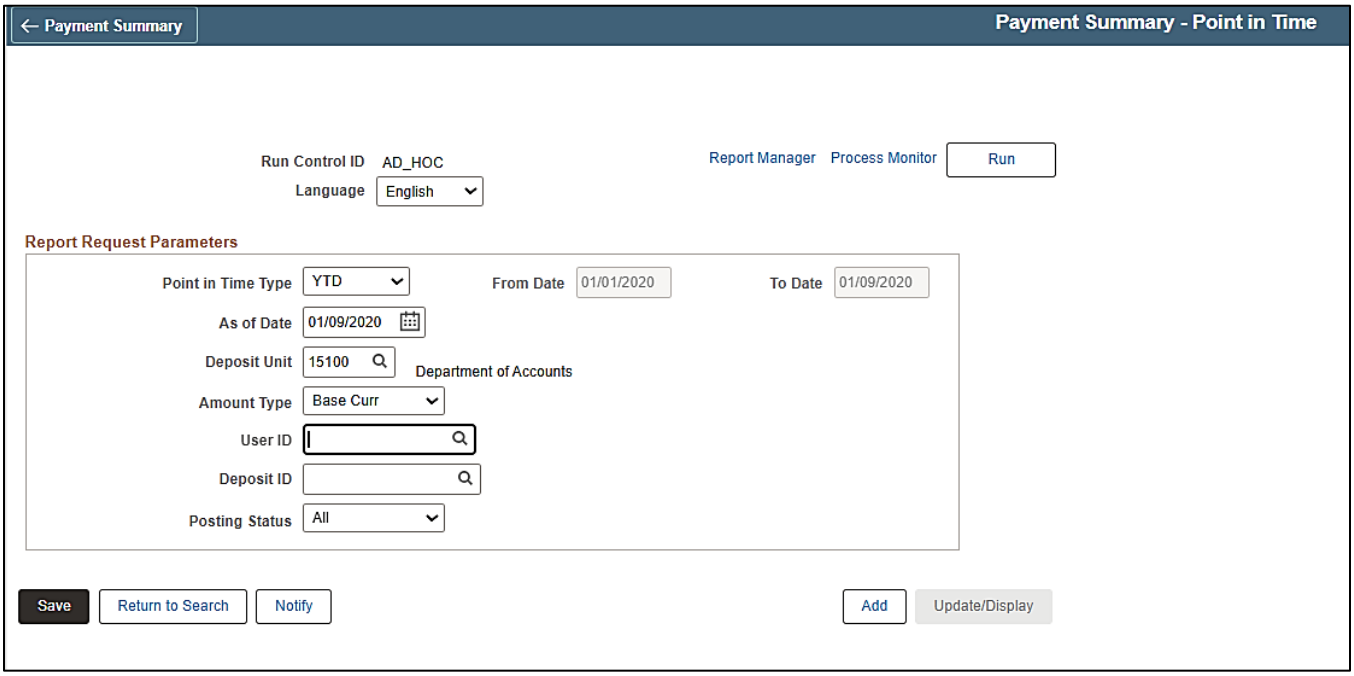
DESCRIPTION:
This report provides the status for all Payments within a Deposit as of a designated date and can be used to review Payment summary information.

NAVIGATION PATH:
NavBar > Menu > Accounts Receivable > Payments > Reports > Payment Summary – Point in Time

RUN CONTROL PARAMETERS:
Point in Time Type (Day, MTD, Range, YTD)
From Date
To Date
Deposit Unit
Amount Type (Base Curr or Entry Curr)
User ID (or blank for all)
Deposit ID (or blank for all)
Posting Status (All, Complete, Errors, Not Posted)

OUTPUT FORMAT:
PDF
XLS
TXT

Screenshot of the Payment Summary Point in Time Report Run Control Page



Screenshot of the Payment Summary Point in Time Report

ORACLE

Report ID: ARX20003P

PeopleSoft Receivables

Payment Summary

YTD from 1/1/2020 to 1/9/2020

Page No. 1
Run Date 1/9/2020
Run Time 3:18:31 PM

Business Unit: 15100
Report on Base Currency: USD
Deposit ID: ALL
Operator: ALL
Post Status: ALL

Entry Date	Deposit Unit	Deposit ID	Operator	Assigned Operator	Post Status	Payment Seq. No.	Accounting Date	Payment ID	Payment Status	Item Amount Entered	
1/7/2020	15100	1128	BCT95042	BCT95042	C	1	1/6/2020	1	Journalled	30.06	USD
							Total for Deposit ID:		1128	30.06	USD
1/7/2020	15100	1129	BCT95042	BCT95042	C	1	1/6/2020	1	Journalled	49.00	USD
							Total for Deposit ID:		1129	49.00	USD
1/7/2020	15100	1130	BCT95042	BCT95042	C	1	1/6/2020	1	Journalled	49.00	USD
							Total for Deposit ID:		1130	49.00	USD
1/7/2020	15100	1131	BCT95042	BCT95042	C	1	1/6/2020	1	Journalled	49.00	USD
							Total for Deposit ID:		1131	49.00	USD
							Total for Unit:		15100	177.06	USD
							Total Deposit on:		1/7/2020	177.06	USD
							Grand Totals:			177.06	USD

End of Report

Payment Summary Report (AR20003)

REVISED: 9/1/2026

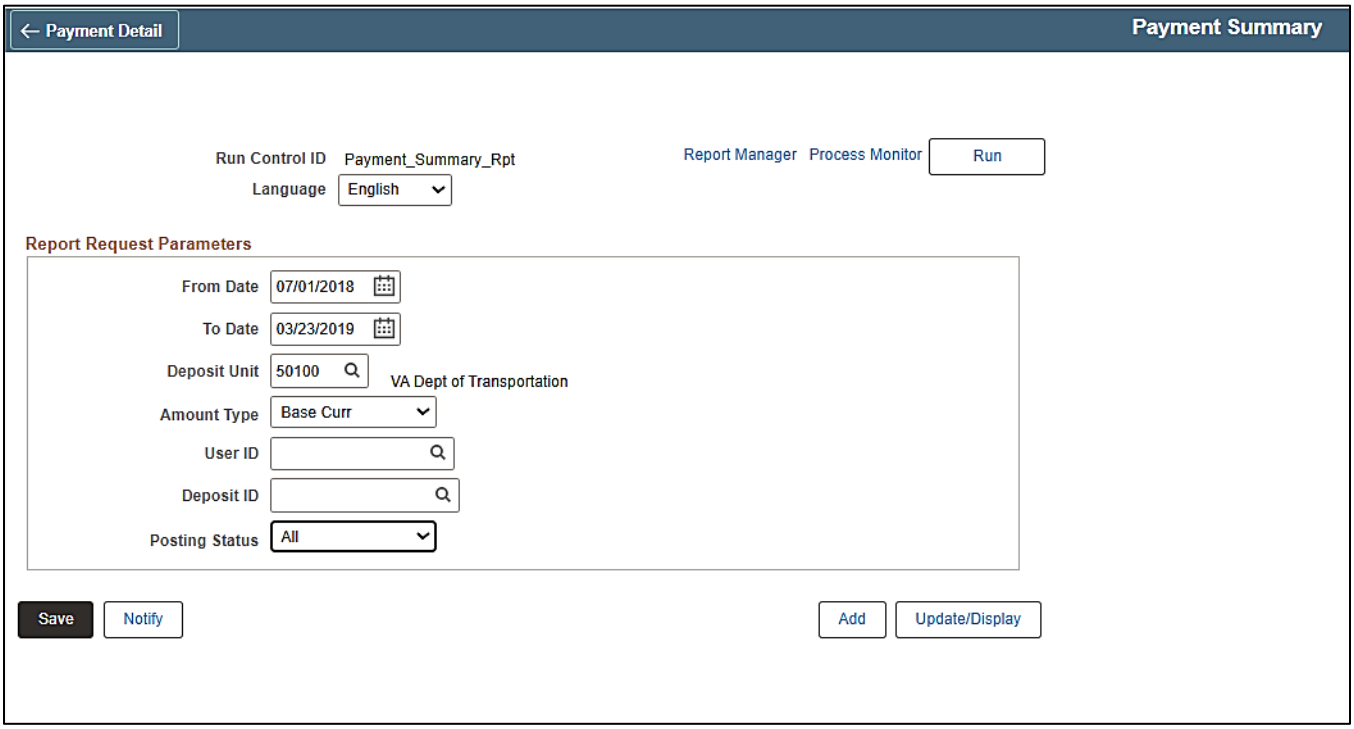
DESCRIPTION:
This report provides the status for all Payments within a Deposit for a designated date range and can be used to review Payment summary information.

NAVIGATION PATHS:
- AR WorkCenter > Reports/Processes > AR Reports > Payment Summary
- NavBar > Menu > Accounts Receivable > Payments > Reports > Payment Summary

RUN CONTROL PARAMETERS:
From Date
To Date
Deposit Unit
Amount Type (Base Curr or Entry Curr)
User ID (or blank for all)
Deposit ID (or blank for all)
Posting Status (All, Complete, Not Posted, Partial)

OUTPUT FORMAT:
PDF
CSV

Screenshot of the Payment Summary Report Run Control Page



Screenshot of the Payment Summary Report

PeopleSoft Receivables
PAYMENT SUMMARY
For 01-JUL-2018 through 23-MAR-2019

Report ID: AR20003
Deposit BU: 50100%
Report Currency: Base Amount
Deposit ID: ALL VALUES
OPRID: ALL VALUES
Post Status: All

Page No. 1
Run Date 01/24/2020
Run Time 14:59:27

Entry Dt	Dep BU	Deposit ID	OPRID	Assn OPRID	Post Status	Seq	Acctg Dt	Payment ID	Pymt Status	Entered Amount
07/02/2018	50100	84803			Complete	1	07/02/2018	1065	Journalled	100.00 USD
					Complete	2	07/02/2018	1070	Journalled	1,000.00 USD
					Complete	3	07/02/2018	1067	Journalled	100.00 USD
					Complete	4	07/02/2018	1068	Journalled	1,000.00 USD
					Complete	5	07/02/2018	1071	Journalled	100.00 USD
					Complete	6	07/02/2018	1069	Journalled	1,000.00 USD
					Complete	7	07/02/2018	6155	Journalled	256.00 USD
					Complete	8	07/02/2018	070186	Journalled	15,000.00 USD
					Complete	9	07/02/2018	390	Journalled	3,100.00 USD
								TOTAL FOR 84803		21,656.00 USD
		84804			Complete	1	07/02/2018	28501	Journalled	100.00 USD
					Complete	2	07/02/2018	28502	Journalled	500.00 USD
					Complete	3	07/02/2018	4462	Journalled	1,000.00 USD
					Complete	4	07/02/2018	4463	Journalled	100.00 USD
					Complete	5	07/02/2018	1305	Journalled	1,100.00 USD
					Complete	6	07/02/2018	16005	Journalled	100.00 USD
					Complete	7	07/02/2018	16006	Journalled	1,000.00 USD
								TOTAL FOR 84804		3,900.00 USD

Screenshot of the Payment Summary Report (continued)

PeopleSoft Receivables
PAYMENT SUMMARY
For 01-JUL-2018 through 23-MAR-2019

Report ID: AR20003
Deposit BU: 50100%
Report Currency: Base Amount
Deposit ID: ALL VALUES
OPRID: ALL VALUES
Post Status: All

Page No. 819
Run Date 01/24/2020
Run Time 14:59:27

Entry Dt	Dep BU	Deposit ID	OPRID	Assn OPRID	Post Status	Seq	Acctg Dt	Payment ID	Pymt Status	Entered Amount
								TOTAL FOR 50100		890,461.41 USD
								TOTAL FOR 03/21/2019		890,461.41 USD

Screenshot of the Payment Summary Report (continued)

PeopleSoft Receivables
PAYMENT SUMMARY
For 01-JUL-2018 through 23-MAR-2019

Report ID: AR20003
Deposit BU: 50100%
Report Currency: Base Amount
Deposit ID: ALL VALUES
OPRID: ALL VALUES
Post Status: All

Page No. 823
Run Date 01/24/2020
Run Time 14:59:54

Entry Dt	Dep BU	Deposit ID	OPRID	Assn OPRID	Post Status	Seq	Acctg Dt	Payment ID	Pymt Status	Entered Amount
03/22/2019	50100	88986			Complete	4	03/22/2019	115	Journalled	100.00 USD
					Complete	5	03/22/2019	5747	Journalled	140.00 USD
					Complete	6	03/22/2019	6936	Journalled	140.00 USD
					Complete	7	03/22/2019	6935	Journalled	323.00 USD
					Complete	8	03/22/2019	269031	Journalled	140.00 USD
					Complete	9	03/22/2019	5746	Journalled	270.00 USD
					Complete	10	03/22/2019	085270	Journalled	600.00 USD
					Complete	11	03/22/2019	5221	Journalled	500.00 USD
					Complete	12	03/22/2019	5223	Journalled	100.00 USD
					Complete	13	03/22/2019	0327563	Journalled	110.00 USD
					Complete	14	03/22/2019	6015	Journalled	5,250.00 USD
								TOTAL FOR 88986		9,173.00 USD
		88987			Complete	1	03/22/2019	138	Journalled	100.00 USD
					Complete	2	03/22/2019	43275	Journalled	400.00 USD
					Complete	3	03/22/2019	1248	Journalled	100.00 USD
					Complete	4	03/22/2019	1299	Journalled	2,500.00 USD
								TOTAL FOR 88987		3,100.00 USD
		88988			Complete	1	03/22/2019	0167039	Journalled	50.00 USD
					Complete	2	03/22/2019	4626	Journalled	250.00 USD
					Complete	3	03/22/2019	0072171699	Journalled	1,129.34 USD
								TOTAL FOR 88988		1,429.34 USD
								TOTAL FOR 50100		3,329,639.90 USD
								TOTAL FOR 03/22/2019		3,329,639.90 USD

GRAND TOTAL FOR USD 1,677,208,047.16 USD